

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with The Brandt Companies, LLC for district administration (A1) HVAC upgrades.

BACKGROUND

On February 1, 2021, the Board delegated authority to approve the method of procurement for construction projects. On September 28, 2021, the Chancellor's designee approved the competitive sealed proposal (CSP) methodology to procure upgrades to the district office HVAC system. Detailed project plans and specifications were developed by ACR Engineering, Inc. and used as part of the public solicitation package required by Texas Government Code §2269.151.

CSP #22-12 was issued on October 7, 2021 to procure equipment and services for this project. Three responses were received and evaluated by a team comprised of representatives from capital projects, energy management, ACR Engineering, Inc., and AECOM, the College's program management firm. The evaluation and ranking of the submittals were based on criteria published in the solicitation. The Brandt Companies, LLC received the highest overall score of the three responding firms.

IMPACT OF THIS ACTION

Completion of this project will re-configure HVAC ducting throughout Building A-1, provide new variable air volume control devices with zoned temperature controls, and connect the building to the Building Automation System.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated total expenditure for this project is \$719,207 including contingency funds and will be funded from the 2008 Bond Program.

MONITORING AND REPORTING TIMELINE

Construction activities will begin upon execution of a contract for services and are expected to be completed by April 2022. This project will be monitored by capital projects/facilities services personnel and program management will be provided by AECOM.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

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ATTACHMENT NO. 1

**CSP 22-12 District Office HVAC Upgrades
Evaluation Summary**

Stated Criteria	Maximum Value	C-Air-S Mechanical	HTX Industrial	The Brandt Companies, LLC
General	75	48.00	49.00	66.00
History and Experience	75	68.00	55.00	56.00
Safety	45	34.00	33.00	40.50
Financial	15	14.00	15.00	15.00
Price Proposal (Base Plus Alternate)	90	90.00	79.50	77.30
Total (100 x 3 Evaluators)	300	254.00	231.50	254.80

Final Ranking

	Vendor Name	Total Score	Total Price
1	The Brandt Companies, LLC	254.8	\$ 719,207
2	C-Air-S Mechanical	254.0	\$ 614,077
3	HTX Industrial	231.5	\$ 725,000