

*Board of Trustees
Meeting*

February 1, 2016

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 5:15 p.m., Monday, February 1, 2016, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Review Bond Order**
- IV. Discuss Contract for Financial Advisor**
- V. Review Harris County Appraisal District Notice of Board Vacancy**
- VI. Update on Spring Enrollment**
- VII. Discuss Comments Regarding Textbook and Course Material Cost Reduction Initiative**
- VIII. Review Student Services Reorganization**
- IX. Discuss Senate Bill 1004 and Dual Credit Changes**
- X. General Discussion of Meeting Items**
- XI. Review Calendar**
- XII. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, January 29, 2016, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, the College's website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 7:00 p.m. on Monday, February 1, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation and Pledge to the Flags**
- IV. Special Announcements, Recognitions, Introductions, and Presentations**
 - Athletics Recognitions Allatia Harris
 - 2015-2016 Excellence Award Recipients, Minnie Piper
Nominee, and 2014-2015 League Innovation of the Year Laurel Williamson
- V. Student Success Presentations**
 - Fall Certified Headcount and FTIC Fall-to-Fall
Persistence Rates George González
- VI. Communications to the Board of Trustees**
- VII. Response from Board of Trustees Regarding December 14, 2015 Resolution from Faculty Organization**
- VIII. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**
- IX. Informative Reports to the Board**
 - A. San Jacinto College Financial Statement
 - 1. November 2015
 - 2. December 2015
 - B. San Jacinto College Foundation Financial Statement
 - 1. November 2015
 - 2. December 2015
 - C. Capital Improvement Program
 - D. San Jacinto College Building Committee Minutes

ACTION ITEMS

- X. Consideration of Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

- XI. Consideration of Policy IV-B-4: Policy on Communicable Disease for Students/Employees – First Reading (Information Only)**
- XII. Consideration of Approval of the 2016 – 2017 Academic Calendar**
- XIII. Consideration of Ratification of the Interlocal Agreement with the City of Shoreacres to Provide Security and Police Services at the Maritime Technology and Training Center**
- XIV. Consideration of Approval of the Naming of the North Campus Library**
- XV. Consideration of Approval of Contract with RBC Capital Markets**
- XVI. Consideration of Approval of an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, including the Terms thereof and Certain Other Procedure and Provisions Related Thereto**

PURCHASING REQUESTS

- XVII. Consideration of Construction Requests**
- XVIII. Consideration of Purchasing Requests**

CONSENT AGENDA

- XIX. Consent Agenda**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the December 14, 2015 Board Workshop and Regular Board Meeting**
- B. Approval of the Minutes for the January 19, 2016 Special Board Meeting**
- C. Approval of the Budget Transfers**
- D. Approval of Personnel Recommendations**
- E. Approval of the Affiliation Agreements**
- F. Approval of the Next Regularly Scheduled Meeting**

- XX. Items for Discussion/Possible Action**

(Items removed from the Consent Agenda, will be considered at this time)

- XXI. Adjournment**

Closed Session Authority

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or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

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Brenda Hellyer, Ed.D.

San Jacinto College Financial Statements
November 2015

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Position
November 30,

<u>Assets</u>	<u>2015</u>	<u>2014</u>
Current assets:		
Cash and cash equivalents	\$ 56,784,830	58,416,947
Investments	3,448,431	14,350,631
Accounts receivable - taxes	83,103,190	80,882,601
Accounts receivable	17,460,484	17,680,193
Deferred charges	1,031,347	1,077,754
Inventories	462,236	522,096
Total current assets	<u>162,290,518</u>	<u>172,930,222</u>
Noncurrent assets:		
Restricted cash and cash equivalents	80,115,904	58,280,972
Restricted investments	-	1,024,972
Other long term investments	-	3,501,064
Capital assets, net	399,554,985	367,284,744
Total noncurrent assets	<u>479,670,889</u>	<u>430,091,752</u>
Total assets	<u>641,961,407</u>	<u>603,021,974</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	<u>4,542,533</u>	<u>-</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	10,841,347	11,050,105
Accrued liabilities	5,045,759	5,928,069
Accrued compensable absences and deferred compensation	2,592,077	2,747,035
Deferred revenues	80,871,006	78,565,508
Total current liabilities	<u>99,350,189</u>	<u>98,290,717</u>
Noncurrent liabilities:		
Net pension liability	24,842,147	-
Bonds and notes payable	337,603,914	296,983,747
Total noncurrent liabilities	<u>362,446,061</u>	<u>296,983,747</u>
Total liabilities	<u>461,796,250</u>	<u>395,274,464</u>
Deferred inflows of resources -		
Deferred inflow related to pensions	<u>7,599,287</u>	<u>-</u>
<u>Net assets</u>		
Beginning of year	\$ 176,203,176	208,536,020
Current year addition	905,227	(788,510)
Total net position	<u>177,108,403</u> \$	<u>207,747,510</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

Consolidated -All Funds
(Not Including Capital Improvement Program)

	Adjusted Budget	Actual (25%)	% Actual to Adjusted Budget	Prior Year Actual 11/30/14	% of 8/31/15 Actual
REVENUES:					
State Appropriations	\$ 46,094,872	\$ 14,601,002	31.68	\$ 14,736,203	31.74
Local Taxes - Maintenance & Operations	59,125,000	60,499	0.10	256,083	0.45
Local Taxes - Debt Service	22,879,299	144,378	0.63	119,429	0.46
Credit Tuition	41,169,879	28,324,134	68.80	25,739,388	65.80
Credit Fees	14,514,415	8,349,175	57.52	8,095,479	58.96
Credit Exemptions & Waivers	(2,843,954)	(2,044,131)	71.88	(1,956,473)	56.43
Bad Debt	(800,000)	(203,001)	25.38	(534,000)	33.38
Continuing Professional Development	6,445,000	1,979,423	30.71	1,353,183	22.62
Sales & Services	1,507,900	763,844	50.66	639,597	30.28
Investment Income	600,000	64,618	10.77	69,619	26.32
Auxiliary Services	3,590,000	1,113,361	31.01	938,053	24.97
Grants	68,472,737	20,829,646	30.42	21,301,410	43.03
Local Grants	2,137,102	1,049,400	49.10	1,028,293	48.61
Total	<u>262,892,250</u>	<u>75,032,348</u>	<u>28.54</u>	<u>71,786,264</u>	<u>29.83</u>
EXPENDITURES:					
Instruction	67,575,440	19,314,437	28.58	18,990,091	27.92
Public Service	5,299,313	1,489,758	28.11	1,209,794	20.74
Academic Support	28,684,231	4,594,734	16.02	4,169,905	28.57
Student Services	13,089,509	3,237,280	24.73	3,422,989	23.28
Institutional Support	73,298,445	15,171,836	20.70	14,691,986	25.18
Physical Plant	17,876,237	3,700,922	20.70	4,224,587	19.71
Scholarships and Fellowships	52,983,100	21,480,143	40.54	21,957,541	44.79
Auxiliary Enterprises	3,811,798	1,406,270	36.89	1,379,016	27.01
Depreciation	19,589,384	4,041,432	20.63	3,953,229	24.52
Capital Purchases	-	(309,691)	-	(1,424,364)	24.06
Total	<u>282,207,457</u>	<u>74,127,121</u>	<u>26.27</u>	<u>72,574,774</u>	<u>29.35</u>
TRANSFERS AMOUNG FUNDS:					
Transfers In	2,805,050	(422,602)	-	(35,953)	-
Transfers Out	(2,805,050)	422,602	-	35,953	-
Net Increase (Decrease) in Net Position	<u>\$ (19,315,207)</u>	<u>\$ 905,227</u>		<u>\$ (788,510)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Appropriations	\$ 36,486,413	\$ 12,222,951	33.50	\$ 12,442,856	33.50
Local Taxes - Maintenance & Operations	59,125,000	60,499	0.10	256,083	0.45
Credit Tuition	39,342,879	27,141,130	68.99	24,651,634	65.97
Credit Fees	14,514,415	8,349,175	57.52	8,095,479	58.96
Credit Exemptions & Waivers	(2,843,954)	(2,044,131)	71.88	(1,956,473)	56.43
Bad Debt	(800,000)	(203,001)	25.38	(534,000)	33.38
Continuing Professional Development	6,445,000	1,979,423	30.71	1,353,183	22.62
Sales & Services	1,507,900	741,252	49.16	616,971	30.42
Investment Income	600,000	25,227	4.20	42,958	32.00
Total	<u>154,377,653</u>	<u>48,272,525</u>	<u>31.27</u>	<u>44,968,691</u>	<u>30.40</u>
EXPENDITURES:					
Instruction	65,936,967	18,129,226	27.49	17,980,328	28.33
Public Service	4,846,734	1,339,354	27.63	1,062,387	20.53
Academic Support	13,718,616	3,775,775	27.52	3,501,580	30.36
Student Services	12,649,860	2,918,956	23.08	3,138,369	23.58
Institutional Support	36,270,343	9,778,472	26.96	8,376,810	21.96
Physical Plant	17,876,237	3,700,922	20.70	4,224,587	19.71
Total	<u>151,298,757</u>	<u>39,642,705</u>	<u>26.20</u>	<u>38,284,061</u>	<u>25.01</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	(47,350)	-	-	-
Transfers Out	2,805,050	329,839	-	32,764	-
Net Increase (Decrease) in Net Position	<u>\$ 273,846</u>	<u>\$ 8,347,331</u>		<u>\$ 6,651,866</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

Federal Restricted Funds

	Adjusted Budget	Actual (25%)	% Actual to Adjusted Budget	Prior Year Actual 11/30/14	% of 8/31/15 Actual
REVENUES:					
Grants	\$ 65,055,820	\$ 19,824,774	30.47	\$ 20,613,810	43.48
Total	<u>65,055,820</u>	<u>19,824,774</u>	<u>30.47</u>	<u>20,613,810</u>	<u>43.48</u>
EXPENDITURES:					
Instruction	666,787	197,008	29.55	156,168	30.88
Public Service	235,956	48,562	20.58	55,042	28.52
Academic Support	14,522,967	487,638	3.36	291,220	19.27
Student Services	381,767	79,589	20.85	56,875	33.62
Institutional Support	1,949,160	238,249	12.22	185,675	18.66
Scholarships and Fellowships	47,299,183	18,773,728	39.69	19,868,830	45.12
Total	<u>65,055,820</u>	<u>19,824,774</u>	<u>30.47</u>	<u>20,613,810</u>	<u>43.48</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

State Restricted Funds

	Adjusted Budget	Actual (25%)	% Actual to Adjusted Budget	Prior Year Actual 11/30/14	% of 8/31/15 Actual
REVENUES:					
State Paid Benefits	\$ 9,608,459	\$ 2,378,051	24.75	\$ 2,293,347	24.68
Grants	3,416,917	1,004,872	29.41	687,600	32.75
Total	<u>13,025,376</u>	<u>3,382,923</u>	<u>25.97</u>	<u>2,980,947</u>	<u>26.17</u>
EXPENDITURES:					
Instruction	916,070	960,549	104.86	838,034	20.91
Public Service	13,743	58,495	425.63	57,662	19.11
Academic Support	101,326	273,035	269.46	210,780	24.23
Student Services	-	217,609	-	213,584	18.49
Institutional Support	9,619,577	1,007,494	10.47	1,032,655	33.64
Scholarships and Fellowships	2,374,660	865,741	36.46	628,232	31.61
Total	<u>13,025,376</u>	<u>3,382,923</u>	<u>25.97</u>	<u>2,980,947</u>	<u>26.17</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Local Grants	<u>\$ 2,137,102</u>	<u>\$ 1,049,400</u>	<u>49.10</u>	<u>\$ 1,028,293</u>	<u>48.61</u>
Total	<u>2,137,102</u>	<u>1,049,400</u>	<u>49.10</u>	<u>1,028,293</u>	<u>48.61</u>
EXPENDITURES:					
Instruction	55,616	25,234	45.37	7,362	29.67
Public Service	202,880	43,347	21.37	34,703	21.20
Academic Support	341,322	58,286	17.08	166,325	24.31
Student Services	57,882	21,126	36.50	14,161	20.32
Institutional Support	(3,186)	2,092	(65.66)	14,436	15.95
Scholarships and Fellowships	<u>1,482,257</u>	<u>931,374</u>	<u>62.83</u>	<u>668,559</u>	<u>54.11</u>
Total	<u>2,136,771</u>	<u>1,081,459</u>	<u>50.61</u>	<u>905,546</u>	<u>39.92</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(331)	(82,343)	-	(35,953)	-
Transfers Out	<u>-</u>	<u>92,763</u>	<u>-</u>	<u>3,189</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (42,479)</u>		<u>\$ 155,511</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Credit Tuition	<u>\$ 1,827,000</u>	<u>\$ 1,183,004</u>	<u>64.75</u>	<u>\$ 1,087,754</u>	<u>62.23</u>
Total	<u>1,827,000</u>	<u>1,183,004</u>	<u>64.75</u>	<u>1,087,754</u>	<u>62.23</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>1,827,000</u>	<u>909,300</u>	<u>49.77</u>	<u>791,920</u>	<u>44.75</u>
Total	<u>1,827,000</u>	<u>909,300</u>	<u>49.77</u>	<u>791,920</u>	<u>44.75</u>
TRANSFERS AMONG FUNDS:					
Transfers In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u><u>\$ -</u></u>	<u><u>\$ 273,704</u></u>		<u><u>\$ 295,834</u></u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

28 Private Gifts and Donations

	Adjusted Budget	Actual (25%)	% Actual to Adjusted Budget	Prior Year Actual 11/30/14	% of 8/31/15 Actual
REVENUES:					
Sales & Service	\$ -	\$ 22,592	-	\$ 22,626	26.77
Total	-	22,592	-	22,626	26.77
EXPENDITURES:					
Instruction	-	2,420	-	8,199	48.58
Total	-	2,420	-	8,199	48.58
Net Increase (Decrease) in Net Position	\$ -	\$ 20,172		\$ 14,427	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

Auxiliary Enterprises

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Sales & Services	\$ -	\$ 14,181	-	\$ 8,654	1.92
Auxiliary Services	<u>3,590,000</u>	<u>1,099,180</u>	<u>30.62</u>	<u>929,399</u>	<u>28.10</u>
Total	<u>3,590,000</u>	<u>1,113,361</u>	<u>31.01</u>	<u>938,053</u>	<u>24.97</u>
EXPENDITURES:					
Non-Instructional Labor	992,211	216,546	21.82	304,952	23.27
Benefits	210,000	117,590	56.00	79,876	15.24
Supplies	714,108	242,011	33.89	186,304	25.16
Travel	264,988	109,943	41.49	93,224	16.68
Contracted Services	383,015	111,657	29.15	104,248	27.87
Scholarships and Fellowships	1,186,826	594,553	50.10	602,865	38.07
Utilities	<u>60,650</u>	<u>13,970</u>	<u>23.03</u>	<u>7,547</u>	<u>58.85</u>
Total	<u>3,811,798</u>	<u>1,406,270</u>	<u>36.89</u>	<u>1,379,016</u>	<u>27.01</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(221,798)	(292,909)	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (440,963)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

95 Retirement of Indebtedness

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES					
Transfers In	\$2,583,252	\$ -	-	\$ -	-
Investment Income	-	39,391	-	26,661	20.47
Local Taxes - Debt Service	<u>22,879,299</u>	<u>144,378</u>	<u>0.63</u>	<u>119,429</u>	<u>0.46</u>
Total	<u>25,462,551</u>	<u>183,769</u>	<u>-</u>	<u>146,090</u>	<u>0.55</u>
EXPENDITURES					
Institutional Support	<u>25,462,551</u>	<u>4,145,529</u>	<u>16.28</u>	<u>5,082,410</u>	<u>31.66</u>
Total	<u>25,462,551</u>	<u>4,145,529</u>	<u>16.28</u>	<u>5,082,410</u>	<u>31.66</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (3,961,760)</u>		<u>\$ (4,936,320)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 11/30/14</u>	<u>% of 8/31/15 Actual</u>
EXPENDITURES					
Depreciation	\$ 19,589,384	\$ 4,041,432	-	\$ 3,953,229	24.52
Capital Purchases	-	(309,691)	-	(1,424,364)	24.06
Total	-	3,731,741	-	2,528,865	25.39
Net Increase (Decrease) in Net Position	<u>\$ 19,589,384</u>	<u>\$ (3,731,741)</u>		<u>\$ (2,528,865)</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Three Months Ended November 30, 2015

91 Capital Projects	<u>Adjusted Budget</u>	<u>Actual (25%)</u>	<u>Prior Year Actual 11/30/14</u>
REVENUES:			
Investment Income	\$ -	\$ -	(279)
Total	<u>-</u>	<u>-</u>	<u>(279)</u>
EXPENDITURES:			
2008 Bond Program	<u>-</u>	<u>5,322,166</u>	<u>1,313,139</u>
Total	<u>-</u>	<u>5,322,166</u>	<u>1,313,139</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (5,322,166)</u>	<u>\$ (1,313,418)</u>



Monthly Investment Report

November 30, 2015

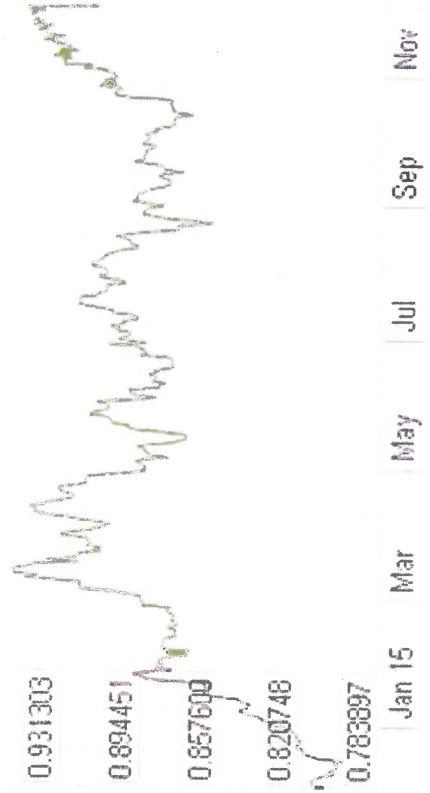


Waiting and Watching



- The markets have been prepared through statements and Governors' speeches for a December rate hike (12/16/15) on overnight funds. Pending a major disappointment in November payrolls it is simply now a waiting game.
- All the FOMC statements have been generally upbeat pointing to the first rate hike in a decade. They point to strong gains in the labor market and labor productivity as well as confidence that inflation targets will be met.
- A strong underlying message is the *gradual* pace expected for future rate increases. Waiting beyond December for the first move could force a faster pace of increases that might harm the fragile economy.
- Contrary to the optimistic forecast, the manufacturing sector continues to struggle slowing their pace of growth to the slowest in 6 months. The contraction could well be from the oil and energy markets along with low exports. The exports have a strong dollar as a mighty headwind.
- In response to the upcoming move, the bond market continued to sell off throughout November (bringing higher yields) with the yield on the 10-year closing 60 bps higher at 2.20% and the 2-year at 0.978%.

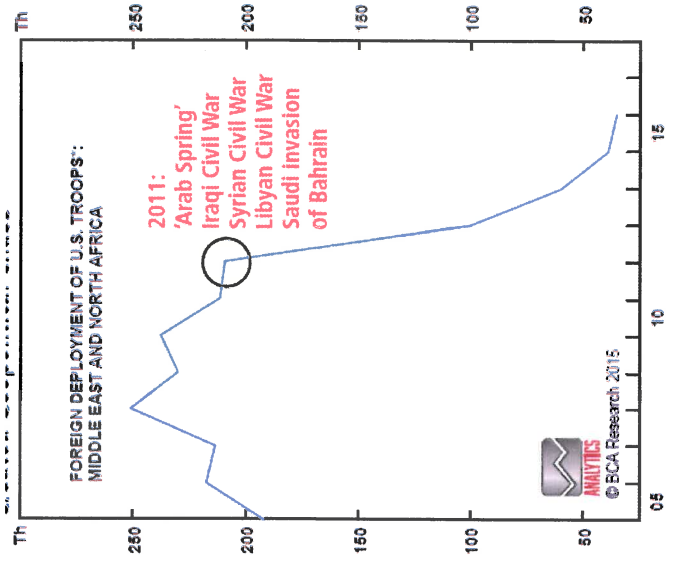
Euro per 1 US Dollar -



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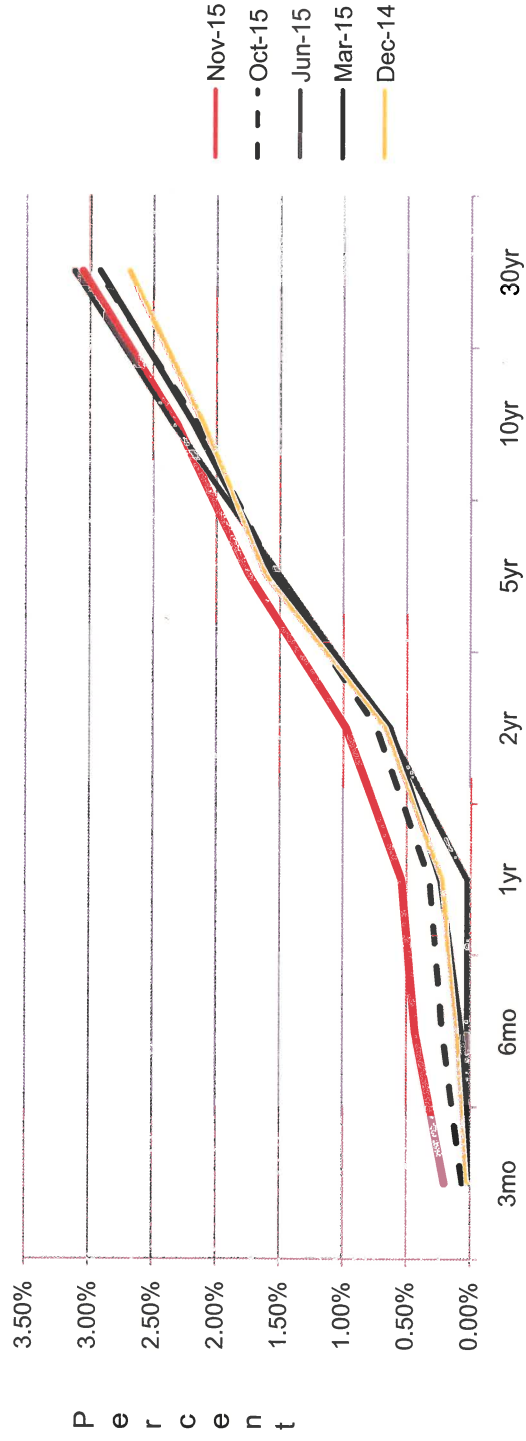


- The terrorist attacks in Paris (and San Bernardino) were a result of several factors which as yet have had little effect on the markets.
- Since ISIS has had little success in the Middle East, creating their caliphate, they seem to be branching out. The immigration into Europe has given them a perfect opportunity which unfortunately will reinforce the anti-immigrant trend developing.
- Some of the radicalism may tie to the de-leveraging of the US troops in the area, as shown, and the absence of strong men rulers, creating a wild frontier. The internet has become a weapon.
- The probability of a strong military reaction, except for the US which has been reticent, may move Europe closer to Russia on this effort.
- Fed Governors are categorizing these terrorist attacks as transitory – although they might be better characterized as a modern fact of life. The Fed is not expected to be swayed in their assumed hiking strategy.
- The Fed minutes said "it may well become appropriate to initiate the normalization process at the next meeting" as long as three conditions are met. They are 1) no shocks that impact the economic outlook, 2) continued improvement in the labor market, and 3) confidence that inflation will return to 2 percent in the medium term.
- The markets see no problem meeting those 3 – even with terrorists at the gates - and are ready to see the hike.



