

**San Jacinto College District  
Board Meeting Minutes**

**August 15, 2016**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 15, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Public Budget Hearing and Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger  
Dan Mims, Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Dr. Ruede Wheeler  
Larry Wilson, Vice Chair

**Absent:** Brad Hance

**Chancellor:** Brenda Hellyer

**Others Present:**

Joshua Banks	Bryan Jones	Roger Watkins
Dean Barnes	Michael Kane	Van Wigginton
Rhonda Bell	Tami Kelly	Qeturah Williams
Allen Bourque	Ann Kokx-Templett	Laurel Williamson
Pam Campbell	Chet Lewis	Joshua Wilson
Jahmal Clemons	Larry Logsdon	
Janet Cowey	Kevin McKisson	
Teri Crawford	Kelly Mizell	
Suzanne DeBlanc	Kevin Morris	
Anita Dewease	Catherine O'Brien	
Bill Dickerson	Alexander Okwonna	
Bill Dowell	Jeff Parks	
Chris Duke	Jeannie Peng-Mansyur	
Kenneth English	Bill Raffetto	
Amanda Fenwick	Shelley Rinehart	
George González	Martha Robertson	
Rebecca Goosen	Shawn Silman	
Allatia Harris	Debbie Smith	
Linda Harrison	Danny Snooks	
Clare Iannelli	Janice Sullivan	
Mini Izaguirre	Rob Stanicic	
Sallie Kay Janes	Steve Trncak	
Brenda Jones	Andrea Vasquez	

**Public Budget Hearing:**

Chair Dan Mims called the hearing to order at 7:01 p.m. Chet Lewis reviewed the 2016 – 2017 budget presentation. There were no comments from the public.

Marie Flickinger asked Chet to explain the interpreting services budget. Chet explained that the College has many hearing impaired students that require interpreting services. We are required by law to provide these services. This service is outsourced. In the past, the College had not been allocating sufficient budget for these services so that is why there is an increase in the budget allocation for the 2016-2017 fiscal year.

Marie asked Chet about the amount of increase in auxiliary services budget and if this was for scholarships.

Chet explained that this increase is for scholarships in the athletics area.

The hearing was adjourned at 7:16 p.m.

**Call the Meeting to order:**

Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:16 p.m.

**Roll Call of Board Members:**

Marie Flickinger  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler  
Larry Wilson

**Absent:**

Brad Hance

**Invocation and Pledges to the Flags:**

The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by John Moon, Jr.

**Special Announcements, Recognitions, and Presentations:**

1. Dr. Laurel Williamson recognized Chris Duke for being elected to the Liberal Education and America's Promise Board of Directors.
2. Teri Crawford recognized the marketing department for receiving the Public Relations Society of America Houston Gold Excalibur Award for the 2015 Bond Public Relations Campaign.

**Student Success Presentations:**

1. Dr. Laurel Williamson presented an update on the College's Pathways work.

**Communications to the Board:**

1. A thank you was sent to the Board from LaToya Gilmore for the plant sent in memory of her grandmother.
2. A thank you was sent to the Board from Jeff Parks for the plant sent in memory of his father.

**Hearing of Such  
Citizens or  
Groups of  
Citizens Desiring  
to be Heard  
Before the Board:**

There were no citizens desiring to be heard before the Board.

**Informative  
Reports:**

Dan Mims indicated such reports were in the board documents.

**Motion 9725  
Consideration of  
Approval of  
Amendment to  
the 2015-2016  
Budget for  
Restricted  
Revenue and  
Expenses Relating  
to Federal and  
State Grants**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9726  
Consideration of  
Approval of  
Revisions to the  
Strategic Plan  
and Approval of  
the 2016 – 2017  
Annual Priorities  
for San Jacinto  
College**

Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of Revisions to the Strategic Plan and Approval of the 2016 – 2017 Annual Priorities for San Jacinto College.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9727  
Consideration of  
Approval of the  
Renewal of the  
Articulation  
Agreement  
Between San  
Jacinto  
Community  
College District  
and Lamar  
University  
Department of  
Industrial  
Engineering**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of the Renewal of the Articulation Agreement Between San Jacinto Community College District and Lamar University Department of Industrial Engineering.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9728**  
**Consideration of**  
**Approval of**  
**Memorandum of**  
**Understanding**  
**Between Galena**  
**Park Independent**  
**School District**  
**and San Jacinto**  
**College District**  
**for Use of**  
**Facilities**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of Memorandum of Understanding Between Galena Park Independent School District and San Jacinto College District for Use of Facilities.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9729**  
**Consideration of**  
**Approval of Clear**  
**Horizons Early**  
**College High**  
**School**  
**Memorandum of**  
**Understanding**

Motion was made by Keith Sinor, seconded by Marie Flickinger, for Approval of Clear Horizons Early College High School Memorandum of Understanding.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9730**  
**Consideration of**  
**Approval of**  
**Memorandum of**  
**Understanding**  
**Between Harris**  
**County**  
**Department of**  
**Education and**  
**San Jacinto**  
**College District**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Consideration of Approval of Memorandum of Understanding Between Harris County Department of Education and San Jacinto College District. Dan Mims stated that the start date of the agreement is September 20, 2016. The date that was in your Board book has been updated.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9731**  
**Consideration of**  
**Approval of**  
**Pasadena Early**  
**College High**  
**Schools**  
**Memorandum of**  
**Understanding**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of Pasadena Early College High Schools Memorandum of Understanding.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9732**  
**Consideration of**  
**Approval of**  
**Proposed Budget**  
**for 2016 – 2017**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Proposed Budget for 2016 – 2017.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9733**  
**Consideration of**  
**Approval of the**  
**2017 Board of**  
**Trustees Meeting**  
**Dates**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of the 2017 Board of Trustees Meeting Dates.  
**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9734**  
**Consideration of**  
**Approval of**  
**Reauthorization**  
**of the Full-time**  
**Salary Schedules,**  
**Part-time Hourly**  
**Pay Rates, and**  
**Stipends and**  
**Market**  
**Premiums for**  
**2016-2017**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Approval of Reauthorization of the Full-time Salary Schedules, Part-time Hourly Pay Rates, and Stipends and Market Premiums for 2016-2017.  
**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9735**  
**Consideration of**  
**Approval of the**  
**Annual Review of**  
**the Investment**  
**Policy and**  
**Strategy of the**  
**College**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of the Annual Review of the Investment Policy and Strategy of the College.

**Motion Carried.**

**Yeas:** Flickinger, Mims, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9736**  
**Consideration of**  
**Purchasing**  
**Requests**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the purchasing requests.

IFB #16-16	
Welding Machine Trainers	\$265,000
RFP #16-27	
Advanced Manufacturing Training Courses	100,000
RFP #16-24	
Moving Services	150,000
Purchase Request #1 -	
Annual Renewals	35,193,526

Purchase Request #2 - Purchasing Cooperatives	-
Purchase Request #3 - Data Networking Equipment	3,100,000
Purchase Request #4 K-Sim Engine Full Mission Trainer	697,000
Purchase Request #5 - Graduation Event License	<u>108,000</u>
GRAND TOTAL:	\$39,613,526

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9737  
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

**Motion Carried.**

**Yeas:** Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Adjournment:**

Meeting Adjourned at 7:47 p.m.