Rates

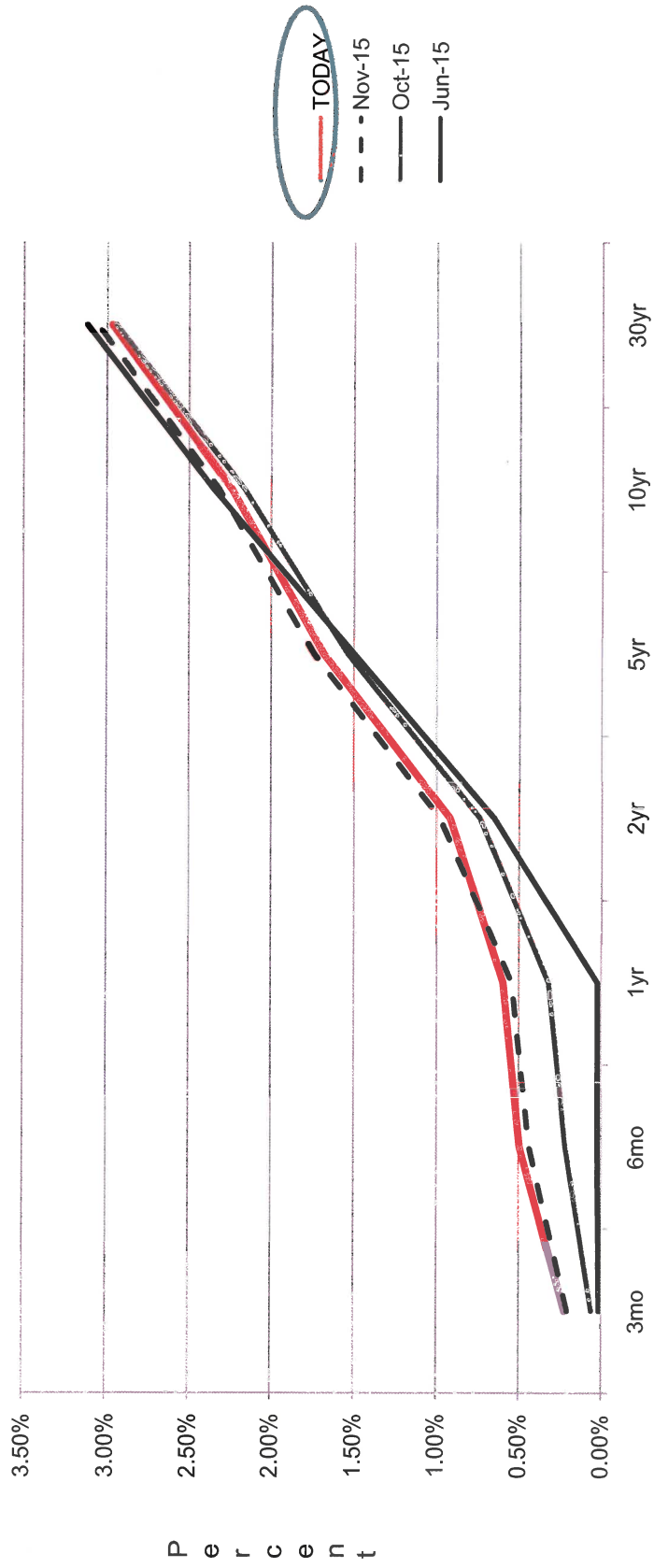
- November rates in anticipation as the FOMC message and Fed speeches sent a clear message on the possibility of a rate increase in December.
- Treasuries rates moved upward (prices downward) out to the ten-year. Even the short end moved with the six-month going from 0.21 to 0.43%.
- The 2-year moved a quarter point (0.24%) and the 3% handle returned to the 30-year for the first time since June although the long end is being restrained by the Federal Reserve's allowing all the QE securities to mature off the books rather than selling them.
- Global markets continue to ease which will add some strain globally but the emphasis on emerging market struggles from a rate increase and anticipated stronger dollar, which played such a big role in the rate delay in September, are not a factor now.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

Rates Today

- Today's rates show how the market has already, in anticipation as the FOMC message and as a result of Fed speeches, bought in to the anticipated rate increase next week.

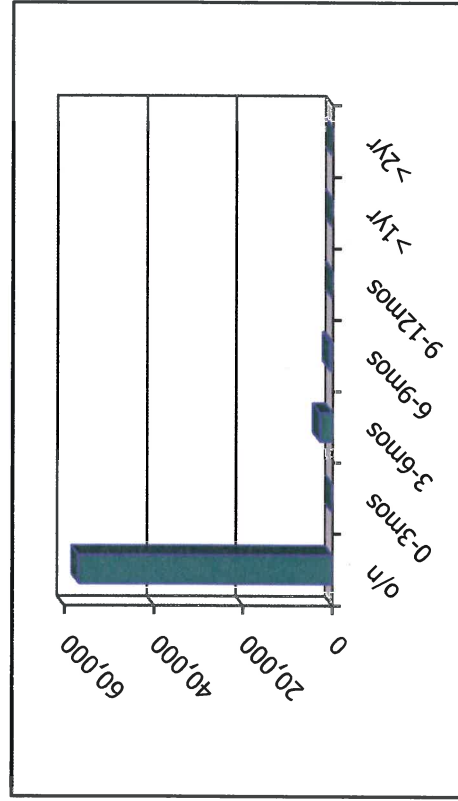
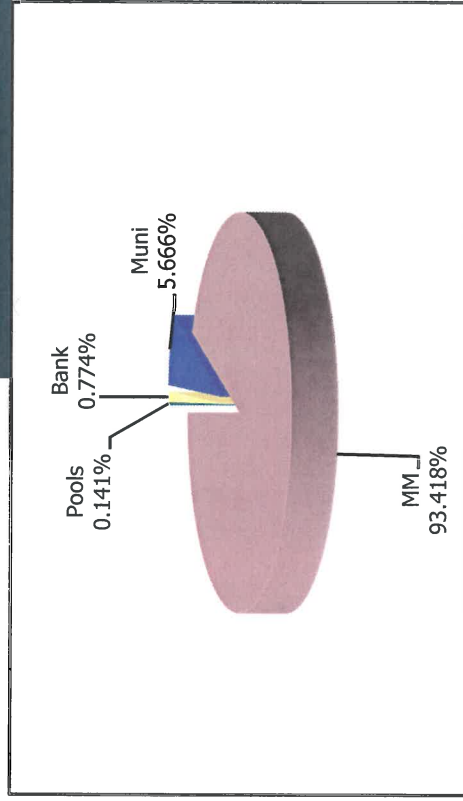


End of Month Rates - Full Yield Curve - Fed Funds to 30yr

General Portfolio San Jacinto College

As of November 30, 2015

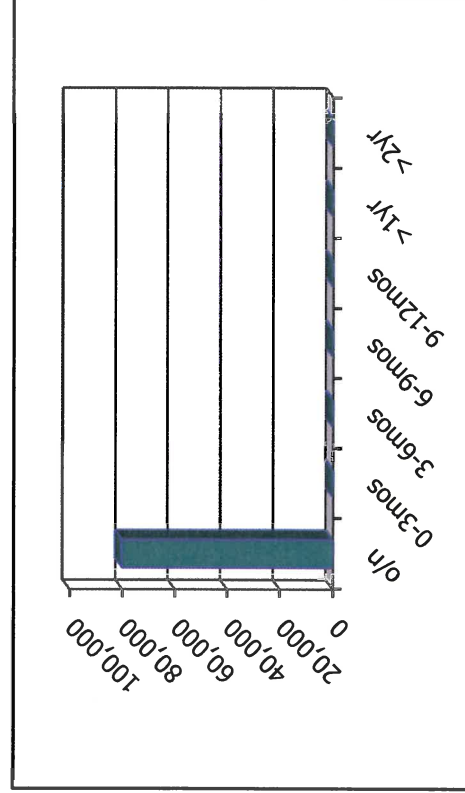
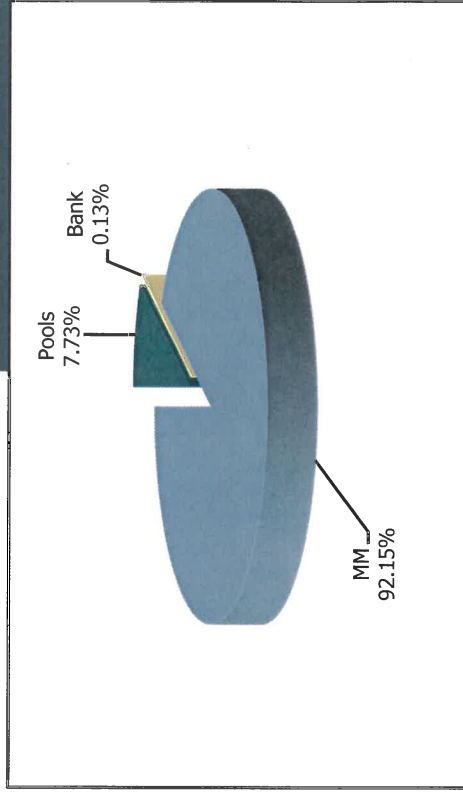
- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are reasonably expected to continue now at least through 2015. Longer term rates have moved lower and do not provide reward for extension risks.
- Banks remain *uninterested* in new deposits and although state and local bonds continue to add value they have been discovered and are declining in yields.
- Portfolios are cash heavy as we struggle to find value with a flat yield curve which provides little value under six months. Going too long has its risks if rates do rise quickly on news.
- The non-cash portion of your portfolio is yielding 0.611%.



Bond Portfolio

As of November 30, 2015

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are reasonably expected to continue now at least through 2015. Longer term rates have moved lower and do not provide reward for extension risks.
- Banks remain *uninterested* in new deposits and although state and local bonds continue to add value they have been discovered and are declining in yields.
- Portfolios are cash heavy as we struggle to find value with a flat yield curve which provides little value under six months. Going too long has its risks if rates do rise quickly on news.





**San Jacinto Community College
Portfolio Management
Portfolio Summary
November 30, 2015**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	465,792.16	465,792.16	465,792.16	0.33	1	1	0.000
Municipal Bonds	3,395,000.00	3,413,601.20	3,411,349.34	2.43	994	75	0.611
Investment Pools/Money Markets	136,434,941.23	136,434,941.23	136,434,941.23	97.24	1	1	0.175
Investments	140,295,733.39	140,314,334.59	140,312,082.73	100.00%	25	3	0.185
Total Earnings							
Current Year	November 30	Month Ending	Fiscal Year To Date				
		21,694.80	67,090.63				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 22.56). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

William E. Dilan
 Vice Chancellor of Fiscal Affairs
 01/12/2016
 DIRECTOR OF ACCOUNTING
 AND FINANCIAL SERVICES



San Jacinto Community College
Summary by Type
November 30, 2015
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	9	80,115,903.71	80,115,903.71	57.10	0.191	1
Subtotal	9	80,115,903.71	80,115,903.71	57.10	0.191	1
Fund: Consolidated Portfolio						
Municipal Bonds	3	3,395,000.00	3,411,349.34	2.43	0.611	75
Passbook/Checking Accounts	9	465,792.16	465,792.16	0.33	0.000	1
Investment Pools/Money Markets	6	56,319,037.52	56,319,037.52	40.14	0.152	1
Subtotal	18	60,179,829.68	60,196,179.02	42.90	0.177	5
Total and Average	27	140,295,733.39	140,312,082.73	100.00	0.185	3



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**San Jacinto Community College
 Fund BOND - Bond Funds
 Investments by Fund
 November 30, 2015**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	101,230.15	101,230.15	101,230.15	0.030	0.029	0.030		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	19,986,792.20	19,986,792.20	19,986,792.20	0.200	0.197	0.200		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,803,142.46	8,803,142.46	8,803,142.46	0.200	0.197	0.200		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	16,495.11	16,495.11	16,495.11	0.200	0.197	0.200		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	45,007,397.37	45,007,397.37	45,007,397.37	0.200	0.197	0.200		1
86-72000844	10232	East West MM Debt Service	09/09/2014	12,008.74	12,008.74	12,008.74	0.200	0.197	0.200		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	2,938,615.03	2,938,615.03	2,938,615.03	0.090	0.088	0.090		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	3,249,100.67	3,249,100.67	3,249,100.67	0.090	0.088	0.090		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	1,121.98	1,121.98	1,121.98	0.090	0.088	0.090		1
Subtotal and Average				80,115,903.71	80,115,903.71	80,115,903.71	0.189	0.189	0.191		1
Total Investments and Average				80,115,903.71	80,115,903.71	80,115,903.71	0.189	0.189	0.191		1

Fund GEN - Consolidated Portfolio
Investments by Fund
November 30, 2015

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM		Maturity Date	Days To Maturity
								360	365		
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	7,027.34	7,027.34	7,027.34					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	11,271.62	11,271.62	11,271.62					1
708340062	10086	Disbursements	09/01/2015	-235,090.99	-235,090.99	-235,090.99					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	716,411.34	716,411.34	716,411.34					1
707759346	10085	Payroll Fund	09/01/2015	-50,511.03	-50,511.03	-50,511.03					1
9999999913	10088	Petty Cash	09/01/2015	19,525.00	19,525.00	19,525.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-2,841.12	-2,841.12	-2,841.12					1
		Subtotal and Average		465,792.16	465,792.16	465,792.16		0.000	0.000		1
Municipal Bonds											
248866WCS	10218	Denton TX	06/04/2013	1,782,250.88	1,770,000.00	1,783,381.20	4.000	0.591	0.599	02/15/2016	76
442331YP3	10216	Houston TX	05/16/2013	625,000.00	625,000.00	625,600.00	0.787	0.776	0.787	03/01/2016	91
796311CJ5	10217	San Antonio TX Drain Utility	05/16/2013	1,004,098.46	1,000,000.00	1,004,620.00	3.000	0.513	0.520	02/01/2016	62
		Subtotal and Average		3,411,349.34	3,395,000.00	3,413,601.20		0.602	0.611		74
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	39,998,049.49	39,998,049.49	39,998,049.49	0.200	0.197	0.200		1
86-7200810	10230	East West MM	09/09/2014	121,704.89	121,704.89	121,704.89	0.200	0.197	0.200		1
999999993	10034	LSP GOF - Operating	09/01/2007	2,033.31	2,033.31	2,033.31	0.090	0.088	0.090		1
707759320	10035	JPM - Money Market	09/01/2007	16,000,446.08	16,000,446.08	16,000,446.08	0.030	0.029	0.030		1
999999996	10038	TCB - Money Market	09/26/2007	114,282.06	114,282.06	114,282.06	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	82,521.69	82,521.69	82,521.69	0.111	0.108	0.110		1
		Subtotal and Average		56,319,037.52	56,319,037.52	56,319,037.52		0.150	0.152		1
		Total Investments and Average		60,196,179.02	60,179,829.68	60,198,430.88		0.174	0.177		5

San Jacinto Community College
Interest Earnings
 Sorted by Fund - Fund
 November 1, 2015 - November 30, 2015
 Yield on Average Book Value

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	101,230.15	101,227.58	101,227.67		0.030	0.031	2.57	0.00	2.57
999999999	10084	BOND	RRP	2,938,615.03	5,813,567.31	3,741,379.81		0.090	0.091	280.23	0.00	280.23
999999999	10106	BOND	RRP	1,121.98	646.30	1,105.55		0.090	0.088	0.08	0.00	0.08
XXX794	10228	BOND	RRP	19,986,792.20	19,983,617.11	19,983,617.11		0.200	0.200	3,284.58	0.00	3,284.58
XXX844	10229	BOND	RRP	8,803,142.46	8,801,695.79	8,801,744.01		0.200	0.200	1,446.67	0.00	1,446.67
86-72000794	10231	BOND	RRP	16,495.11	19,889.13	16,605.70		0.200	0.200	2.73	0.00	2.73
86-72000844	10232	BOND	RRP	12,008.74	8,610.04	11,893.63		0.200	0.199	1.95	0.00	1.95
86-72004242	10233	BOND	RRP	45,007,397.37	45,007,643.90	45,000,501.38		0.200	0.200	7,397.37	0.00	7,397.37
999999999	10234	BOND	RRP	3,249,100.67	3,991,726.44	3,464,070.19		0.090	0.091	260.36	0.00	260.36
			Subtotal	80,115,903.71	83,728,514.11	81,122,145.03			0.190	12,676.54	0.00	12,676.54
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	82,521.69	1,615.81	1,576,702.19		0.111	0.116	150.78	0.00	150.78
999999996	10038	GEN	RRP	114,282.06	114,248.10	114,249.23		0.350	0.362	33.96	0.00	33.96
707759320	10035	GEN	RRP	16,000,446.08	22,000,592.86	17,400,034.63		0.030	0.031	446.08	0.00	446.08
999999993	10034	GEN	RRP	2,033.31	1,710.69	2,022.08		0.090	0.090	0.15	0.00	0.15
442331YP3	10216	GEN	MC1	625,000.00	625,000.00	625,000.00	03/01/2016	0.787	0.798	409.89	0.00	409.89
796311CJ5	10217	GEN	MC1	1,000,000.00	1,006,147.69	1,005,088.92	02/01/2016	3.000	0.546	2,500.00	-2,049.23	450.77
248866WC5	10218	GEN	MC1	1,770,000.00	1,787,217.45	1,784,651.39	02/15/2016	4.000	0.636	5,900.00	-4,966.57	933.43
XXX810	10227	GEN	RRP	39,998,049.49	39,991,476.25	39,991,695.36		0.200	0.200	6,573.24	0.00	6,573.24
86-7200810	10230	GEN	RRP	121,704.89	114,041.03	121,430.80		0.200	0.200	19.96	0.00	19.96
			Subtotal	59,714,037.52	65,642,049.88	62,620,874.59			0.175	16,034.06	-7,015.80	9,018.26
			Total	139,829,941.23	149,370,563.99	143,743,019.63			0.184	28,710.60	-7,015.80	21,694.80



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**San Jacinto Community College
 Amortization Schedule
 November 1, 2015 - November 30, 2015
 Sorted By Fund - Fund**

Investment #	Fund	Maturity Date	Beginning Par Value	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 11/01/2015	Amount Amortized This Period	Amt Amortized Through 11/30/2015	Amount Unamortized Through 11/30/2015
10218	GEN	02/15/2016	1,770,000.00	4.000	1,930,751.40	160,751.40	1,782,250.88	-143,533.95 17,217.45	-4,966.57	-148,500.52	12,250.88
10217	GEN	02/01/2016	1,000,000.00	3.000	1,066,600.00	66,600.00	1,004,098.46	-60,452.31 6,147.69	-2,049.23	-62,501.54	4,098.46
		Subtotal			2,997,351.40	227,351.40	2,786,349.34	-203,986.26 23,365.14	-7,015.80	-211,002.06	16,349.34
		Total			2,997,351.40	227,351.40	2,786,349.34	-203,986.26 23,365.14	-7,015.80	-211,002.06	16,349.34



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**San Jacinto Community College
 Projected Cashflow Report
 Sorted by Monthly
 For the Period December 1, 2015 - June 30, 2016**

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2016										
02/01/2016	10217	GEN	796311CJ5	Maturity	San Antonio TX Drain Utility	1,000,000.00	1,066,600.00	1,000,000.00	15,000.00	1,015,000.00
02/15/2016	10218	GEN	248866WC5	Maturity	Denton TX	1,770,000.00	1,930,751.40	1,770,000.00	35,400.00	1,805,400.00
					Total for February 2016	2,770,000.00	2,997,351.40	2,770,000.00	50,400.00	2,820,400.00
March 2016										
03/01/2016	10216	GEN	442331YP3	Maturity	Houston TX	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					Total for March 2016	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					GRAND TOTALS:	3,395,000.00	3,622,351.40	3,395,000.00	52,859.38	3,447,859.38



Quarterly Investment Report
August 31, 2015 – November 30, 2015



Waiting and Watching



The markets have been prepared through statements and Governors' speeches for a December rate hike (12/16/15) on overnight funds. Pending a major disappointment in November payrolls it is simply now a waiting game.

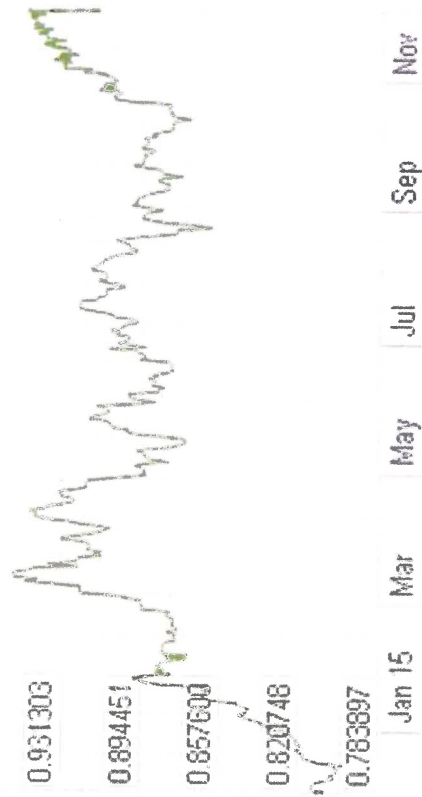
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A strong underlying message is the *gradual* pace expected for future rate increases. Waiting beyond December for the first move could force a faster pace of increases that might harm the fragile economy.

Contrary to the optimistic forecast, the manufacturing sector continues to struggle slowing their pace of growth to the slowest in 6 months. The contraction could well be from the oil and energy markets along with low exports. The exports have a strong dollar as a mighty headwind.

In response to the upcoming move, the bond market continued to sell off throughout November (bringing higher yields) with the yield on the 10-year closing 60 bps higher at 2.20% and the 2-year at 0.978%.

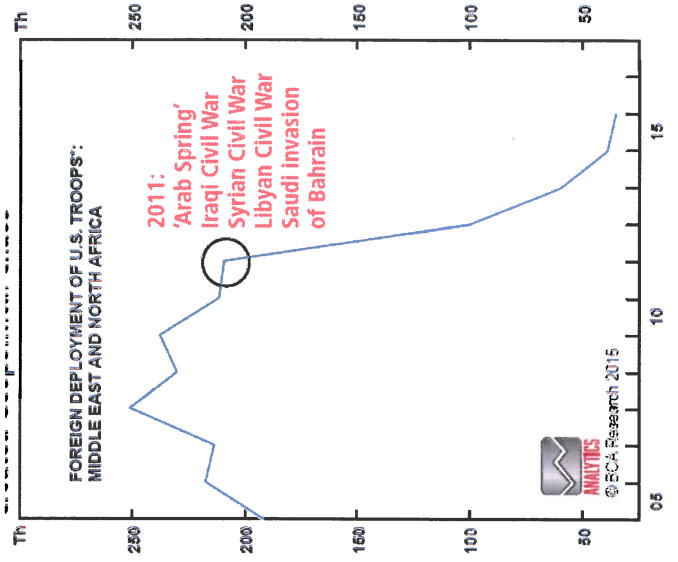
Euro per 1 US Dollar -



SOLIDARITÉ

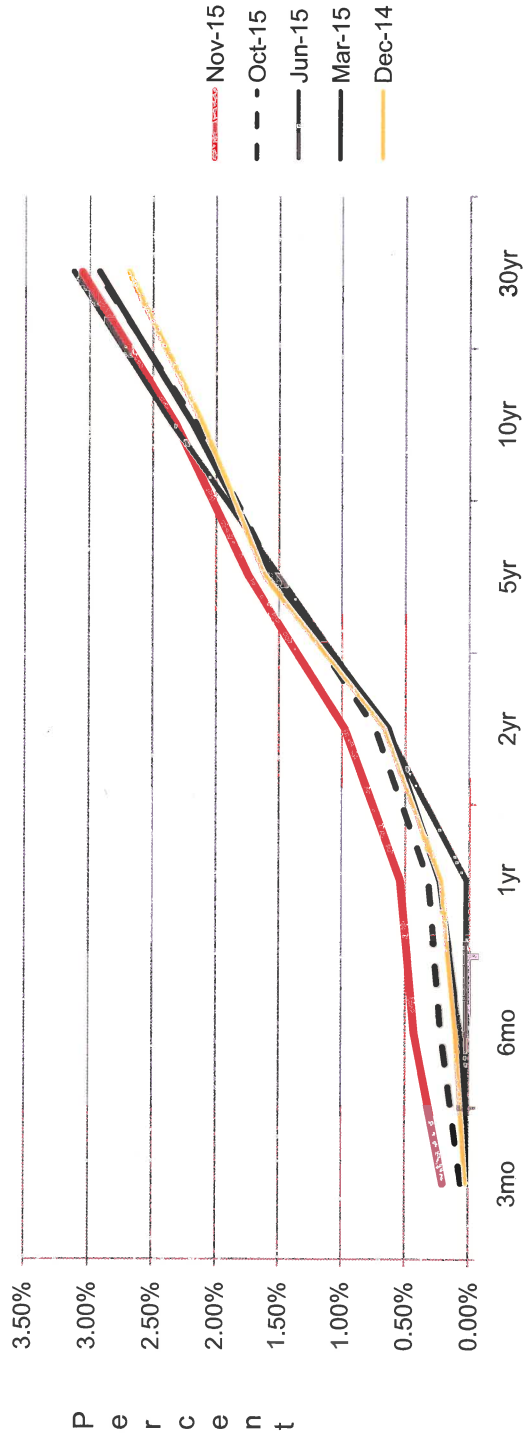


- The terrorist attacks in Paris (and San Bernardino) were a result of several factors which as yet have had little effect on the markets.
- Since ISIS has had little success in the Middle East, creating their caliphate, they seem to be branching out. The immigration into Europe has given them a perfect opportunity which unfortunately will reinforce the anti-immigrant trend developing.
- Some of the radicalism may tie to the de-leveraging of the US troops in the area, as shown, and the absence of strong men rulers, creating a wild frontier. The internet has become a weapon.
- The probability of a strong military reaction, except for the US which has been reticent, may move Europe closer to Russia on this effort.
- Fed Governors are categorizing these terrorist attacks as transitory – although they might be better characterized as a modern fact of life. The Fed is not expected to be swayed in their assumed hiking strategy.
- The Fed minutes said "it may well become appropriate to initiate the normalization process at the next meeting" as long as three conditions are met. They are 1) no shocks that impact the economic outlook, 2) continued improvement in the labor market, and 3) confidence that inflation will return to 2 percent in the medium term.
- The markets see no problem meeting those 3 – even with terrorists at the gates - and are ready to see the hike.



Rates

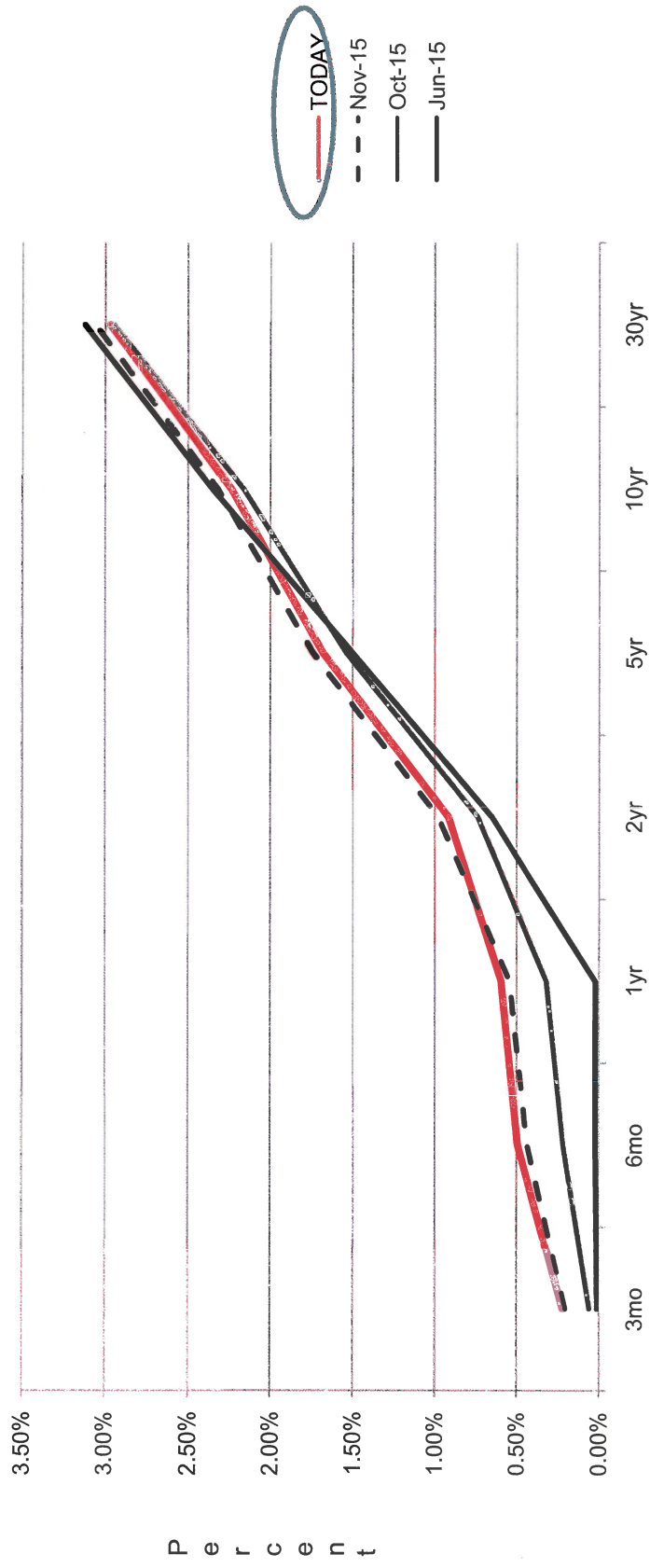
- November rates in anticipation as the FOMC message and Fed speeches sent a clear message on the possibility of a rate increase in December.
- Treasuries rates moved upward (prices downward) out to the ten-year. Even the short end moved with the six-month going from 0.21 to 0.43%.
- The 2-year moved a quarter point (0.24%) and the 3% handle returned to the 30-year for the first time since June although the long end is being restrained by the Federal Reserve's allowing all the QE securities to mature off the books rather than selling them.
- Global markets continue to ease which will add some strain globally but the emphasis on emerging market struggles from a rate increase and anticipated stronger dollar, which played such a big role in the rate delay in September, are not a factor now.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

Rates Today

Today's rates show how the market has already, in anticipation as the FOMC message and as a result of Fed speeches, bought in to the anticipated rate increase next week.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

San Jacinto College District
 Quarterly Investment Report
 August 31, 2015 – November 30, 2015

Portfolio Summary Management Report

<p><u>Portfolio as of 08/31/15:</u> Beginning Book Value \$ 162,234,330 Beginning Market Value \$ 162,239,054</p> <p>WAM at Beginning Period Date 4 days</p> <p><i>(Decrease in market value is due to seasonal cash outflows)</i></p> <p>Average Yield to Maturity for period 0.177% Average Yield 180-Day Treasury Bill for period 0.200%</p>	<p><u>Portfolio as of 11/30/15:</u> Ending Book Value \$ 140,312,083 Ending Market Value \$ 140,314,335 Investment Income for the period \$ 67,091 Unrealized Gain/Loss \$ 2,252 WAM at Ending Period Date¹ 3 days</p> <p>Change in Market Value² \$ (21,924,719)</p>
--	--

Bill Dilean
 Vice Chancellor of Fiscal Affairs
 San Jacinto College District

Bill Dilean
 Bill Dickerson, Accounting and Financial Services
 San Jacinto College District

Linda F. Patterson
 Linda F. Patterson, Investment Advisor, SJCD
 Patterson & Associates

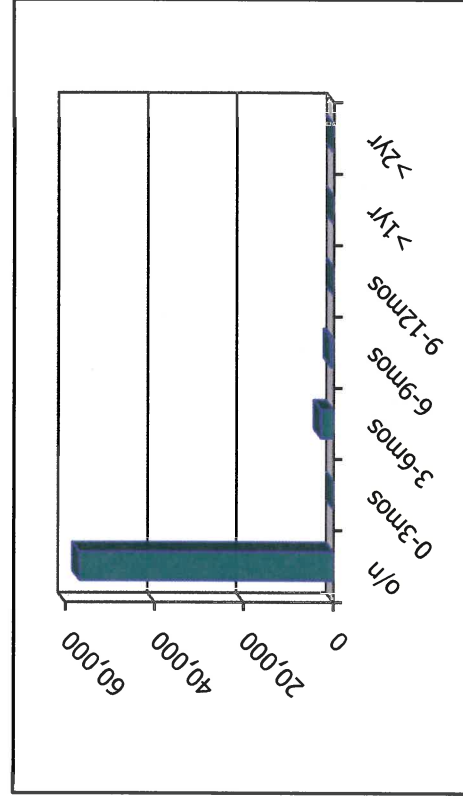
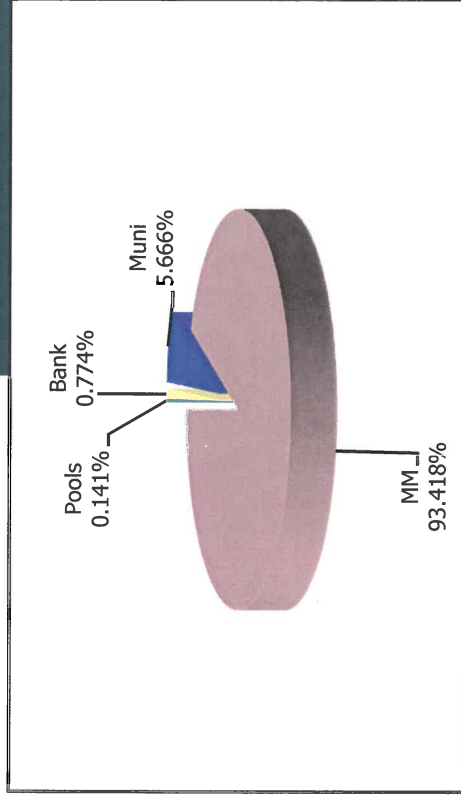
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the College’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by the College District.

General Portfolio San Jacinto College

As of November 30, 2015

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are reasonably expected to continue now at least through 2015. Longer term rates have moved lower and do not provide reward for extension risks.
- Banks remain *uninterested* in new deposits and although state and local bonds continue to add value they have been discovered and are declining in yields.
- Portfolios are cash heavy as we struggle to find value with a flat yield curve which provides little value under six months. Going too long has its risks if rates do rise quickly on news.
- The non-cash portion of your portfolio is yielding 0.611%.

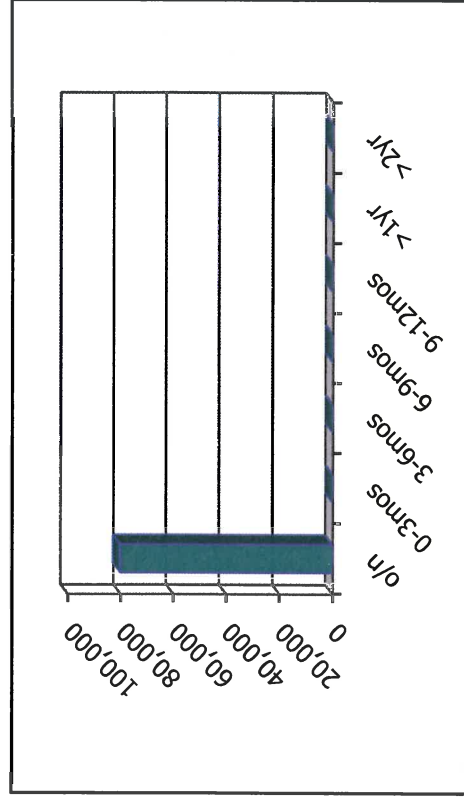
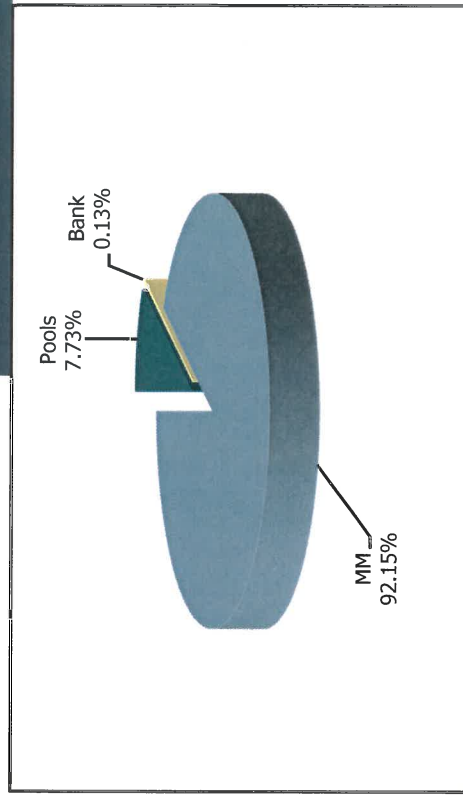


Bond Portfolio

As of November 30, 2015



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult and they are reasonably expected to continue now at least through 2015. Longer term rates have moved lower and do not provide reward for extension risks.
- Banks remain *uninterested* in new deposits and although state and local bonds continue to add value they have been discovered and are declining in yields.
- Portfolios are cash heavy as we struggle to find value with a flat yield curve which provides little value under six months. Going too long has its risks if rates do rise quickly on news.





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**San Jacinto Community College
 Portfolio Management
 Portfolio Summary
 November 30, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	465,792.16	465,792.16	465,792.16	0.33	1	1	0.000
Municipal Bonds	3,395,000.00	3,413,601.20	3,411,349.34	2.43	994	75	0.611
Investment Pools/Money Markets	136,434,941.23	136,434,941.23	136,434,941.23	97.24	1	1	0.175
Investments	140,295,733.39	140,314,334.59	140,312,082.73	100.00%	25	3	0.185
Total Earnings	November 30	Month Ending	Fiscal Year To Date				
Current Year	21,694.80		67,090.63				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 22.56). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

William E. Dilem
 Vice-Chancellor of Fiscal Affairs
 01-12-2016
 DIRECTOR OF ACCOUNTING
 AND FINANCIAL SERVICES



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San Jacinto Community College
Summary by Type
November 30, 2015
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	9	80,115,903.71	80,115,903.71	57.10	0.191	1
Subtotal	9	80,115,903.71	80,115,903.71	57.10	0.191	1
Fund: Consolidated Portfolio						
Municipal Bonds	3	3,395,000.00	3,411,349.34	2.43	0.611	75
Passbook/Checking Accounts	9	465,792.16	465,792.16	0.33	0.000	1
Investment Pools/Money Markets	6	56,319,037.52	56,319,037.52	40.14	0.152	1
Subtotal	18	60,179,829.68	60,196,179.02	42.90	0.177	5
Total and Average	27	140,295,733.39	140,312,082.73	100.00	0.185	3



San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
November 30, 2015

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	101,230.15	101,230.15	101,230.15	0.030	0.029	0.030		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	19,986,792.20	19,986,792.20	19,986,792.20	0.200	0.197	0.200		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,803,142.46	8,803,142.46	8,803,142.46	0.200	0.197	0.200		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	16,495.11	16,495.11	16,495.11	0.200	0.197	0.200		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	45,007,397.37	45,007,397.37	45,007,397.37	0.200	0.197	0.200		1
86-72000844	10232	East West MM Debt Service	09/09/2014	12,008.74	12,008.74	12,008.74	0.200	0.197	0.200		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	2,938,615.03	2,938,615.03	2,938,615.03	0.090	0.088	0.090		1
9999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	3,249,100.67	3,249,100.67	3,249,100.67	0.090	0.088	0.090		1
9999999916	10106	LSIP GOF - Debt Service	07/30/2009	1,121.98	1,121.98	1,121.98	0.090	0.088	0.090		1
Subtotal and Average				80,115,903.71	80,115,903.71	80,115,903.71	0.189	0.189	0.191		1
Total Investments and Average				80,115,903.71	80,115,903.71	80,115,903.71	0.189	0.189	0.191		1

Fund GEN - Consolidated Portfolio
Investments by Fund
November 30, 2015

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	7,027.34	7,027.34	7,027.34					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	11,271.62	11,271.62	11,271.62					1
708340062	10086	Disbursements	09/01/2015	-235,090.99	-235,090.99	-235,090.99					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	716,411.34	716,411.34	716,411.34					1
707759346	10085	Payroll Fund	09/01/2015	-50,511.03	-50,511.03	-50,511.03					1
9999999913	10088	Petty Cash	09/01/2015	19,525.00	19,525.00	19,525.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-2,841.12	-2,841.12	-2,841.12					1
Subtotal and Average				465,792.16	465,792.16	465,792.16	0.000	0.000	0.000		1
Municipal Bonds											
248866WC5	10218	Denton TX	06/04/2013	1,782,250.88	1,770,000.00	1,783,381.20	4.000	0.591	0.599	02/15/2016	76
442331YP3	10216	Houston TX	05/16/2013	625,000.00	625,000.00	625,600.00	0.787	0.776	0.787	03/01/2016	91
796311CJ5	10217	San Antonio TX Drain Utility	05/16/2013	1,004,098.46	1,000,000.00	1,004,620.00	3.000	0.513	0.520	02/01/2016	62
Subtotal and Average				3,411,349.34	3,395,000.00	3,413,601.20	0.602	0.611	0.611		74
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	39,998,049.49	39,998,049.49	39,998,049.49	0.200	0.197	0.200		1
86-7200810	10230	East West MM	09/09/2014	121,704.89	121,704.89	121,704.89	0.200	0.197	0.200		1
999999993	10034	LSIP GOF - Operating	09/01/2007	2,033.31	2,033.31	2,033.31	0.090	0.088	0.090		1
707759320	10035	JPM - Money Market	09/01/2007	16,000,446.08	16,000,446.08	16,000,446.08	0.030	0.029	0.030		1
999999996	10038	TCB - Money Market	09/26/2007	114,282.06	114,282.06	114,282.06	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	82,521.69	82,521.69	82,521.69	0.111	0.108	0.110		1
Subtotal and Average				56,319,037.52	56,319,037.52	56,319,037.52	0.150	0.152	0.152		1
Total Investments and Average				60,196,179.02	60,179,829.68	60,198,430.88	0.174	0.174	0.177		5



San Jacinto Community College
Cash Reconciliation Report
For the Period September 1, 2015 - November 30, 2015
Grouped by Fund

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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Consolidated Portfolio											
09/01/2015	10216	GEN	Interest	442331YP3	625,000.00	HOTX 0.6M 0.79% Mat. 03/01/2016	03/01/2016	0.00	2,459.38	0.00	2,459.38
09/01/2015	10224	GEN	Maturity	882555VL6	3,300,000.00	TXMJPW 3.3M 0.00% Mat.	09/01/2015	0.00	0.00	3,300,000.00	3,300,000.00
						Subtotal		0.00	2,459.38	3,300,000.00	3,302,459.38
						Total		0.00	2,459.38	3,300,000.00	3,302,459.38



**San Jacinto Community College
Maturity Report
Sorted by Maturity Date**

Patterson & Associates
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Amounts due during September 1, 2015 - November 30, 2015

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date at Maturity	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
882555VL6	10224	GEN	MC1	TXMUPW	3,300,000.00	09/01/2015	05/13/2014		3,300,000.00	0.00	3,300,000.00	0.00
Total Maturities					3,300,000.00				3,300,000.00	0.00	3,300,000.00	0.00

**San Jacinto Community College
 Interest Earnings
 Sorted by Fund - Fund
 September 1, 2015 - November 30, 2015
 Yield on Average Book Value**

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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	101,230.15	47,802.89	95,485.21		0.030	0.030	7.12	0.00	7.12
999999999	10084	BOND	RRP	2,938,615.03	4,203,422.50	4,623,646.53		0.090	0.091	1,052.32	0.00	1,052.32
999999916	10106	BOND	RRP	1,121.98	12.16	699.92		0.090	0.092	0.16	0.00	0.16
XX794	10228	BOND	RRP	19,986,792.20	24,976,255.59	21,133,960.09		0.200	0.200	10,536.61	0.00	10,536.61
XXX844	10229	BOND	RRP	8,803,142.46	8,798,755.11	8,800,281.83		0.200	0.200	4,387.35	0.00	4,387.35
86-72000794	10231	BOND	RRP	16,495.11	28,073.12	75,117.11		0.200	0.200	37.45	0.00	37.45
86-72000844	10232	BOND	RRP	12,008.74	389.14	8,313.81		0.200	0.200	4.14	0.00	4.14
86-72004242	10233	BOND	RRP	45,007,397.37	45,006,411.01	45,000,555.48		0.200	0.200	22,438.67	0.00	22,438.67
999999917	10234	BOND	RRP	3,249,100.67	5,000,311.00	4,101,683.28		0.090	0.091	926.95	0.00	926.95
			Subtotal	80,115,903.71	88,061,432.52	83,839,743.26			0.188	39,390.77	0.00	39,390.77
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	82,521.69	1,500,319.76	2,094,779.81		0.111	0.099	518.73	0.00	518.73
999999996	10038	GEN	RRP	114,282.06	114,182.39	114,216.70		0.350	0.350	99.67	0.00	99.67
707759320	10035	GEN	RRP	16,000,446.08	25,000,232.06	23,774,977.56		0.030	0.029	1,706.83	0.00	1,706.83
999999993	10034	GEN	RRP	2,033.31	1,055.33	1,699.78		0.090	0.092	0.39	0.00	0.39
442331YP3	10216	GEN	MC1	625,000.00	625,000.00	625,000.00	03/01/2016	0.787	0.789	1,229.68	0.00	1,229.68
796311CJ5	10217	GEN	MC1	1,000,000.00	1,010,246.15	1,007,127.27	02/01/2016	3.000	0.539	7,500.00	-6,147.69	1,352.31
248866WC5	10218	GEN	MC1	1,770,000.00	1,797,150.60	1,789,591.58	02/15/2016	4.000	0.628	17,700.00	-14,899.72	2,800.28
XXX810	10227	GEN	RRP	39,998,049.49	39,978,114.31	39,985,051.54		0.200	0.200	19,935.18	0.00	19,935.18
86-7200810	10230	GEN	RRP	121,704.89	100,195.79	113,879.49		0.200	0.200	56.79	0.00	56.79
			Subtotal	59,714,037.52	70,126,496.39	69,506,323.72			0.160	48,747.27	-21,047.41	27,699.86
			Total	139,829,941.23	158,187,928.91	153,346,066.98			0.175	88,138.04	-21,047.41	67,090.63



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**San Jacinto Community College
 Amortization Schedule
 September 1, 2015 - November 30, 2015
 Sorted By Fund - Fund**

Investment #	Issuer	Fund	Maturity Date	Beginning Par Value	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 09/01/2015	Amount Amortized This Period	Amt Amortized Through 11/30/2015	Amount Unamortized Through 11/30/2015
10218	Denton TX	GEN	02/15/2016	1,770,000.00 4,000	1,930,751.40	160,751.40	1,782,250.88	-133,600.80 27,150.60	-14,899.72	-148,500.52	12,250.88
10217	San Antonio TX Drain Utility	GEN	02/01/2016	1,000,000.00 3,000	1,066,600.00	66,600.00	1,004,098.46	-56,353.85 10,246.15	-6,147.69	-62,501.54	4,098.46
10224	Texas Muni Power Auth	GEN	09/01/2015	3,300,000.00	3,288,417.00	-11,583.00	0.00	11,583.00 0.00	0.00	11,583.00	0.00
Subtotal					6,285,768.40	215,768.40	2,786,349.34	-178,371.65 37,396.75	-21,047.41	-199,419.06	16,349.34
Total					6,285,768.40	215,768.40	2,786,349.34	-178,371.65 37,396.75	-21,047.41	-199,419.06	16,349.34



**San Jacinto Community College
Projected Cashflow Report
Sorted by Monthly**

Patterson & Associates
901 S. MoPac
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For the Period December 1, 2015 - June 30, 2016

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2016										
02/01/2016	10217	GEN	796311CJ5	Maturity	San Antonio TX Drain Utility	1,000,000.00	1,066,600.00	1,000,000.00	15,000.00	1,015,000.00
02/15/2016	10218	GEN	248866WCS	Maturity	Denton TX	1,770,000.00	1,930,751.40	1,770,000.00	35,400.00	1,805,400.00
					Total for February 2016	2,770,000.00	2,997,351.40	2,770,000.00	50,400.00	2,820,400.00
March 2016										
03/01/2016	10216	GEN	442331YP3	Maturity	Houston TX	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					Total for March 2016	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					GRAND TOTALS:	3,395,000.00	3,622,351.40	3,395,000.00	52,859.38	3,447,859.38

**San Jacinto Community College
 Texas Compliance Change in Val Report
 Sorted by Fund
 September 1, 2015 - November 30, 2015**

Patterson & Associates
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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value				Ending Market Value	
Fund: Bond Funds										
10064	DS	BOND	12/05/2007	7.12	47,802.89	53,442.26	15.00	53,427.26	101,230.15	
708340211	101,230.15	0.030	/ /	7.12	47,802.89	53,442.26	15.00	53,427.26	101,230.15	
10084	LSIP08	BOND	10/03/2008	1,052.32	4,203,422.50	5,001,052.32	6,265,859.79	-1,264,807.47	2,938,615.03	
999999999	2,938,615.03	0.090	/ /	1,052.32	4,203,422.50	5,001,052.32	6,265,859.79	-1,264,807.47	2,938,615.03	
10106	LSIPDS	BOND	07/30/2009	0.16	12.16	1,109.82	0.00	1,109.82	1,121.98	
999999916	1,121.98	0.090	/ /	0.16	12.16	1,109.82	0.00	1,109.82	1,121.98	
10228	EWIC08	BOND	09/09/2014	10,536.61	24,976,255.59	10,536.61	5,000,000.00	-4,989,463.39	19,986,792.20	
XXX794	19,986,792.20	0.200	/ /	10,536.61	24,976,255.59	10,536.61	5,000,000.00	-4,989,463.39	19,986,792.20	
10229	EWICDS	BOND	09/09/2014	4,387.35	8,798,755.11	4,387.35	0.00	4,387.35	8,803,142.46	
XXX844	8,803,142.46	0.200	/ /	4,387.35	8,798,755.11	4,387.35	0.00	4,387.35	8,803,142.46	
10231	EWM08	BOND	09/09/2014	37.45	28,073.12	5,000,037.45	5,011,615.46	-11,578.01	16,495.11	
86-72000794	16,495.11	0.200	/ /	37.45	28,073.12	5,000,037.45	5,011,615.46	-11,578.01	16,495.11	
10232	EWMDS	BOND	09/09/2014	4.14	389.14	11,619.60	0.00	11,619.60	12,008.74	
86-72000844	12,008.74	0.200	/ /	4.14	389.14	11,619.60	0.00	11,619.60	12,008.74	
10233	EWM15	BOND	08/06/2015	22,438.67	45,006,411.01	22,438.67	21,452.31	986.36	45,007,397.37	
86-72004242	45,007,397.37	0.200	/ /	22,438.67	45,006,411.01	22,438.67	21,452.31	986.36	45,007,397.37	
10234	LSIP15	BOND	08/06/2015	926.95	5,000,311.00	926.95	1,752,137.28	-1,751,210.33	3,249,100.67	
999999917	3,249,100.67	0.090	/ /	926.95	5,000,311.00	926.95	1,752,137.28	-1,751,210.33	3,249,100.67	
Sub Totals For: Fund: Bond Funds					39,390.77	88,061,432.52	10,105,551.03	18,051,079.84	-7,945,528.81	80,115,903.71
					39,390.77	88,061,432.52	10,105,551.03	18,051,079.84	-7,945,528.81	80,115,903.71

Fund: Consolidated Portfol

San Jacinto Community College
Texas Compliance Change in Val Report
September 1, 2015 - November 30, 2015

Inv #	Cusip	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	Ending Market Value
		Par Value	YTM	Mat Date	Interest Received	Book Value	Market Value				Book Value	Market Value
10032	999999991	TXPOOL	GEN	09/01/2007	518.73	1,500,319.76	1,500,319.76	16,912,201.93	18,330,000.00	-1,417,798.07	82,521.69	82,521.69
		82,521.69	0.110	/ /	518.73	1,500,319.76	1,500,319.76	16,912,201.93	18,330,000.00	-1,417,798.07	82,521.69	82,521.69
10034	999999993	LSIP	GEN	09/01/2007	0.39	1,055.33	1,055.33	977.98	0.00	977.98	2,033.31	2,033.31
		2,033.31	0.090	/ /	0.39	1,055.33	1,055.33	977.98	0.00	977.98	2,033.31	2,033.31
10062	707759338	OPER	GEN	09/01/2015	0.00	2,501,490.33	2,501,490.33	643,624.11	2,428,703.10	-1,785,078.99	716,411.34	716,411.34
		716,411.34	0.000	/ /	0.00	2,501,490.33	2,501,490.33	643,624.11	2,428,703.10	-1,785,078.99	716,411.34	716,411.34
10038	999999996	TXCIT	GEN	09/26/2007	99.67	114,182.39	114,182.39	99.67	0.00	99.67	114,282.06	114,282.06
		114,282.06	0.350	/ /	99.67	114,182.39	114,182.39	99.67	0.00	99.67	114,282.06	114,282.06
10035	707759320	MM	GEN	09/01/2007	1,706.83	25,000,232.06	25,000,232.06	8,501,474.77	17,501,260.75	-8,999,785.98	16,000,446.08	16,000,446.08
		16,000,446.08	0.030	/ /	1,706.83	25,000,232.06	25,000,232.06	8,501,474.77	17,501,260.75	-8,999,785.98	16,000,446.08	16,000,446.08
10227	XXX810	EWBICS	GEN	09/09/2014	19,935.18	39,978,114.31	39,978,114.31	19,935.18	0.00	19,935.18	39,998,049.49	39,998,049.49
		39,998,049.49	0.200	/ /	19,935.18	39,978,114.31	39,978,114.31	19,935.18	0.00	19,935.18	39,998,049.49	39,998,049.49
10230	86-7200810	EWBMM	GEN	09/09/2014	56.79	100,195.79	100,195.79	21,509.10	0.00	21,509.10	121,704.89	121,704.89
		121,704.89	0.200	/ /	56.79	100,195.79	100,195.79	21,509.10	0.00	21,509.10	121,704.89	121,704.89
10069	707759296	FPRO	GEN	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10085	707759346	PAY	GEN	09/01/2015	0.00	0.00	0.00	-127,585.89	983.33	-50,511.03	-50,511.03	-50,511.03
		-50,511.03	0.000	/ /	0.00	0.00	0.00	-127,585.89	983.33	-50,511.03	-50,511.03	-50,511.03
10086	708340062	DIS	GEN	09/01/2015	0.00	0.00	0.00	-1,955,527.24	129,748.18	-235,090.99	-235,090.99	-235,090.99
		-235,090.99	0.000	/ /	0.00	0.00	0.00	-1,955,527.24	129,748.18	-235,090.99	-235,090.99	-235,090.99
10088	999999913	PC	GEN	09/01/2015	0.00	0.00	0.00	39,490.00	1,715.00	19,525.00	19,525.00	19,525.00
		19,525.00	0.000	/ /	0.00	0.00	0.00	39,490.00	1,715.00	19,525.00	19,525.00	19,525.00
10089	999999914	CC	GEN	09/01/2015	0.00	0.00	0.00	102,697.74	48,453.79	11,271.62	11,271.62	11,271.62
		11,271.62	0.000	/ /	0.00	0.00	0.00	102,697.74	48,453.79	11,271.62	11,271.62	11,271.62
10164	1390012195A	BAOP	GEN	09/01/2015	0.00	0.00	0.00	9,308,458.63	9,188,378.73	7,027.34	7,027.34	7,027.34
		7,027.34	0.000	/ /	0.00	0.00	0.00	9,308,458.63	9,188,378.73	7,027.34	7,027.34	7,027.34

San Jacinto Community College
 Texas Compliance Change in Val Report
 September 1, 2015 - November 30, 2015

Inv #	Cusip	Issuer	Fund	YTM	Purch Date	Interest Received	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
	10181	SDI	GEN	0.000	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00
	707759353	0.00	0.000	/ /	/ /	0.00	0.00	0.00	0.00	0.00	0.00
	10103	WC	GEN	0.000	09/01/2015	0.00	0.00	17,389.52	21,352.12	-2,841.12	-2,841.12
	707759361	-2,841.12	0.000	/ /	/ /	0.00	0.00	17,389.52	21,352.12	-2,841.12	-2,841.12
	10224	TXMUPW	GEN	0.000	05/13/2014	0.00	3,300,000.00	0.00	3,300,000.00	-3,300,000.00	0.00
	882555VL6	0.00	0.000	0.000	09/01/2015	0.00	3,300,000.00	0.00	3,300,000.00	-3,300,000.00	0.00
	10217	SATXU	GEN	0.520	05/16/2013	7,500.00	1,010,246.15	0.00	0.00	-6,147.69	1,004,098.46
	796311CJ5	1,000,000.00	0.520	02/01/2016	0.00	0.00	1,011,580.00	0.00	0.00	-6,960.00	1,004,620.00
	10218	DENTX	GEN	0.599	06/04/2013	17,700.00	1,797,150.60	0.00	0.00	-14,899.72	1,782,250.88
	248866WC5	1,770,000.00	0.599	02/15/2016	0.00	0.00	1,799,753.70	0.00	0.00	-16,372.50	1,783,381.20
	10216	HOTX	GEN	0.787	05/16/2013	1,229.68	625,000.00	0.00	0.00	0.00	625,000.00
	442331YP3	625,000.00	0.787	03/01/2016	2,459.38	0.00	625,787.50	0.00	0.00	-187.50	625,600.00
Sub Totals For: Fund: Consolidated Portfol											
						48,747.27	75,927,986.72	33,484,745.50	50,950,595.00	-15,731,807.70	60,196,179.02
						24,776.97	75,932,711.17	33,484,745.50	50,950,595.00	-15,734,280.29	60,198,430.88
Report Grand Totals:											
						88,138.04	163,989,419.24	43,590,296.53	69,001,674.84	-23,677,336.51	140,312,082.73
						64,167.74	163,994,143.69	43,590,296.53	69,001,674.84	-23,679,809.10	140,314,334.59

San Jacinto College Financial Statements

December 2015

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Position
December 31,

<u>Assets</u>	<u>2015</u>	<u>2014</u>
Current assets:		
Cash and cash equivalents	\$ 52,508,058	61,759,471
Investments	3,445,363	14,360,172
Accounts receivable - taxes	75,574,057	68,902,847
Accounts receivable	18,492,688	20,022,112
Deferred charges	848,245	888,267
Inventories	462,236	522,096
Total current assets	<u>151,330,647</u>	<u>166,454,965</u>
Noncurrent assets:		
Restricted cash and cash equivalents	78,140,728	59,270,259
Restricted investments	-	1,024,817
Other long term investments	-	3,491,138
Capital assets, net	401,651,572	366,250,134
Total noncurrent assets	<u>479,792,300</u>	<u>430,036,348</u>
Total assets	<u>631,122,947</u>	<u>596,491,313</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	<u>4,542,533</u>	<u>-</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	9,390,127	11,291,834
Accrued liabilities	6,472,585	7,645,547
Accrued compensable absences and deferred compensation	2,592,077	2,747,035
Deferred revenues	73,313,255	67,202,045
Total current liabilities	<u>91,768,044</u>	<u>88,886,461</u>
Noncurrent liabilities:		
Net pension liability	24,842,147	-
Bonds and notes payable	337,562,356	297,016,240
Total noncurrent liabilities	<u>362,404,503</u>	<u>297,016,240</u>
Total liabilities	<u>454,172,547</u>	<u>385,902,701</u>
Deferred inflows of resources -		
Deferred inflow related to pensions	<u>7,599,287</u>	<u>-</u>
<u>Net assets</u>		
Beginning of year	\$ 176,203,176	208,536,020
Current year addition	<u>(2,309,530)</u>	<u>2,052,592</u>
Total net position	<u>173,893,646</u> \$	<u>210,588,612</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

Consolidated -All Funds
(Not Including Capital Improvement Program)

	Adjusted Budget	Actual (33.34%)	% Actual to Adjusted Budget	Prior Year Actual 12/31/14	% of 8/31/15 Actual
REVENUES:					
State Appropriations	\$ 46,094,872	\$ 18,877,981	40.95	\$ 19,057,976	41.04
Local Taxes - Maintenance & Operations	59,125,000	4,494,987	7.60	8,547,666	15.10
Local Taxes - Debt Service	22,879,299	1,774,204	7.75	4,070,680	15.59
Credit Tuition	41,169,879	31,844,611	77.35	29,603,309	75.68
Credit Fees	14,514,415	9,532,437	65.68	9,236,844	67.28
Credit Exemptions & Waivers	(2,843,954)	(3,080,856)	108.33	(2,607,847)	75.22
Bad Debt	(800,000)	(270,668)	33.83	(534,000)	33.38
Continuing Professional Development	6,445,000	2,344,771	36.38	1,792,704	29.97
Sales & Services	1,507,900	869,272	57.65	832,874	39.43
Investment Income	600,000	81,906	13.65	85,848	32.46
Auxiliary Services	3,590,000	1,266,004	35.26	1,079,050	28.72
Grants	68,393,531	21,847,859	31.94	22,318,321	45.08
Local Grants	2,224,646	1,152,482	51.81	1,360,017	64.29
Total	<u>262,900,588</u>	<u>90,734,990</u>	<u>34.51</u>	<u>94,843,442</u>	<u>39.41</u>
EXPENDITURES:					
Instruction	67,649,410	25,986,481	38.41	25,616,527	37.66
Public Service	5,295,854	1,998,358	37.73	1,671,393	28.65
Academic Support	28,685,734	5,905,721	20.59	5,411,405	37.07
Student Services	13,105,317	4,625,845	35.30	4,784,584	32.54
Institutional Support	73,162,566	20,275,715	27.71	21,072,517	36.12
Physical Plant	17,877,692	5,180,043	28.97	5,583,741	26.05
Scholarships and Fellowships	53,038,040	22,117,869	41.70	22,997,209	46.91
Auxiliary Enterprises	3,811,798	1,988,415	52.16	1,881,977	36.87
Depreciation	19,589,384	5,365,843	27.39	5,274,953	32.72
Capital Purchases	-	(399,770)	-	(1,503,456)	25.39
Total	<u>282,215,795</u>	<u>93,044,520</u>	<u>32.97</u>	<u>92,790,850</u>	<u>37.53</u>
TRANSFERS AMONG FUNDS:					
Transfers In	2,805,050	(895,644)	-	(64,792)	-
Transfers Out	(2,805,050)	895,644	-	64,792	-
Net Increase (Decrease) in Net Position	<u>\$ (19,315,207)</u>	<u>\$ (2,309,530)</u>		<u>\$ 2,052,592</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Appropriations	\$ 36,486,413	\$ 15,679,638	42.97	\$ 15,971,427	43.00
Local Taxes - Maintenance & Operations	59,125,000	4,494,987	7.60	8,547,666	15.10
Credit Tuition	39,342,879	30,516,917	77.57	28,353,529	75.87
Credit Fees	14,514,415	9,532,437	65.68	9,236,844	67.28
Credit Exemptions & Waivers	(2,843,954)	(3,080,856)	108.33	(2,607,847)	75.22
Bad Debt	(800,000)	(270,668)	33.83	(534,000)	33.38
Continuing Professional Development	6,445,000	2,344,771	36.38	1,792,704	29.97
Sales & Services	1,507,900	834,706	55.36	804,166	39.65
Investment Income	600,000	29,329	4.89	49,507	36.88
Total	<u>154,377,653</u>	<u>60,081,261</u>	<u>38.92</u>	<u>61,613,996</u>	<u>41.65</u>
EXPENDITURES:					
Instruction	66,017,843	24,352,126	36.89	24,218,427	38.16
Public Service	4,842,567	1,792,232	37.01	1,468,145	28.37
Academic Support	13,785,680	4,739,245	34.38	4,542,332	39.39
Student Services	12,640,020	4,175,552	33.03	4,366,872	32.81
Institutional Support	36,134,955	13,145,541	36.38	12,647,100	33.16
Physical Plant	17,877,692	5,180,043	28.97	5,583,741	26.05
Total	<u>151,298,757</u>	<u>53,384,739</u>	<u>35.28</u>	<u>52,826,617</u>	<u>34.52</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	(73,922)	-	(8,149)	-
Transfers Out	2,805,050	804,854	-	61,594	-
Net Increase (Decrease) in Net Position	<u>\$ 273,846</u>	<u>\$ 5,965,590</u>		<u>\$ 8,733,934</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

Federal Restricted Funds

	Adjusted Budget	Actual (33.34%)	% Actual to Adjusted Budget	Prior Year Actual 12/31/14	% of 8/31/15 Actual
REVENUES:					
Grants	\$ 64,976,614	\$ 20,696,643	31.85	\$ 21,561,866	45.48
Total	<u>64,976,614</u>	<u>20,696,643</u>	<u>31.85</u>	<u>21,561,866</u>	<u>45.48</u>
EXPENDITURES:					
Instruction	659,881	261,833	39.68	202,007	39.94
Public Service	231,298	63,969	27.66	69,341	35.93
Academic Support	14,448,785	687,120	4.76	389,018	25.74
Student Services	384,105	116,371	30.30	89,822	53.10
Institutional Support	1,946,936	335,964	17.26	248,616	24.99
Scholarships and Fellowships	47,305,609	19,231,386	40.65	20,563,062	46.70
Total	<u>64,976,614</u>	<u>20,696,643</u>	<u>31.85</u>	<u>21,561,866</u>	<u>45.48</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

State Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Paid Benefits	\$ 9,608,459	\$ 3,198,343	33.29	\$ 3,086,549	33.22
Grants	<u>3,416,917</u>	<u>1,151,216</u>	<u>33.69</u>	<u>756,455</u>	<u>36.03</u>
Total	<u>13,025,376</u>	<u>4,349,559</u>	<u>33.39</u>	<u>3,843,004</u>	<u>33.74</u>
EXPENDITURES:					
Instruction	916,070	1,334,748	145.70	1,175,820	29.34
Public Service	14,451	85,095	588.85	83,812	27.78
Academic Support	104,085	406,258	390.31	287,038	32.99
Student Services	-	312,760	-	301,344	26.08
Institutional Support	9,621,310	1,259,349	13.09	1,326,772	43.21
Scholarships and Fellowships	<u>2,369,460</u>	<u>951,349</u>	<u>40.15</u>	<u>668,218</u>	<u>33.63</u>
Total	<u>13,025,376</u>	<u>4,349,559</u>	<u>33.39</u>	<u>3,843,004</u>	<u>33.74</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Local Grants	<u>\$ 2,224,646</u>	<u>\$ 1,152,482</u>	<u>51.81</u>	<u>\$ 1,360,017</u>	<u>64.29</u>
Total	<u>2,224,646</u>	<u>1,152,482</u>	<u>51.81</u>	<u>1,360,017</u>	<u>64.29</u>
EXPENDITURES:					
Instruction	55,616	34,673	62.34	10,108	40.74
Public Service	207,538	57,062	27.49	50,095	30.61
Academic Support	347,184	73,098	21.05	193,017	28.21
Student Services	81,192	21,162	26.06	26,546	38.09
Institutional Support	(3,186)	4,065	(127.59)	17,649	19.50
Scholarships and Fellowships	<u>1,535,971</u>	<u>1,012,857</u>	<u>65.94</u>	<u>957,223</u>	<u>77.48</u>
Total	<u>2,224,315</u>	<u>1,202,917</u>	<u>54.08</u>	<u>1,254,638</u>	<u>55.31</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(331)	(99,311)	-	(56,643)	-
Transfers Out	<u>-</u>	<u>90,790</u>	<u>-</u>	<u>3,198</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (41,914)</u>		<u>\$ 158,824</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Credit Tuition	<u>\$ 1,827,000</u>	<u>\$ 1,327,694</u>	<u>72.67</u>	<u>\$ 1,249,780</u>	<u>71.50</u>
Total	<u>1,827,000</u>	<u>1,327,694</u>	<u>72.67</u>	<u>1,249,780</u>	<u>71.50</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>1,827,000</u>	<u>922,277</u>	<u>50.48</u>	<u>808,706</u>	<u>45.70</u>
Total	<u>1,827,000</u>	<u>922,277</u>	<u>50.48</u>	<u>808,706</u>	<u>45.70</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 405,417</u>		<u>\$ 441,074</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

28 Private Gifts and Donations

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Sales & Service	<u>\$ -</u>	<u>\$ 34,566</u>	<u>-</u>	<u>\$ 28,708</u>	<u>33.97</u>
Total	<u>-</u>	<u>34,566</u>	<u>-</u>	<u>28,708</u>	<u>33.97</u>
EXPENDITURES:					
Instruction	<u>-</u>	<u>3,101</u>	<u>-</u>	<u>10,165</u>	<u>60.22</u>
Total	<u>-</u>	<u>3,101</u>	<u>-</u>	<u>10,165</u>	<u>60.22</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 31,465</u>		<u>\$ 18,543</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

Auxiliary Enterprises

	Adjusted Budget	Actual (33.34%)	% Actual to Adjusted Budget	Prior Year Actual 12/31/14	% of 8/31/15 Actual
REVENUES:					
Sales & Services	\$ -	\$ 24,866	-	\$ 12,368	2.75
Auxiliary Services	<u>3,590,000</u>	<u>1,241,138</u>	<u>34.57</u>	<u>1,066,682</u>	<u>32.25</u>
Total	<u>3,590,000</u>	<u>1,266,004</u>	<u>35.26</u>	<u>1,079,050</u>	<u>28.72</u>
EXPENDITURES:					
Non-Instructional Labor	992,211	302,311	30.47	428,944	32.73
Benefits	210,000	158,549	75.50	108,177	20.64
Supplies	714,108	269,195	37.70	281,646	38.03
Travel	264,988	176,519	66.61	140,817	25.20
Contracted Services	383,015	140,722	36.74	137,771	36.84
Scholarships and Fellowships	1,186,826	927,149	78.12	777,003	49.07
Utilities	<u>60,650</u>	<u>13,970</u>	<u>23.03</u>	<u>7,619</u>	<u>59.41</u>
Total	<u>3,811,798</u>	<u>1,988,415</u>	<u>52.16</u>	<u>1,881,977</u>	<u>36.87</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(221,798)	(722,411)	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (802,927)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

95 Retirement of Indebtedness

	Adjusted Budget	Actual (33.34%)	% Actual to Adjusted Budget	Prior Year Actual 12/31/14	% of 8/31/15 Actual
REVENUES					
Transfers In	\$2,583,252	\$ -	-	\$ -	-
Investment Income	-	52,577	-	36,341	27.90
Local Taxes - Debt Service	<u>22,879,299</u>	<u>1,774,204</u>	<u>7.75</u>	<u>4,070,680</u>	<u>15.59</u>
Total	<u>25,462,551</u>	<u>1,826,781</u>	<u>-</u>	<u>4,107,021</u>	<u>15.40</u>
EXPENDITURES					
Institutional Support	<u>25,462,551</u>	<u>5,530,796</u>	<u>21.72</u>	<u>6,832,380</u>	<u>42.56</u>
Total	<u>25,462,551</u>	<u>5,530,796</u>	<u>21.72</u>	<u>6,832,380</u>	<u>42.56</u>
TRANSFERS AMOUNG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (3,704,015)</u>		<u>\$ (2,725,359)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 12/31/14</u>	<u>% of 8/31/15 Actual</u>
EXPENDITURES					
Depreciation	\$ 19,589,384	\$ 5,365,843	27.39	\$ 5,274,953	32.72
Capital Purchases	-	(399,770)	-	(1,503,456)	25.39
Total	-	4,966,073	-	3,771,497	37.87
Net Increase (Decrease) in Net Position	<u>\$ 19,589,384</u>	<u>\$ (4,966,073)</u>		<u>\$ (3,771,497)</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Four Months Ended December 31, 2015

91 Capital Projects	<u>Adjusted Budget</u>	<u>Actual (33.34%)</u>	<u>Prior Year Actual 12/31/14</u>
REVENUES:			
Investment Income	\$ -	\$ -	(861)
Total	<u>-</u>	<u>-</u>	<u>(861)</u>
EXPENDITURES:			
2008 Bond Program	<u>-</u>	<u>8,649,276</u>	<u>1,521,189</u>
Total	<u>-</u>	<u>8,649,276</u>	<u>1,521,189</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (8,649,276)</u>	<u>\$ (1,522,050)</u>

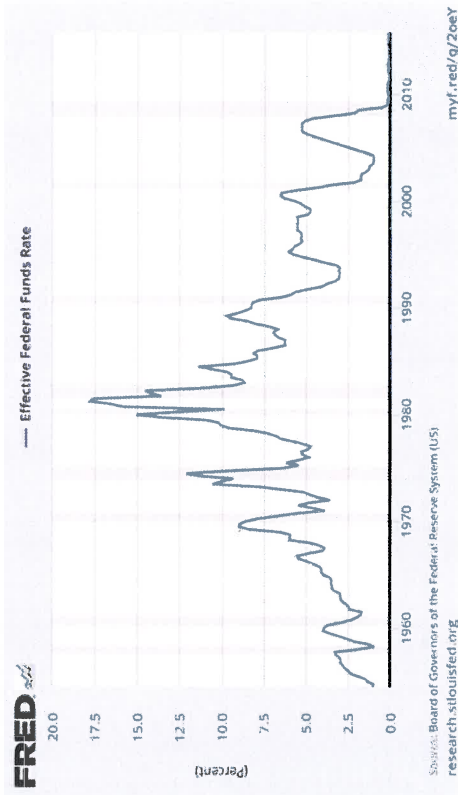


Monthly Investment Report

December 31, 2015



The Waiting Finally Ends



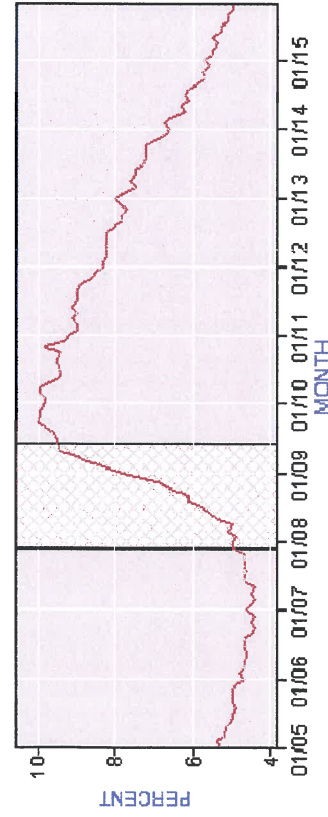
The markets breathed a sigh of relief with the end of a certain degree of uncertainty as the Federal Reserve hiked overnight rates from a range of 0% to 0.25% to a new range of 0.25% to 0.50% on December 16th. The *effective* Fed Funds rate has been riding the middle of that range.

This is the first hike since June 2006 with a move from 5.25% to 5.50%. This gave some clarity to the divergence of monetary policies around the world. Even before the decision the markets were moving away from risky emerging markets in anticipation of the hike. The Fed has to feel that there is sufficient liquidity and strength around the world to support even merging markets that they are protected by not moving in September.

Because the move had been so well telegraphed in speeches and statements from the Governors, the market reaction was subdued but the hike in short-end was immediately evident and welcomed.

Now, of course since markets look ahead, the question is how soon will we see more hikes. That will be highly dependent on employment and inflation measures. The only clear message is that the rate hikes will be slow and measured. The Dec. Fed statement noted that the Committee "... expects gradual adjustments in the stance of monetary policy" going forward.

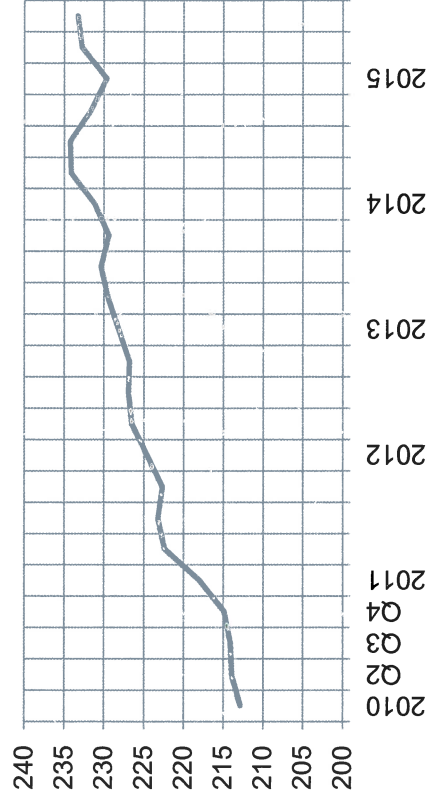
Unemployment rate (seasonally adjusted)



Now We Wait for Anticipated Moves in 2016

- Inflation continues to stubbornly move sideways. Although this sounds preferential, the lower cost of goods lowers margins for manufacturers who then must consider employment levels. Wage pressure remains as stagnant as inflation and slows the economy.
- Hikes this year may be slow in coming, but even though the economy continues to disappoint, this is part of the 4th longest recovery in history. GDP and personal income are already 25% above the end of the last recovery. Unemployment below 5% is lower than 2/3 of the time since WWII.
- However the economic challenges come from more sources than a managed rate can address. Oil prices continue to drop and could be pushed even lower if Saudi Arabia, in its argument with Iran, floods the market with oil. Unemployment and dropping rig counts in the oil patch persist. Terrorist attacks like the past month are also weighing on investor intentions to use those higher rates.
- Along with China's still staggering recovery, this may force investors to stay risk averse in Treasuries temporarily keeping rates low. Even the dollar's strength is working against growth.
- Growth may stay subpar but at least starting the year it is growth!

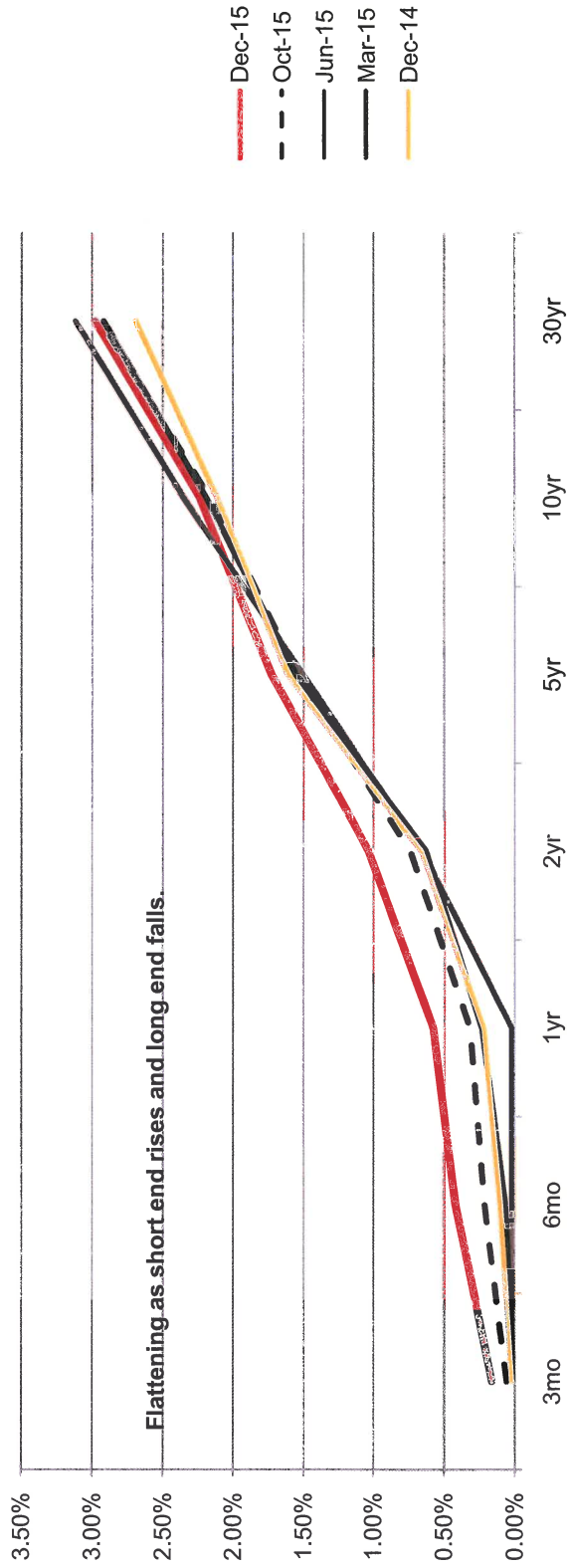
Quarterly CPI



Rates

- As expected the bond market sold off in December after the FOMC rate increase. In anticipation of further rate hikes (higher rates = lower prices) the curve was expected – and did – flatten slightly between the two and ten year.
- The 10 year closed the year 7bps higher at 2.27% while last December it stood at 2.17%. The two year closed at 1.049% up from last year's close at 0.664% (and a major down day thereafter on 1/15/15 of 0.042%)
- Global markets continue their easing which will add some strain globally but the emphasis on emerging market struggles from a rate increase and anticipated stronger dollar, which played such a big role in the rate delay in September, are not a factor now. The stronger dollar will bring global investors into the US market keeping the downward pressure on.
- Overall volatility was the word in 2015 and promises to continue in 2016. Divergent monetary strategies will rule the markets.

P e r c e n t

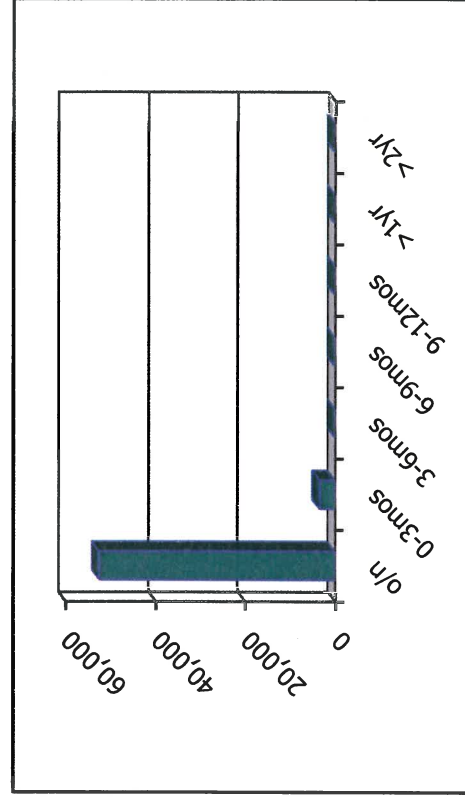
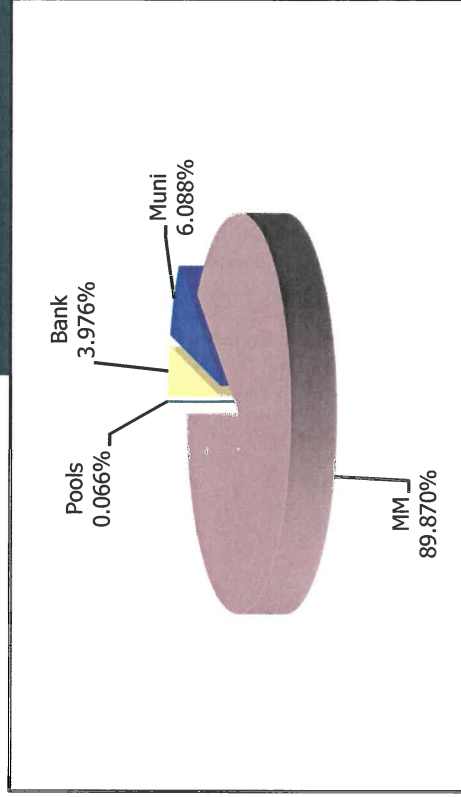


End of Month Rates - Full Yield Curve – Fed Funds to 30yr

General Portfolio San Jacinto College

As of December 31, 2015

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.
- The non-cash portion of your portfolio is yielding 0.611%.

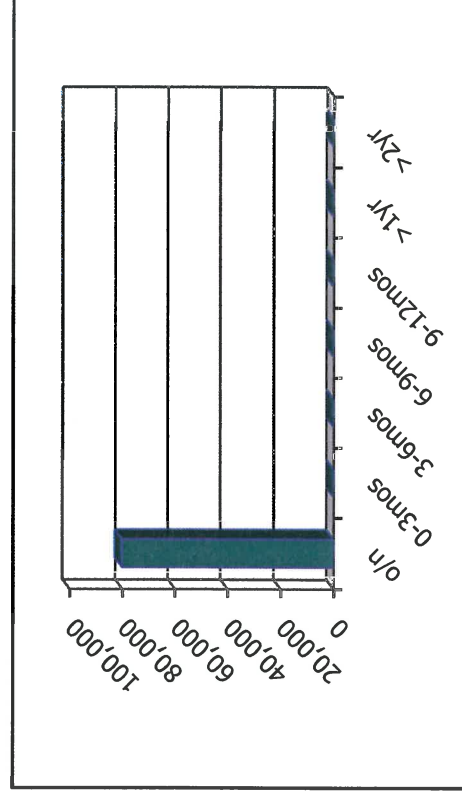
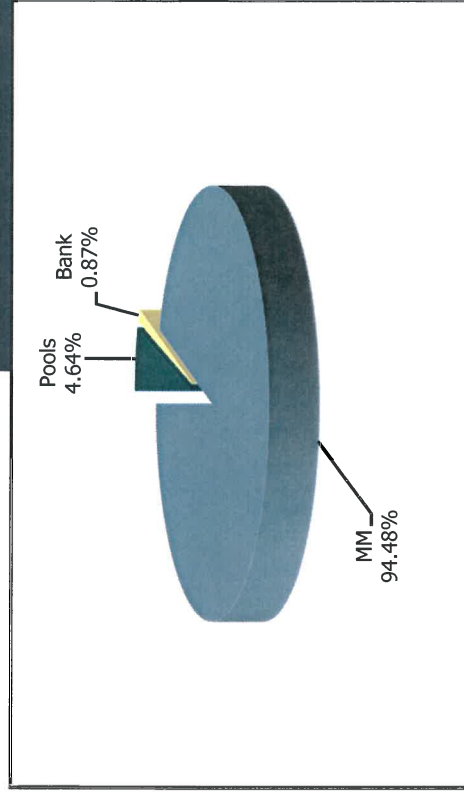


Bond Portfolio

As of December 31, 2015



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.





**San Jacinto Community College
Portfolio Management
Portfolio Summary
December 31, 2015**

Patterson & Associates
901 S. MoPac
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Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	2,222,561.33	2,222,561.33	2,222,561.33	1.66	1	1	0.000
Municipal Bonds	3,395,000.00	3,404,673.90	3,404,333.54	2.54	994	44	0.611
Investment Pools/Money Markets	128,426,224.88	128,426,224.88	128,426,224.88	95.80	1	1	0.185
Investments	134,043,786.21	134,053,460.11	134,053,119.75	100.00%	26	2	0.193
Total Earnings	December 31	Month Ending	Fiscal Year To Date				
Current Year		22,149.70	89,240.33				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

William E. Dielen
 Vice Chancellor of Fiscal Affairs
 DIRECTOR of Accounting
 AND FINANCIAL SERVICES
 01-25-2016



San Jacinto Community College
Summary by Type
December 31, 2015
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	9	78,140,728.05	78,140,728.05	58.29	0.197	1
Subtotal	9	78,140,728.05	78,140,728.05	58.29	0.197	1
Fund: Consolidated Portfolio						
Municipal Bonds	3	3,395,000.00	3,404,333.54	2.54	0.611	44
Passbook/Checking Accounts	9	2,222,561.33	2,222,561.33	1.66	0.000	1
Investment Pools/Money Markets	6	50,285,496.83	50,285,496.83	37.51	0.167	1
Subtotal	18	55,903,058.16	55,912,391.70	41.71	0.187	4
Total and Average	27	134,043,786.21	134,053,119.75	100.00	0.193	2



**San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
December 31, 2015**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	682,783.94	682,783.94	682,783.94	0.030	0.029	0.030		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	19,990,186.66	19,990,186.66	19,990,186.66	0.200	0.197	0.200		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,804,637.53	8,804,637.53	8,804,637.53	0.200	0.197	0.200		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	13,210.08	13,210.08	13,210.08	0.200	0.197	0.200		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	45,007,643.98	45,007,643.98	45,007,643.98	0.200	0.197	0.200		1
86-72000844	10232	East West MM Debt Service	09/09/2014	15,298.62	15,298.62	15,298.62	0.200	0.197	0.200		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	1,576,271.53	1,576,271.53	1,576,271.53	0.170	0.167	0.170		1
9999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	2,049,293.30	2,049,293.30	2,049,293.30	0.170	0.167	0.170		1
9999999916	10106	LSIP GOF - Debt Service	07/30/2009	1,402.41	1,402.41	1,402.41	0.170	0.167	0.170		1
Subtotal and Average				78,140,728.05	78,140,728.05	78,140,728.05		0.194	0.197		1
Total Investments and Average				78,140,728.05	78,140,728.05	78,140,728.05		0.194	0.197		1

Fund GEN - Consolidated Portfolio
Investments by Fund
December 31, 2015

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	44,228.26	44,228.26	44,228.26					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	-2,216.85	-2,216.85	-2,216.85					1
708340062	10086	Disbursements	09/01/2015	-272,998.88	-272,998.88	-272,998.88					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	2,468,951.05	2,468,951.05	2,468,951.05					1
707759346	10085	Payroll Fund	09/01/2015	-31,621.61	-31,621.61	-31,621.61					1
9999999913	10088	Petty Cash	09/01/2015	19,525.00	19,525.00	19,525.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-3,305.64	-3,305.64	-3,305.64					1
		Subtotal and Average		2,222,561.33	2,222,561.33	2,222,561.33		0.000	0.000		1
Municipal Bonds											
248866WC5	10218	Denton TX	06/04/2013	1,777,284.31	1,770,000.00	1,777,203.90	4.000	0.591	0.599	02/15/2016	45
442331YP3	10216	Houston TX	05/16/2013	625,000.00	625,000.00	625,400.00	0.787	0.776	0.787	03/01/2016	60
796311CJ5	10217	San Antonio TX Drain Utility	05/16/2013	1,002,043.23	1,000,000.00	1,002,070.00	3.000	0.513	0.520	02/01/2016	31
		Subtotal and Average		3,404,333.54	3,395,000.00	3,404,673.90		0.603	0.611		43
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	40,004,842.66	40,004,842.66	40,004,842.66	0.200	0.197	0.200		1
86-7200810	10230	East West MM	09/09/2014	129,124.11	129,124.11	129,124.11	0.200	0.197	0.200		1
999999993	10034	LSIP GOF - Operating	09/01/2007	2,294.00	2,294.00	2,294.00	0.170	0.167	0.170		1
707759320	10035	JPM - Money Market	09/01/2007	10,000,296.03	10,000,296.03	10,000,296.03	0.030	0.029	0.030		1
999999996	10038	TCB - Money Market	09/26/2007	114,316.03	114,316.03	114,316.03	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	34,624.00	34,624.00	34,624.00	0.186	0.183	0.186		1
		Subtotal and Average		50,285,496.83	50,285,496.83	50,285,496.83		0.164	0.167		1
		Total Investments and Average		55,912,391.70	55,903,058.16	55,912,732.06		0.184	0.187		3



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San Jacinto Community College
Interest Earnings
 Sorted by Fund - Fund
 December 1, 2015 - December 31, 2015
 Yield on Average Book Value

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	682,783.94	101,230.15	382,622.75		0.030	0.030	9.73	0.00	9.73
999999999	10084	BOND	RRP	1,576,271.53	2,938,615.03	2,177,844.49		0.170	0.156	288.78	0.00	288.78
999999916	10106	BOND	RRP	1,402.41	1,121.98	1,384.14		0.170	0.170	0.20	0.00	0.20
XXX794	10228	BOND	RRP	19,990,186.66	19,986,792.20	19,986,901.70		0.200	0.200	3,394.46	0.00	3,394.46
XXX844	10229	BOND	RRP	8,804,637.53	8,803,142.46	8,803,190.69		0.200	0.200	1,495.07	0.00	1,495.07
86-72000794	10231	BOND	RRP	13,210.08	16,495.11	13,419.96		0.200	0.200	2.28	0.00	2.28
86-72000844	10232	BOND	RRP	15,298.62	12,008.74	15,084.05		0.200	0.201	2.57	0.00	2.57
86-72004242	10233	BOND	RRP	45,007,643.98	45,007,397.37	45,000,723.83		0.200	0.200	7,643.98	0.00	7,643.98
9999999917	10234	BOND	RRP	2,049,293.30	3,249,100.67	2,563,254.79		0.170	0.160	349.17	0.00	349.17
			Subtotal	78,140,728.05	80,115,903.71	78,944,426.38			0.197	13,186.24	0.00	13,186.24
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	34,624.00	82,521.69	163,113.03		0.186	0.173	24.01	0.00	24.01
999999996	10038	GEN	RRP	114,316.03	114,282.06	114,283.16		0.350	0.350	33.97	0.00	33.97
707759320	10035	GEN	RRP	10,000,296.03	16,000,446.08	11,645,415.46		0.030	0.030	296.03	0.00	296.03
999999993	10034	GEN	RRP	2,294.00	2,033.31	2,276.88		0.170	0.171	0.33	0.00	0.33
442331YP3	10216	GEN	MC1	625,000.00	625,000.00	625,000.00	03/01/2016	0.787	0.772	409.90	0.00	409.90
796311CJ5	10217	GEN	MC1	1,000,000.00	1,004,098.46	1,003,007.74	02/01/2016	3.000	0.529	2,500.00	-2,049.23	450.77
248866WC5	10218	GEN	MC1	1,770,000.00	1,782,250.88	1,779,607.38	02/15/2016	4.000	0.618	5,900.00	-4,966.57	933.43
XXX810	10227	GEN	RRP	40,004,842.66	39,998,049.49	39,998,268.62		0.200	0.200	6,793.17	0.00	6,793.17
86-7200810	10230	GEN	RRP	129,124.11	121,704.89	128,625.72		0.200	0.200	21.85	0.00	21.85
			Subtotal	53,680,496.83	59,730,386.86	55,459,597.99			0.190	15,979.26	-7,015.80	8,963.46
			Total	131,821,224.88	139,846,290.57	134,404,024.38			0.194	29,165.50	-7,015.80	22,149.70



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**San Jacinto Community College
 Amortization Schedule
 December 1, 2015 - December 31, 2015
 Sorted By Fund - Fund**

Investment # Issuer	Fund	Maturity Date Amort. Date	Beginning Par Value Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 12/01/2015	Amount Amortized This Period	Amt Amortized Through 12/31/2015	Amount Unamortized Through 12/31/2015
Consolidated Portfolio										
10218 Denton TX	GEN	02/15/2016	1,770,000.00 4.000	1,930,751.40	160,751.40	1,777,284.31	-148,500.52 12,250.88	-4,966.57	-153,467.09	7,284.31
10217 San Antonio TX Drain Utility	GEN	02/01/2016	1,000,000.00 3.000	1,066,600.00	66,600.00	1,002,049.23	-62,501.54 4,098.46	-2,049.23	-64,550.77	2,049.23
	Subtotal			2,997,351.40	227,351.40	2,779,333.54	-211,002.06 16,349.34	-7,015.80	-218,017.86	9,333.54
	Total			2,997,351.40	227,351.40	2,779,333.54	-211,002.06 16,349.34	-7,015.80	-218,017.86	9,333.54



**San Jacinto Community College
Projected Cashflow Report
Sorted by Monthly
For the Period January 1, 2016 - July 31, 2016**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2016										
02/01/2016	10217	GEN	796311CJ5	Maturity	San Antonio TX Drain Utility	1,000,000.00	1,066,600.00	1,000,000.00	15,000.00	1,015,000.00
02/15/2016	10218	GEN	248866WC5	Maturity	Denion TX	1,770,000.00	1,930,751.40	1,770,000.00	35,400.00	1,805,400.00
					Total for February 2016	2,770,000.00	2,997,351.40	2,770,000.00	50,400.00	2,820,400.00
March 2016										
03/01/2016	10216	GEN	442331YP3	Maturity	Houston TX	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					Total for March 2016	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					GRAND TOTALS:	3,395,000.00	3,622,351.40	3,395,000.00	52,859.38	3,447,859.38

Foundation Financial Statements
November 2015

San Jacinto College Foundation
Statement of Financial Position
As of November 30, 2015

ASSETS	
Current Assets	
Checking/Savings	
General Fund	\$ 1,429,146
Other Funds	-
Total Checking/Savings	<u>1,429,146</u>
Accounts Receivable	
Interest Income Receivable	53
Pledge Receivables	204,700
Special Events Receivables	41,200
Sponsorship Receivables	500
Total Accounts Receivable	<u>246,453</u>
Other Current Assets	
SJC Short Term Investments	<u>5,564,457</u>
Total Other Current Assets	<u>5,564,457</u>
Other Assets	
SJC Long Term Investments	<u>2,991,989</u>
Total Other Assets	<u>2,991,989</u>
Total Assets	<u>10,232,045</u>
TOTAL ASSETS	<u><u>\$ 10,232,045</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Event Payable	635
Grants Payable	98,596
Programs Payable	58,182
Endowments Payable	127,707
Scholarships Payable	152,878
Student Success Payables	52,978
Total Accounts Payable	<u>490,976</u>
Total Current Liabilities	<u>490,976</u>
Total Liabilities	490,976
Equity	
Net Assets	9,490,933
Net Income	250,136
Total Equity	<u>9,741,069</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 10,232,045</u></u>

San Jacinto College Foundation
Statement of Activities
For the Period July 1 to November 30, 2015

	<u>2015</u>	<u>2014</u>	<u>Change</u>
Ordinary Income/Expense			
Income			
Contributions			
Grant Contributions	\$ 85,000	\$ 104,500	\$ (19,500)
Permanently Restricted	6,860	160,527	(153,667)
Program Sponsorship	201,656	15,000	186,656
Temporarily Restricted	189,408	176,794	12,614
Total Contributions	<u>482,924</u>	<u>456,821</u>	<u>26,103</u>
Other Income			
Special Events	224,684	120,910	103,774
Investment Incomes	2,594	82,092	(79,498)
Total Other Income	<u>227,278</u>	<u>203,002</u>	<u>24,276</u>
Total Income	710,202	659,823	50,379
Expense			
Programs			
Scholarships Awarded	193,136	290,352	(97,216)
Grants Awarded	30,297	81,983	(51,686)
Programs Sponsored	109,565	-	109,565
Student Success Initiatives	37,695	84,274	(46,579)
Total Programs	<u>370,693</u>	<u>456,609</u>	<u>(85,916)</u>
Supporting Services			
Management and General	4,610	6,400	(1,790)
Fundraising	83,193	89,909	(6,716)
Sponsorship Expense	1,570	3,700	(2,130)
Total Supporting Services	<u>89,373</u>	<u>100,009</u>	<u>(10,636)</u>
Total Expense	<u>460,066</u>	<u>556,618</u>	<u>(96,552)</u>
Net Ordinary Income	250,136	103,205	146,931
Other Income/Expense	-	9	(9)
Net Income	<u>\$ 250,136</u>	<u>\$ 103,214</u>	<u>\$ 146,922</u>



November 1, 2015 to November 30, 2015

Contributions Over \$1000

Donors

	Amount	Fund
Corporations	\$45,095	Golf 2015, Gala 2016, Programs, Scholarship Donation
Departments	\$25	Scholarship Donations
Foundations	\$80,000	Grant
Individuals	\$2,080	Alumni, Golf 2015, Gala 2016, Scholarship Donation, Memorial

Employee Contributions

Catherine O'Brien	\$500	Catherine O'Brien Emergency Fund
Various	\$15,497	EHCMA
Various	\$250	Golf 2015
Various	\$10	John Locke Memorial
Various	\$540	Promise for Their Future Fund
Various	\$1,050	Veteran's Centers

Foundation Financial Statements
December 2015

San Jacinto College Foundation
Statement of Financial Position
As of December 31, 2015

ASSETS	
Current Assets	
Checking/Savings	
General Fund	\$ 1,273,139
Other Funds	-
Total Checking/Savings	<u>1,273,139</u>
Accounts Receivable	
Interest Income Receivable	53
Pledge Receivables	304,500
Special Events Receivables	30,555
Sponsorship Receivables	500
Total Accounts Receivable	<u>335,608</u>
Other Current Assets	
SJC Short Term Investments	<u>5,735,876</u>
Total Other Current Assets	<u>5,735,876</u>
Other Assets	
SJC Long Term Investments	<u>2,987,176</u>
Total Other Assets	<u>2,987,176</u>
Total Assets	<u>10,331,798</u>
TOTAL ASSETS	<u><u>\$ 10,331,798</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Event Payable	635
Grants Payable	191,193
Programs Payable	58,182
Endowments Payable	105,318
Scholarships Payable	115,108
Student Success Payables	50,678
Total Accounts Payable	<u>52,114</u>
Total Current Liabilities	<u>521,114</u>
Total Liabilities	521,114
Equity	
Net Assets	9,490,933
Net Income	319,751
Total Equity	<u>9,810,684</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 10,331,798</u></u>

San Jacinto College Foundation
Statement of Activities
For the Period July 1 to December 31, 2015

	<u>2015</u>	<u>2014</u>	<u>Change</u>
Ordinary Income/Expense			
Income			
Contributions			
Grant Contributions	\$ 91,500	\$ 127,460	\$ (35,960)
Permanently Restricted	43,840	175,237	(131,397)
Program Sponsorship	396,791	34,500	362,291
SJC Unrestricted	5,975	-	5,975
Temporarily Restricted	228,084	305,407	(77,323)
Total Contributions	<u>766,190</u>	<u>642,604</u>	<u>123,586</u>
Other Income			
Special Events	244,715	127,084	117,631
Investment Incomes	(68,709)	217,694	(286,403)
Total Other Income	<u>176,006</u>	<u>344,778</u>	<u>(168,772)</u>
Total Income	942,196	987,382	(45,186)
Expense			
Programs			
Scholarships Awarded	228,892	325,330	(96,438)
Grants Awarded	155,797	132,983	22,814
Programs Sponsored	109,565	1,500	108,065
Student Success Initiatives	35,395	122,748	(87,353)
Total Programs	<u>529,649</u>	<u>582,561</u>	<u>(52,912)</u>
Supporting Services			
Management and General	5,033	7,675	(2,642)
Fundraising	86,193	90,909	(4,716)
Sponsorship Expense	1,570	3,700	(2,130)
Total Supporting Services	<u>92,796</u>	<u>102,284</u>	<u>(9,488)</u>
Total Expense	<u>622,445</u>	<u>684,845</u>	<u>(62,400)</u>
Net Ordinary Income	319,751	302,537	17,214
Other Income/Expense	-	-	-
Net Income	<u>\$ 319,751</u>	<u>\$ 302,537</u>	<u>\$ 17,214</u>



December 1, 2015 to December 31, 2015

Contributions Over \$1000

Donors	Amount	Fund
		Maritime, EHCMA, Endowment, Golf 2015, Veteran Fund, Scholarship Donation
Corporations	\$106,862	
Foundations	\$36,500	Promise, Scholarship Grants, Golf 2016
	\$60,280	Scholarship Donations, Annual Fund, Golf 2015, Golf 2016, Grants
Individuals		
 Employee Contributions		
Catherine O'Brien	\$1,000	Catherine O'Brien Emergency Fund
Various	\$6,050	Scholarship Donation,
Various	\$2,350	Golf 2015
Various	\$20	John Locke Memorial
Various	\$1,080	Promise for Their Future Fund

Construction Projects

As of December 31, 2015

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	FY13-15 Expenditures	FY16 Expenditures	Total Expenditures	Moved to Construction in Process	Remaining Balance	Percent of Budget Encumbered/ Expensed
Capital Projects											
F13042 - Admin Campus Master Plan	1,730,000	2,685,000	4,415,000	-	8,533	4,357,350	583	4,357,933	4,357,933	48,534	98.90%
Sub-total	1,730,000	2,685,000	4,415,000	-	8,533	4,357,350	583	4,357,933	4,357,933	48,534	98.90%
Repair and Renovation											
F15073 - CC Hallway Lamp Replacement	9,762	22,300	32,062	-	176	29,824	-	29,824	-	2,062	93.57%
F15083 - CC Bldg 30 Electrical Upgrades	34,847	-	34,847	-	34,847	-	-	-	-	-	100.00%
F16013 - CC Ballroom Fans C14.264	43,013	-	43,013	-	43,013	-	-	-	-	-	100.00%
F16016 - CC Business Center C14.204	35,427	-	35,427	-	35,427	-	-	-	-	-	100.00%
F16024 - CC Domrmitory Fire Alarm Devices	4,911	-	4,911	-	4,911	-	-	-	-	-	100.00%
F15058 - NC N8.122/126 Wall Removal	9,593	-	9,593	-	9,293	-	-	-	-	300	96.87%
F15076 - NC Admin Suite N-7.228	55,839	-	55,839	-	1,431	28,937	25,471	54,409	-	-	100.00%
F15079 - NC Utilities Tunnel Condition	25,270	-	25,270	-	9,405	6,680	9,185	15,865	-	-	100.00%
F15088 - NC Baseball BP Facility	39,600	33,159	72,759	-	33,116	420	18,553	18,973	-	20,670	71.59%
F15097 - NC Energy Savings Project	43,226	-	43,226	-	841	42,289	96	42,385	-	-	100.00%
F16007 - NC N-1 Lamp Replacement	56,040	-	56,040	-	56,040	-	-	-	-	-	100.00%
F16014 - NC N10.161 & 137 Reno	16,166	-	16,166	-	3,569	-	12,596	12,596	-	-	100.00%
F16039 - NC Baseball Field Bldg Roof	2,725	-	2,725	-	2,725	-	-	-	-	-	100.00%
F15068 - SC Multi Purpose Gallery	7,910	59,144	67,054	-	57,201	3,955	5,897	9,852	-	-	100.00%
F16018 - SC S Press Box	4,500	-	4,500	-	3,520	-	980	980	-	-	100.00%
F16036 - SC Wastewater Study	6,000	-	6,000	-	6,000	-	-	-	-	-	100.00%
F15071 - Dist Generation Park Analysis Update	9,170	-	9,170	-	2,055	7,115	-	7,115	-	-	100.00%
F15074 - Dist Building Envelop Standard	9,800	-	9,800	-	4,900	4,900	-	4,900	-	-	100.00%
F15086 - Dist Admin West Lights	104,716	3,940	108,656	-	3,940	27,164	77,552	104,716	-	-	100.00%
F15096 - Dist R S Office -CIO	42,410	-	42,410	-	26,920	-	10,334	10,334	-	5,156	87.84%
F15098 - Dist Admin West Bldg Parking Lot P2	6,000	77,278	83,278	-	79,574	3,000	703	3,703	-	-	100.00%
F16023 - Dist Audit Sound Attenuation	7,679	11,290	18,970	-	11,290	-	7,679	7,679	-	-	100.00%
F16030 - Dist Marketing A1.210	109,444	-	109,444	-	104,817	-	-	-	-	4,627	95.77%
F16032 - Dist ITS RFS	8,074	-	8,074	-	8,074	-	-	-	-	-	100.00%
F16038 - Dist A1.200B Renovation	7,032	-	7,032	-	6,672	-	360	360	-	-	100.00%
F16040 - Dist Campus Roof Survey	13,095	-	13,095	-	13,095	-	-	-	-	-	100.00%
721101 - CC Misc	3,122	-	3,122	-	2,897	225	-	225	-	-	100.00%
F16001 - CC - Other Projects	5,000	-	5,000	-	-	-	4,007	4,007	-	993	80.14%
F16002 - NC - Other Projects	5,000	-	5,000	-	3,431	-	-	-	-	1,569	68.61%
F16003 - SC - Other Projects	5,000	-	5,000	-	3,109	-	-	-	-	1,891	62.18%
F16004- 6 Dist - Other Projects	20,000	2,140	22,140	-	6,200	-	1,064	1,064	-	14,877	32.81%
Sub-total	750,371	209,251	959,623	-	578,490	154,509	174,478	328,987	-	52,145	94.57%
Completed Projects											
F15003 - CC Misc	10,000	(4,678)	5,322	-	-	2,947	2,375	5,322	-	-	100.00%
F15072 - CC Frels Dividing Wall 355-361	9,700	31,493	41,193	-	-	34,748	6,445	41,193	-	-	100.00%
F16022 - CC Student Center Shades	7,569	(3,628)	3,941	-	-	-	3,941	3,941	-	-	100.00%
F15092 - Dist A1- 211 Workstation	9,600	(171)	9,429	-	-	2,808	6,622	9,429	-	-	100.00%
F15093 - Dist SBCD Office Renovation	6,265	154	6,419	-	-	5,858	561	6,419	-	-	100.00%
Sub-total	43,134	23,170	66,304	-	-	46,361	19,943	66,304	-	-	100.00%
TOTALS	2,523,505	2,917,422	5,440,927	-	587,023	4,558,220	195,004	4,753,224	4,357,933	100,679	98.15%

2015 Revenue Bond

As of December 31, 2015

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/Expensed
North - CIT								
North CIT - 904605-722909	47,591,645	-	47,591,645	-	12,129,974	3,043,225	32,418,446	31.88%
Contingency (726900)	2,408,355	-	2,408,355	-	-	-	2,408,355	-
Sub-total	50,000,000	-	50,000,000	-	12,129,974	3,043,225	34,826,801	30.35%

**2008 Bond Program
Master Schedule**

ID	Task Name	2008				2009				2010				2011				2012				2013				2014				2015				2016				2017				2018							
		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4								
1	Central Campus	[Blue bar spanning all quarters from 2008 to 2018]																																															
2	1820 - Paving & Drainage	[Black bar from Q2 2008 to Q4 2011]																																															
8	1817 - Transportation Center	[Black bar from Q1 2008 to Q4 2012]																																															
15	1818 - Industrial Technology II	[Black bar from Q3 2010 to Q4 2013]																																															
25	1109 - Maintenance/Police	[Black bar from Q2 2011 to Q4 2014]																																															
39	1301 - Building 31	[Black bar from Q3 2011 to Q4 2014]																																															
53	1821 - Allied Health	[Black bar from Q1 2009 to Q4 2012]																																															
67	1908 - Science Building	[Black bar from Q2 2009 to Q4 2014]																																															
84	1001 - Primary Service Retrofit	[Black bar from Q3 2010 to Q4 2015]																																															
94	1202 - Davis Library	[Black bar from Q1 2012 to Q4 2015]																																															
108	1203 - Anders Gym	[Purple bar with diamond from Q3 2015 to Q4 2018]																																															
121	North Campus	[Green bar spanning all quarters from 2008 to 2018]																																															
122	2901 - Pavement & Drainage	[Black bar from Q1 2008 to Q4 2011]																																															
128	2903 - Student Success Center	[Black bar from Q1 2009 to Q4 2012]																																															
142	2906 - Science & Allied Health	[Black bar from Q2 2009 to Q4 2013]																																															
156	2201 - Lehr Library	[Red bar with diamond from Q1 2013 to Q4 2016]																																															
170	2202 - Nichols Gym	[Purple bar with diamond from Q3 2015 to Q4 2018]																																															
184	South Campus	[Red bar spanning all quarters from 2008 to 2018]																																															
185	3903 - Student Success Center	[Black bar from Q1 2009 to Q4 2012]																																															
199	3905 - Paving & Drainage	[Black bar from Q2 2009 to Q4 2012]																																															
212	3906 - Mechanical Upgrades	[Black bar from Q1 2009 to Q4 2011]																																															
218	3907 - MEP Infrastructure	[Black bar from Q3 2010 to Q4 2013]																																															
224	3909 - Science & Allied Health	[Black bar from Q2 2009 to Q4 2014]																																															
238	3201 - Parker Williams Library	[Black bar from Q1 2012 to Q4 2015]																																															
252	3202 - Smallwood Gym	[Purple bar with diamond from Q3 2015 to Q4 2018]																																															
266	District	[Yellow bar spanning all quarters from 2008 to 2016]																																															
267	Graphics	[Black bar from Q3 2010 to Q4 2011]																																															
271	DDC Network	[Black bar from Q1 2009 to Q4 2014]																																															
274	6902 - Campus Mechanical Upgrades	[Black bar from Q1 2008 to Q4 2011]																																															
280	6803 - Maritime Center	[Black bar from Q3 2009 to Q4 2016]																																															

Building Committee Meeting Minutes
January 19, 2016 4:00 pm,
San Jacinto College Maritime Campus, 3700 Old Hwy 146

	Attendees:	<p>Members Present: Marie Flickinger, Dan Mims, Keith Sinor, Brad Hance</p> <p>Other Trustees Present: John Moon Jr.</p> <p>Others Present: Dean Barnes, James Braswell, Marsha Bowden, Bill Dowell, Jessica Garcia, Allatia Harris, Mike Harris, Joe Hebert, Brenda Hellyer, Bryan Jones, Ann Kokx-Templett, Chet Lewis, Larry Logsdon, Frank Rizzo, Ron Rucker, Janet Slocum, Qeturah Williams</p>
	Agenda Items:	Discussion/Information/Action
I.	Call the Meeting to Order	Meeting called to order at 4:01 p.m. by Marie Flickinger
II.	Roll Call of Committee Members	Roll Call of Committee Members by Marie Flickinger.
III.	Approval of Minutes from Previous Meeting	Committee reviewed and approved the minutes from the December 1, 2015 meeting.
IV.	Recommended Projects and Delivery Methods which will provide the best value to the College	<p>A. Bond Funds</p> <ol style="list-style-type: none"> 1. Approval of the North CIT Guaranteed Maximum Price (GMP), Phase III <ul style="list-style-type: none"> • (Bryan Jones) Phase III is the final phase for the North CIT GMP. The total expenditure for Phase III is undetermined at this time. We will be providing documents with the final budget amount to Dr. Hellyer. This will be presented to you at the February board meeting. • (Bryan Jones) We are working with the builder, Durotech, on the original budgeted amount of \$23,262,000 for the phase III work. We will have a final number in the next few days. We feel that it will be slightly lower than the budget. • (Brenda Hellyer) In the last 10 days, Durotech, Rizzo and Associate's, and Bryan have made a lot of progress in bringing the project in to budget. However, there are some areas that they would like to continue to work. We plan to be either at, or under, the estimated budget amount. • (Bryan Jones) There are many line items in this estimate that have been evaluated by Frank

Building Committee Meeting Minutes

January 19, 2016 4:00 pm,

San Jacinto College Maritime Campus, 3700 Old Hwy 146

		<p>Rizzo, the general contractor and the architect.</p> <ul style="list-style-type: none">• (Dan Mims) Were there any surprises?• (Frank Rizzo) No, there were no surprises and we are now looking more into the systems to find opportunities for negotiating a lower price. We feel comfortable saying we will be under the budgeted amount.• (Brenda Hellyer) We decided to present an undetermined GMP figure and continue working to refine it since we are so close to target.• (Frank Rizzo) In the next couple of days we will have a good, final number.• (Dan Mims) What are we approving right now since we do not have a budget amount to approve? Are we approving the process until we get the final amount?• (Brenda Hellyer) We wanted you to be aware of the negotiations and reviews of the overall GMP cost proposal. We plan to have the final number by our next board workshop meeting on February 1st. I will bring the action item with the final budget amount included for your review. You will be asked at that time to approve an amount for the GMP.• (Frank Rizzo) Mr. Mims, we will be at or under the budget once we complete the review and reach a final figure. <p>2. Approval of Contract for Central Campus Master Planning Services</p> <ul style="list-style-type: none">• Bryan Jones presented a printed aerial view of the Central Campus showing potential areas for the development of the new Petrochem building.• (Bryan Jones) We are asking for consideration of approval to contract with IBI Group-Texas for a campus site master planning study. A site has to be determined before we continue with design of the Petrochemical, Energy and Technology project.• (Brenda Hellyer) In the original 2015 Bond development study, the Petrochemical, Energy and Technology Center was proposed to be
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Building Committee Meeting Minutes

January 19, 2016 4:00 pm,

San Jacinto College Maritime Campus, 3700 Old Hwy 146

		<p>located across the street from the Transportation Center on Luella. It would have impacted the truck driving track and the running track to build at this location. When we started to work on the programming with the industry groups, we decided that we did not want to locate the Petrochem building on Luella. The square footage is around 130,000 to 135,000 gross square feet plus an associated outdoor glycol unit. With the glycol unit parking, and detention we would conceivably need about 15 acres for the project. It will be a tight fit in the proposed location plus there would be no space for expansion.</p> <ul style="list-style-type: none">• (Marie Flickinger) What are we doing with the golf course?• (Brenda Hellyer) At our next retreat we will be discussing the use of this property.• (Dan Mims) The golf course area might be a site to look at for the new Petrochem building.• (Brenda Hellyer) With Board approval, and a signed and approved contract, we will meet with Calvin to begin planning. We will need to have another retreat in February to continue discussing placement of the building.• (Brenda Hellyer) We are also looking into a Welcome Center and tearing down the Frels building to build a new classroom building. We need to look at the best placement for these facilities.• (Marie Flickinger) Does IBI-Group know that there will be additional property available for placement of buildings?• (Brenda Hellyer) Yes, IBI-Group does know that we are open and we need to start looking at options to best plan the campus for the future.• (Brad Hance) Are we looking at making another entrance off of Fairmont into the college?• (Brenda Hellyer) Yes, that option will be considered with the master planning study.• (Bryan Jones) During recent discussions with Terry Phillips of Facilities Programming, it was suggested that we think about the college and its
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		<p>use in the future; 30-40 years from now.</p> <ul style="list-style-type: none">• (Keith Sinor) What are the three buildings behind the track?• (Bryan Jones) Those are Building 30 Non-Destructive Testing, Building 31 Technical Education, for CPD and Building 32 Welding.• (Brenda Hellyer) Building 31 has been lightly remodeled for CPD.• (James Braswell) Building 30 is in good shape.• (Brenda Hellyer) Replacement of these three buildings are not on this bond, but should be on the next one for consideration of options.• (Marie Flickinger) Looking at the Frels building it seems as if more parking should be considered with its replacement.• (Bryan Jones) I agree. We should include that in project design studies.• (Brenda Hellyer) The decline in use of the golf course is being reviewed. The number of rounds played has declined substantially. Last year the loss was approximately \$100,000.• (Brenda Hellyer) The expenditure for this request is \$90,000. This is funded by the 2008 Bond program as a project development cost for the Petrochemical, Energy, and Technology Center building project. <p>B. Operating Funds</p> <ol style="list-style-type: none">1. Approval of Vendor and Amount for North Baseball Batting/Pitching Practice Facility <ul style="list-style-type: none">• (Bryan Jones) A request for competitive sealed proposals was issued to procure construction services for a baseball training facility.• (Brenda Hellyer) The total estimated expenditure for this project is \$835,689. The estimated operating funds amount is \$506,305 and the donated amount is \$329,384. There is \$264,000 of donated cash on hand, and the rest of the donations are for in kind HVAC and electrical materials and labor. The training center will be approximately 8000 square feet. The project will include demolition of a section
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		<p>of the tennis courts.</p> <ul style="list-style-type: none">• (Dan Mims) What all is going into the baseball facility?• (Mike Harris) It is intended to be a pitching and a batting practice facility. It will have environmentally controlled air and adequate lighting for practice. The coach plans on purchasing the nets and the turf after the building is built.• (Brad Hance) Where are we going to put the facility?• (Bryan Jones) It will be at North Campus at the north side of the tennis courts. We will need to demo part of the tennis courts.• (Brad Hance) What are the requirements for using donated funds with college funds? And what is the timeline?• (Brenda Hellyer) We are looking at how to meet any Title IX requirements. The actual Title IX requirements are not specific on dollars or timeline.• (Brenda Hellyer) We are looking at the South Campus softball field. They do not have a press box for their games like the North Campus baseball field does and they have requested a press box. This will be a consideration later on this agenda. I am also trying to offset the cost of the improvements for the gyms.• (Brenda Hellyer) When we received the donated funds, the Board agreed to match the donations with college funds. At this time, the donations will cover about 40% of the cost.• (Brenda Hellyer) We received two proposals during the bidding process. We are recommending the low bid.• (Dan Mims) This does not need to be extravagant, but it does need to be nice.• (Brenda Hellyer) We would like for Board members to give their ideas and thoughts on this proposal.• (Dan Mims) I do not have any issues as long we can meet Title IX requirements.• (Brad Hance) I think we should try to reduce this
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		<p>cost especially because of Title IX requirements.</p> <ul style="list-style-type: none">• (Allatia Harris) Title IX states that it is not a sport-by-sport issue, but rather a comparable program issue. As long as we show that the women will have the same opportunity as men to improve their game, and that we “show good faith”. This probably needs to be done in one to two years.• (Brenda Hellyer) I think plans for the gyms will help meet the requirements. We have two sports in the gyms for women and we will continue looking at the softball updates. I will be meeting on the gyms over the next couple of weeks.• (Dan Mims) Is there a time frame to do these for the sports areas that need improvements?• (Allatia Harris) Lisa Brown will tell us as long as the planning is underway with good faith efforts, then we are in good shape. We can also take into consideration of the number of athletes we have. We have 50 players on the baseball team and 22 players on the softball team.• (Brad Hance) Are we talking about the South Campus Gym for the women sports?• (Brenda Hellyer) Yes, I believe they use that facility for training. I am also talking about the North Campus for women’s basketball and the Central Campus for women’s volleyball. <p>2. Approval of Method of Procurement for South Campus Softball Field Press Box</p> <ul style="list-style-type: none">• (Brenda Hellyer) The plan for a Press Box is a 22’ long by 14’6” wide building with two levels. The Press Box is estimated at \$336,000 which includes design and administrative fees, construction and contingency. The Press Box would allow us to host tournaments but it also eliminates the tables and tents that are currently being used. It will have computer network, air conditioning, lighting, and plumbing with the lower level set-up to run a concession stand.• (Marie Flickinger) Doesn’t this building need an elevator if there is a second floor?
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		<ul style="list-style-type: none"> • (Brenda Hellyer) No, I do not believe this is a requirement. Just the stairs are required. • (Brenda Hellyer) Bryan has built a lot of contingency for this project. Since this is in the City of Houston, we will need to see what their requirements will be for permitting. Also this is a request for procurement method so we can get a bid and then make a decision about going forward.
<p>V. Projects Updates</p>		<p>A. 2008 Bond Funds</p> <p>1. Financial Reports</p> <ul style="list-style-type: none"> • (Brenda Hellyer) Are the projects marked completed 100% for this fiscal year or the last fiscal year? • (Bryan Jones) Yes, they are for this current fiscal year except for the campus master plan West College Administration Building renovation. • (Marie Flickinger) Is that completed as of December 31st? • (Bryan Jones) Yes, that is correct. <p>2. Revenue Bond</p> <ul style="list-style-type: none"> • (Brenda Hellyer) I mentioned to Chet Lewis that there is approximately \$10 million in the 2008 Bond, Contingency. I want to do a reconciliation of the contingency along with the projects that were moved into the 2015 Bond to make sure we understand the amount of contingency available. I want to create a list of smaller projects that need funded and could possibly utilize the contingency. Once this list is completed, I will discuss with the Board. <p>3. Project Schedule</p> <ul style="list-style-type: none"> • (Bryan Jones) Project schedule is provided for review. • (Brenda Hellyer) The open 2008 projects are for the Gyms and North Library. • (Marie Flickinger) Does it usually take up to 10 years to complete a whole Bond? • (Brenda Hellyer) It just depends on how fast you build.

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		<p>We could have built faster but we did say that we would take about seven years.</p> <ul style="list-style-type: none">• (Brenda Hellyer) How long is the commissioning time?• (Bryan Jones) The commissioning time varies and is dependent on building occupancy and LEED certification. We are no longer pursuing LEED with these projects. The warranty is usually the longer item that we wait on after building completion. <p>4. Construction Reports</p> <p>A. North Campus Library</p> <ul style="list-style-type: none">• (Frank Rizzo) The floors are installed, walls painted, and the interior is almost complete. The builder has already created their own punch list and working some of those already. We will put together our own punch list in the next few weeks. Sidewalks and opening of Cravens Road will occur soon, as well as the Certificate of Occupancy. The move in is still scheduled for March 2016. <p>B. North Campus Center for Industrial Technology</p> <ul style="list-style-type: none">• (Frank Rizzo) As Dr. Hellyer stated before, we are negotiating with the builder to get the dollar amount down for the GMP. We should have that finalized in the next few days. The building and intersection was re-submitted to the county for permitting. Cravens is about 40% complete and the piers on the north and west side are about 95% complete. We will apply for a permit for power with CenterPoint by the next month. Due to the numerous rain delays, we are behind schedule but anticipate that we can catch up. <p>C. Maritime Training and Technology Center</p> <ul style="list-style-type: none">• (Frank Rizzo) This is a beautiful building. We are working through punch list issues. Most are warranty issues. As the building is being used, we are able to pinpoint details that need correction. Additionally, the davit is in production in Louisiana and should be moved to the Maritime Center soon.• (Brenda Hellyer) Frank is working with the contractors on the heating issue to resolve deficiencies which appear to be due to under sizing. I was concerned about a cover for the pool, and that is being ordered and installed. This will be a
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		<p>retractable cover. I felt this was an emergency priority item that could not wait.</p> <ul style="list-style-type: none"> • (Brad Hance) Is the fence around the perimeter permanent? • (Bryan Jones) Yes, the black vinyl coated fence will remain. • (Brenda Hellyer) Previous questions about the police have been addressed with Chief Caldwell and the City of Shore Acres. We feel that we have the Maritime Campus secure and will continue to monitor. • (Dan Mims) What about the dock that is going to be installed? I noticed that there is no activity on the dock. • (Bryan Jones) They are moving forward. It is in process with permitting and contracting is underway. • (Brenda Hellyer) Maureen Singleton has been sending me updates to finalize that agreement. Their attorney has the latest version that he has not finalized. It is supposed to go in January to the Port. My understanding is they have verbally stated that they will approve it. We are just waiting on the finalized agreement. • (Bryan Jones) The trash and debris along the shore line is being looked into. What is the best way and who should clean this up, needs to be addressed. The College is taking the responsibility to clean this up for now. • (Marie Flickinger) Is the debris from the construction? • (Bryan Jones) No, it is what washes up from the channel and bay. <p>B. Operating Funds</p> <ul style="list-style-type: none"> • No updates
<p>VI.</p>	<p>2015 Bond Program</p>	<ul style="list-style-type: none"> • (Bryan Jones) The programming of the Petrochem Building is substantially complete. We now need to establish a site for the building which was discussed earlier. • (Brenda Hellyer) The industry representatives are very excited about this building and how it is being designed to meet current and future workforce needs. The petrochem

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		<p>plant managers are forming groups to address specific programming issues, curriculum revisions, and additional partnership opportunities.</p> <ul style="list-style-type: none"> • (Marie Flickinger) Due to the downturn in the economy, have there been any construction cost cuts? • (Frank Rizzo) The downturn is mainly in the light commercial and residential sectors. We have not seen changes on our end.
VII.	Facilities Measures & Reports	<ul style="list-style-type: none"> • (Bryan Jones) Quality Assurance metrics are included in your report.
VIII.	Adjournment	Marie Flickinger adjourned the meeting at 5:01 p.m.
	Next Meeting:	February 23, 2016

Action Item “X”
Regular Board Meeting February 1, 2016
Consideration of Approval of Amendment to the 2015-2016 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve an amendment to the 2015-2016 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grant activity is ongoing as amendments to currently active grants are processed and new grants are awarded. In order to fund the objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment reflects the additions to restricted revenues and restricted expenses as a result of amendments and new awards received during the months of December 2015 and January 2016.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of the additionally funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$347,764, so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments-02-01-16

Attachment 2- Grant Detail-02-01-16

RESOURCE PERSONNEL

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SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
February 1, 2016

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>U.S. Department of Health and Human Services / Texas Workforce Commission -</u>					
<u>Childcare and Development Block Grant (New Grant)</u>					
Federal Grant Revenue	539326	56700	554100	110000	(150,000)
S/A - Child Care (Central)	539326	56700	751160	520221	50,000
S/A - Child Care (North)	539326	56700	751160	520222	50,000
S/A - Child Care (South)	539326	56700	751160	520223	<u>50,000</u>
					\$ -
<u>National Science Foundation/Tidewater Community College - Summer Maritime & Transportation</u>					
<u>Grant (SMART) (New Grant)</u>					
Federal Grant Revenue	534708	56700	554100	110000	(69,000)
Operating Supplies - Consumable	534708	56700	711430	460911	2,200
Non-Employee Travel Reimbursement	534708	56700	721140	460911	42,800
Conference-Travel - Lodging	534708	56700	721210	460911	1,500
Conference-Travel - Meals	534708	56700	721230	460911	1,350
Travel - Airline	534708	56700	721410	460911	2,000
Travel - Parking	534708	56700	721430	460911	150
Contractual Svcs - Temp Services	534708	56700	731305	460911	<u>19,000</u>
					-
<u>U.S. Department of Education/Texas Higher Education Coordinating Board - Carl D. Perkins -</u>					
<u>WECM Leadership State Leadership Grant Fiscal Year 2016 (Reduction in Funds)</u>					
Federal Grant Revenue	538422	56700	554100	110000	44,761
Operating Supplies - Consumable	538422	56700	711410	460911	500
Travel	538422	56700	721000	460911	(10,779)
Contractual Services - Consultant	538422	56700	731260	460911	(9,750)
Contractual Services - Catering / Meals	538422	56700	731270	460911	(8,200)
Contractual Services - Temp. Services	538422	56700	731305	460911	(14,400)
Indirect Costs	538422	56700	731500	620909	<u>(2,132)</u>
					-
<u>Texas Workforce Commission Skills Development Fund - San Jacinto College in Partnership with a</u>					
<u>Petrochemical Consortium (New Grant)</u>					
State Grant Revenue	551022	56700	554200	110000	(135,838)
Non-Instr Labor - Staff	551022	56700	612000	460961	13,463
Benefits	551022	56700	650000	460961	4,255
S/A Departmental Scholarships T&F	551022	56700	751009	520235	<u>118,120</u>
					-

Robert Woods Johnson Foundation/University of Texas Health Science Center - Summer

Medical & Dental Education Program (SMDEP) (Year 7 - Additional Funds)

Local Grant Revenue	577007	56700	554300	110000	(37,687)
PT - Extra Service Agreements	577007	56700	614200	460913	3,500
Instructional - Adjunct	577007	56700	621100	460913	5,500
Instructional - Overloads	577007	56700	621300	460913	16,500
Benefits	577007	56700	650000	460913	2,945
Operating Supplies - Consumable	577007	56700	711410	460913	1,050
Non-Conf Travel-Mileage/Tolls/Fuel	577007	56700	721110	460913	1,092
Contr Svcs - Instr Outside Provider	577007	56700	731110	460913	5,500
Contract Svcs-Indirect Cost/Grants	577007	56700	731500	620909	1,450
Contractual Svcs - Printing	577007	56700	731330	460913	<u>150</u>

Net Increase (Decrease)

\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

February 01, 2016 Board Book – Grant Amendments Detail List

U.S. Department of Health and Human Services / Texas Workforce Commission – Childcare and Development Block Grant (New Grant)

The grant designates the Texas Workforce Commission (TWC) to be the lead agency for the administration of Childcare and Development Funds available under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. The Act transformed large parts of the Nation's welfare system. The law creates two block grants that provide States with the funds necessary to help families avoid welfare assistance. In particular, States are given a block grant to provide cash and other benefits to help needy families support their children while simultaneously requiring families to make verifiable efforts to leave welfare for work. The San Jacinto College Office of Grants Management serves as a fiscal agent for students, faculty, and staff who qualify for the program. The daycare facilities at our campuses care for just some of these children. Other children are served at local daycares within our service area. By reporting San Jacinto Community College District's (SJCCD) daycare expenses quarterly to TWC, SJCCD serves as the hub from which the service area benefits from the distribution of support for needy families throughout the community at daycares of the parent's choice.

National Science Foundation/Tidewater Community College - Summer Maritime & Transportation Grant (SMART) (New Grant)

The SMART Center's Summer Maritime Teacher Institute (SMTI) was created to engage frontline educators, guidance counselors, career coaches, and community college faculty. The purpose of the SMTIs is to: a) increase participant knowledge of maritime and transportation careers and the career pathways that exist for students to enter this industry; b) identify, develop, and expand industry career pathways; and c) expand the SMART Center repository of information, industry data, and professional resources. Awarding of this new grant was contingent upon the success of last year's partnership with Tidewater Community College in Virginia.

US Department of Education/Texas Higher Education Coordinating Board - Carl Perkins Career and Technical Education – Workforce Education Course Manual (WECM) Project (Reduction in Funds)

The Workforce Education Course Manual (WECM) Project will continue maintenance of the web-based collection of courses approved for offering by Texas community and technical colleges. Additionally, the project will provide the training associated with WECM structure and use and will collaborate with the Texas Higher Education Coordinating Board (THECB) to assure a viable database to all stakeholders. Funds will be used to provide three to five course review workshops organized according to Texas Career Clusters and State Programs of Study (POS); support WECM database revisions; respond to online questions and comments via "WECM Comments"; and support state curriculum projects resulting in new career and technical education courses and initiatives for high-skill, high-wage, and high-demand occupations. Funds were reduced because the workshops are costing less than anticipated. These funds were recalled to be used for other grant programs.

Texas Workforce Commission Skills Development Fund - San Jacinto College in Partnership with a Petrochemical Consortium (New Grant)

This project will provide training to employees in manufacturing, maintenance, safety, process improvement, and leadership. San Jacinto College intends to meet the changing needs of commercial partners through this grant-funded training as businesses upgrade to more advanced equipment and improve production processes. Upon completion of training, business partners anticipate increased production, improved equipment maintenance and reliability, increased safety, and improved leadership skills.

Robert Woods Johnson Foundation/University of Texas Health Science Center – Summer Medical & Dental Education Program (SMDEP) (Year 7 - Additional Funds)

The Robert Wood Johnson Foundation SMDEP seeks talented and motivated students from a variety of backgrounds including those who are underrepresented or underserved who are interested in pursuing a career in dentistry or medicine, including those who have an interest in serving the underserved. The mission of SMDEP is to enhance student knowledge, skills, and attitudes, thereby, making them more competitive and improve their chances of becoming successful applicants to a medical or dental school of their choice.

Action Item “XI”
Regular Board Meeting February 1, 2016
Consideration of Policy IV-B-4: Policy on Communicable Disease for
Students/Employees – First Reading (Information Only)

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the revisions of Policy IV-B-4 Policy on Communicable Diseases. The final approval will eliminate Policy IV-B-5. The Board of Trustees will not vote on this item but is creating awareness that the policy is being considered and input is being gathered.

BACKGROUND

Policy IV-B-4 Policy on Communicable Disease for Students and Policy IV-B-5 Policy on Communicable Disease for Employees were originally adopted on February 3, 1992. Recognizing that the intent of each policy was for all individuals regardless of type (student or employee), the two policies were combined, as well as the removal of specific language currently covered under Health Insurance Portability and Accountability Act rules. In addition, the standard Notifiable Conditions List was identified for more clarity. The proposed policy also identifies a Health Response Team that will allow for an effective communication process for communicable disease incidents. The proposed policy and procedures were reviewed by the college’s legal counsel.

IMPACT OF THIS ACTION

These revisions will create a clear and concise policy and procedures that focus on the safety and wellbeing of our students and employees.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None anticipated.

MONITORING AND REPORTING TIMELINE

The policy and procedures will be circulated to the College community for comments and concerns according to the policy workflow process. The policy, including potential modifications that arise from the college community review process, will be presented to the Board of Trustees through the second reading which is anticipated on March 7, 2016. Procedures will not be approved by the Board of Trustees but are provided as information.

ATTACHMENTS

Attachment 1 – Current Policy and Procedures
Attachment 2 – Proposed Policy and Procedures

Action Item “XI”
Regular Board Meeting February 1, 2016
Consideration of Policy IV-B-4: Policy on Communicable Disease for
Students/Employees – First Reading (Information Only)

RESOURCE PERSONNEL

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Policy IV-B-4 Policy on Communicable Diseases For Students

This policy defines communicable diseases and outlines the management procedures in the college environment for students having communicable diseases.

- Communicable diseases include, but are not limited to, measles, influenza, viral hepatitis-A (infectious hepatitis), viral hepatitis-B (serum hepatitis), human immunodeficiency virus (HIV infection), AIDS, AIDS-Related Complex (ARC), meningitis, meningococcal infections, and tuberculosis. A complete list of the communicable diseases reportable to the health authority and therefore subject to this policy is included as Attachment A. For the purposes of this policy, the term "HIV infection" shall include AIDS, AIDS-Related Complex (ARC), and a positive test for the antibody to human immunodeficiency virus.
- The college's decisions involving persons who have communicable diseases shall be based on current and well-informed medical judgments concerning the disease, the risks of transmitting the illness to others, the symptoms and special circumstances of each individual who has a communicable disease, and a careful weighing of the identified risks and the available alternatives for responding to a student with a communicable disease.
- The college shall not discriminate in enrollment against any student solely on the grounds that the student has a communicable disease. Members of the student body of the college shall not be denied access to college facilities or campus activities solely on the grounds that they have a communicable disease. The college reserves the right to exclude, or restrict, a person with a communicable disease from college facilities, programs, and functions if the college makes a medically based determination that the person constitutes a direct threat to the health or safety of others.
- The college shall comply with all pertinent statutes and regulations which protect the privacy of persons in the college community who have a communicable disease. The college shall ensure that procedural safeguards sufficient to maintain the strictest confidence about persons who have HIV infection are in effect in all offices of the college.
- The college shall develop and maintain a comprehensive education program about HIV infection for members of the college community. The program shall include, but is not limited to, the following topics: current medical opinions about the nature of HIV infection and its symptoms, methods of transmission, types of behavior which increase the risk of transmission of the disease, preventive measures for avoiding infection by the HIV virus, confidentiality, and behaviors, associated with HIV transmissions which are in violation of Texas law.

ATTACHMENT A

25 Tex. Admin. Code s 97.3 (b) [as amended in 12 Tex. Reg. 4690 (1987)]:

The following diseases are reportable:

acquired immune deficiency syndrome; amebiasis; anthrax; botulism-adult and infant; brucellosis; campylobacteriosis; chickenpox; Chlamydia trachomatis infection; cholera; coccidioidomycosis; dengue; diphtheria; encephalitis (specify etiology); gonorrhea; Hansen's disease (leprosy); Haemophilus influenzae infections; hepatitis, viral-type A, type B, type D (delta agent), type non-A/non-B, and unspecified types; histoplasmosis; HIV infection; influenza and flu-like illness; legionellosis; leptospirosis; listeria infection; Lyme disease; malaria; measles; meningitis-bacterial, aseptic/viral, fungal and other

(specify etiology, all types); meningococcal infections; mumps; pertussis; plague; poliomyelitis; paralytic; psittacosis; Q fever; rabies in man; Reyes syndrome; Rocky Mountain spotted fever; rubella; rubella congenital syndrome; salmonellosis; shigellosis; syphilis; tetanus; toxic shock syndrome; trichinosis; tuberculosis; tularemia; typhoid fever; typhus fever-endemic (murine) and epidemic; vibrio infections; viral hemorrhagic fever; and yellow fever.
(Effective February 3, 1992.)

Policy #:	IV-B-4
Policy Name:	Policy on Communicable Disease for Students
Pages:	2
Adopted Date:	February 3, 1992
Revision/Reviewed Date:	
Effective Date:	February 3, 1992
Associated Procedure:	8-3

Policy IV-B-5: Policy on Communicable Disease for Employees

This policy defines communicable diseases and outlines the management procedures in the workplace for employees having communicable diseases.

- Communicable diseases include, but are not limited to, measles, influenza, viral hepatitis-A (infectious hepatitis), viral hepatitis-B (serum hepatitis), human immunodeficiency virus (HIV infection), AIDS, AIDS-Related Complex (ARC), meningitis, meningococcal infections, and tuberculosis. A complete list of the communicable diseases reportable to the health authority and therefore subject to this policy is included as Attachment A. For the purposes of this policy, the term "HIV infection" shall include AIDS, AIDS-Related Complex (ARC), and a positive test for the antibody to human immunodeficiency virus.
- The college's decisions involving persons who have communicable diseases shall be based on current and well-informed medical judgments concerning the disease, the risks of transmitting the illness to others, the symptoms and special circumstances of each individual who has a communicable disease, and a careful weighing of the identified risks and the available alternatives for responding to an employee with a communicable disease.
- The college shall not discriminate in employment against any employee solely on the grounds that the employee has a communicable disease. Members of the faculty, administration, or staff of the college shall not be denied access to college facilities or campus activities solely on the grounds that they have a communicable disease. The college reserves the right to exclude or restrict a person with a communicable disease from college facilities, programs, and functions, or take appropriate employment action, if the college makes a medically based determination that the person constitutes a direct threat to the health or safety of others or, by reason of the communicable disease or infection, the person is unable to perform the duties of the job.
- The college shall comply with all pertinent statutes and regulations which protect the privacy of persons in the college community who have a communicable disease. The college shall ensure that procedural safeguards sufficient to maintain the strictest confidence about persons who have HIV infection are in effect in all offices of the college.
- The college shall develop and maintain a comprehensive education program about HIV infection for members of the college community. The program shall include, but is not limited to, the following topics: current medical opinions about the nature of HIV infection and its symptoms, methods of transmission, types of behavior which increase the risk of transmission of the disease, preventive measures for avoiding infection by the HIV virus, confidentiality, development of staff problem-solving skills, occupational precautions, and behavior associated with the transmission which are in violation of Texas law.

ATTACHMENT A

25 Tex. Admin. Code s 97.3 (b) [as amended in 12 Tex. Reg. 4690 (1987)]:

The following diseases are reportable:

acquired immune deficiency syndrome; amebiasis; anthrax; botulism-adult and infant; brucellosis; campylobacteriosis; chickenpox; Chlamydia trachomatis infection; cholera; coccidioidomycosis; dengue; diphtheria; encephalitis (specify etiology); gonorrhea; Hansen's disease (leprosy); Haemophilus influenzae infections; hepatitis, viral-type A, type B, type D (delta agent), type non-A/non-B, and unspecified types; histoplasmosis; HIV infection; influenza and flu-like illness; legionellosis; leptospirosis; listeria infection; Lyme disease; malaria; measles; meningitis-bacterial, aseptic/viral, fungal and other (specify etiology, all types); meningococcal infections; mumps; pertussis; plague; poliomyelitis; paralytic; psittacosis; Q fever; rabies in man; Reyes syndrome; Rocky Mountain spotted fever; rubella; rubella congenital syndrome; salmonellosis; shigellosis; syphilis; tetanus; toxic shock syndrome; trichinosis; tuberculosis; tularemia; typhoid fever; typhus fever-endemic (murine) and epidemic; vibrio infections; viral hemorrhagic fever; and yellow fever.

Policy #:	IV-B-5
Policy Name:	Policy on Communicable Disease for Employees
Pages:	1
Adopted Date:	February 3, 1992
Revision/Reviewed Date:	
Effective Date:	February 3, 1992
Associated Procedure:	<u>3-12</u>

SAN JACINTO COLLEGE
BOARD OF TRUSTEES POLICIES

SAFETY, HEALTH & RISK MANAGEMENT

IV-B-4 Policy on Communicable Disease

1. INTRODUCTION

This policy defines communicable diseases and outlines the management procedures in the college environment for students and employees, or others having communicable diseases. This policy applies to all members of the college community, including students, employees, contractors, vendors, and visitors.

2. DEFINITION

“Communicable diseases” are diseases defined by the state and federal government as diseases that can be transmitted easily among a population. A list of state required [NOTIFIABLE CONDITIONS](#) can be found on Texas Department of State Health Services website.

“Notifiable Conditions” are identified by the Texas Department of State Health Services. This list identifies key communicable diseases and requirements for notification and communication.

“Health Response Team (HRT)” is responsible for managing communicable disease incidents at the college.

“Epidemic” means the occurrence in a community or region of cases of an infectious disease or illness that exceeds normal expectancy.

“Pandemic” is an epidemic of infectious disease that has spread through human populations across a large region.

3. GENERAL POLICY

- A complete list of Communicable diseases are found on the Notifiable Conditions list as linked above.
- The college's decisions involving persons who have communicable diseases shall be based on current and well-informed medical judgments concerning the disease, the risks of transmitting the illness to others, the symptoms and special circumstances of each individual who has a communicable disease, and a careful weighing of the identified risks and the available alternatives for responding to a student/employee with a communicable

Attachment 2

disease. The college will consult with the Local Health Jurisdiction's communicable disease specialist and Health Officer to receive recommended guidance for the best protection of the college population.

- The college shall not discriminate in enrollment or employment against any individual solely on the grounds that the individual has a communicable disease. The college reserves the right to exclude, or restrict a person with a communicable disease from college facilities, programs, and functions if the college makes a medically based determination that the person constitutes a direct threat to the health or safety of others.
- The college shall comply with all pertinent statutes and regulations which protect the privacy of persons in the college community, including following all applicable Health Insurance Portability and Accountability Act and Family Educational Rights and Privacy Act rules and any rules imposed by Texas law.
- Depending on the nature of the communicable disease, the individual's activities and responsibilities, and the safety risk to others, the college will evaluate whether a reasonable accommodation can be made to enable the individual to continue with his or her studies, employment, or other activities.

Policy #:	IV-B-4
Policy Name:	Policy on Communicable Disease for Students/Employees
Pages:	2
Adopted Date:	February 3, 1992
Revision/Reviewed Date:	
Effective Date:	
Associated Procedure:	Procedure 8-3

SAN JACINTO COLLEGE

PROCEDURES

SAFETY, HEALTH & RISK MANAGEMENT

8-3 Procedures for Communicable Disease

1. Introduction

The following procedures involve the college's response to a communicable disease incident involving a student, employee, or other individual who attends a college function, event, program, activity, or meeting.

San Jacinto College recognizes that students, employees, and other individuals with communicable diseases may wish to engage in as many of their regular pursuits as their condition and ability to perform their duties allows, including attending classes or working. As long as these individuals are able to meet acceptable performance standards, and medical evidence indicates that their conditions are not a threat to themselves or others, the Administration of the college should be sensitive to their condition and ensure that they are treated consistently and equally with other students and employees. At the same time, San Jacinto College has an obligation to provide a safe environment for all students, employees, and others.

2. Procedure

- a. These administrative procedures apply to all communicable diseases listed on the [NOTIFIABLE CONDITIONS](#) list. If an individual has, or suspects that he or she has, a communicable disease, they should (after consulting with their physician) immediately report the matter to **one** of the following individuals:
 - i. Dean of Student Development (for students)
 - ii. Director of Employee Relations (for employees)
 - iii. Director of Safety, Health, Environment and Risk Management (SHERM),
or
 - iv. Director of Emergency Management (contractors and vendors).These individuals may provide information, education, counseling, and testing referrals.
- b. As a general rule, those individuals who are diagnosed with a communicable disease and who have been cleared by a physician not to be infectious to others, will be permitted to attend classes/work and utilize college facilities in an unrestricted manner.
- c. Each case will be handled on an individual basis with the input of the Health Response Team (HRT). The HRT may consist of the following college roles: Dean of Student Development, Director of SHERM, Director of Emergency Management, Director of Employee Relations, the individual, the individual's private physician, and/or appropriate

Attachment 2

personnel of the local health jurisdiction. The Director of Safety, Health, Environment and Risk Management is the chair and responsible for gathering the input of this group. The input of the HRT shall be used to consider whether the individual diagnosed with a communicable disease might pose a risk of transmission to others in the classroom and/or college setting. Each case shall be reevaluated at reasonable intervals, so long as the individual has a communicable disease and remains enrolled or employed or continues to perform service for the college.

- d. A student, employee or other individual (including an independent contractor) who has a communicable disease and who desires to participate in college activities should be encouraged to provide current reports from his or her treating physician concerning their condition, whether they should be in contact with others, and if current health status permits him or her to attend classes or college functions, or perform the essential functions of his or her job. San Jacinto College reserves the right to require a medical examination of an employee by a physician appointed by the college to determine fitness for duty and to ensure that the illness does not pose a direct threat to others.
- e. If a HRT member receives information from any source that an individual has a communicable disease, they are to immediately report the information to the Director of SHERM.
- f. The Director of SHERM shall contact the individual to confirm the accuracy of the information.
- g. The Director of SHERM will convene the HRT to review the incident and develop an action plan.
- h. Should any disease reach an epidemic or pandemic state, the college will monitor the situation by communicating with local and/or state health officials in order to provide appropriate information to the college community and develop plans to minimize exposure which may include the temporary closure of facilities or campuses if, after consulting with local and/or state health officials, such closures are in the best interest of the college and community.
- i. An individual's health condition is personal and confidential, and reasonable precautions should be taken to protect information regarding an individual's health condition. All college personnel will respect the medical privacy rights of all individuals and shall comply with all laws regulating the confidentiality of medical information, including Health Insurance Portability and Accountability Act, Family Educational Rights and Privacy Act, and the Texas Health & Safety Code. Information shall not be shared, published, or redisclosed except as permitted by law.
- j. The HRT shall monitor the medical status of all individuals identified as having a communicable disease. Changes in the individual's medical status may warrant re-evaluation of the HRT's previous recommendations and/or consultation with medical personnel. These circumstances will be reviewed on a case by case basis and will serve to provide the protection of the individual and the college population.
- k. The Director of SHERM shall serve as the point of contact between local and state health jurisdiction and the college as it relates to the campuses and shall expeditiously make local health jurisdiction aware of any contagious diseases as allowed or required by law.

Attachment 2

- l. Recommendations for notification and decontamination will be provided by the local health jurisdiction. The college will comply with these recommendations.
- m. Revisions and/or updates to the policy and/or procedures must be reviewed and approved by the HRT.
- n. Students and employees in allied health programs are subject to additional requirements in the event of exposure to a communicable disease. These protocols are maintained at the department level.

Procedure #:	8-3
Procedure Name:	Procedure on Communicable Disease for Students / Employees
Pages:	4
Adopted Date:	February 3, 1992
Revision/Reviewed Date:	
Effective Date:	
Associated Policy:	Policy IV-B-4

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the proposed 2016-2017 Academic Calendar.

BACKGROUND

An academic calendar is approved annually, providing dates for college functions, activities, and due dates. The development of the academic calendar is a process that takes several months. It begins with discussions with local independent school districts about their proposed calendars in order to eliminate conflicts and establish, to the extent possible, consistency in holiday breaks and coordination around opening and closing dates for the terms. Development also includes reviewing the semester start dates of other colleges in the Gulf Coast region. Calendar development is led by an internal committee consisting of faculty, staff, and administrators to ensure that schedule conflicts and internal priorities are addressed.

IMPACT OF THIS ACTION

The proposed calendar is in line with the opening dates as set by the Texas Common Calendar for fall, spring, and summer. The fall 2016 and spring 2017 start dates align at this time with the proposed Houston Community College, Alvin Community College, and College of the Mainland calendars. The Lone Star College System and Lee College are scheduled to start one week later on August 29, 2016. Some of the high school districts have not finalized their start dates for fall 2016; however, should they not align, the school districts will arrange transportation for dual credit students affected by the different start dates. The weekend classes for fall will start after the Labor Day weekend and will be for 13 weeks. The same 13-week model will be used for spring weekend classes also. The start of summer classes begins after the last day of school for local school districts, which will allow those high school students and graduates to attend summer college classes. The dates for the December 2016 and May 2017 commencements are listed as “to be determined” until a site can be secured. The proposed winter break of December 22, 2016 through January 2, 2017, includes eight working days as usual. The return to work on January 3, 2017 rather than January 2, is because New Year’s Day falls on Sunday, January 1, 2017, but the legal observance is Monday, January 2, 2017. The total annual number of employee holidays is 21, which is consistent with prior years.

BUDGET INFORMATION

No budgetary impact.

MONITORING AND REPORTING TIMELINE

The academic calendar is monitored closely during the year to evaluate the effectiveness and

Action Item "XII"
Regular Board Meeting February 1, 2016
Consideration of Approval of 2016-2017 Academic Calendar

continuance of current and new processes.

ATTACHMENTS

Attachment 1 - Draft 2016-2017 Academic Calendar

Attachment 2 - Academic Calendar Constituent Groups Roster

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FINAL DRAFT
San Jacinto College District
Academic Calendar
2016-2017

SUBJECT TO CHANGE

San Jacinto College District
FINAL DRAFT Academic Calendar 2016-2017

Fall 2016 (Term 201710) - Fall Term, Take2, Weekend, All Parts of Term

March 7, 2016 (M)	Open SOS and Course Finder for View Access Only
April 11 (M)-April 24, 2016 (SU)	Priority Registration for Fall 2016 (Currently Enrolled Students Only)
April 25 (M)-August 12, 2016 (F)	Registration (All Students & Applicants)
June 27, 2016 (M)	Financial Aid Deadline for Fall 2016
August 12, 2016 (F)	Registration Payment Deadline for ALL registrations through August 12, 2016
Installment Payment Plan Due Dates: September 19, 2016 (M) October 17, 2016 (M) November 14, 2016 (M) All dates due by 7:00 PM	Registration remains open for Fall 2016 but all financial obligations incurred after the payment deadline above for Fall 2016 not covered by financial aid, installment payment plan, third party agreement, or scholarship must be paid on day of registration.
August 13, 2016 (SA)-November 13, 2016 (SU)	Registration Open and Payment Due by 7:00 PM on Day of Registration for Fall 2016
August 13-15, 2016 (SA-M)	Blackboard Maintenance (System Unavailable)
August 15-19, 2016 (M-F)	Faculty In-Service
August 18, 2016 (TH)	Campus-Based and Foundation Scholarship Applications open for Spring 2017 (201720)
August 22, 2016 (M)	Full Semester (1), First Twelve-Week (12A), First Eight-Week (8A), Six-Week (6A), First Five-Week (5A), & First Four-Week (4A) Classes Begin
August 26, 2016 (F)	Fifteen-Week Weekend (15S) Classes Begin
August 31 Noon-September 1, 2016 1:00 AM (W-TH)	Banner Down-Fiscal End-of-Year Processing
September 1, 2016 (TH)	Banner Reopens at 1:00 AM
September 1, 2016 (TH)	Campus-Based Scholarship Application opens for Spring 2017 (201720)
September 3-5, 2016 (SA-M)	Facilities & Utility System Maintenance
September 5, 2016 (M)	Labor Day Holiday (No Classes Held)
September 6, 2016 (T)	Take2 Thirteen-Week (13B) Classes Begin
September 9, 2016 (F)	Thirteen-Week Weekend Full Term (1W) & Six-Week Weekend (6AS) Classes Begin
September 16, 2016 (F)	First Four-Week (4A) Ends (Last Day of Finals)
September 19, 2016 (M)	Installment Payment Plan Due Date by 7:00 PM
September 19, 2016 (M)	Second Twelve-Week (12B) & Second Four-Week (4B) Classes Begin
September 23, 2016 (F)	First Five-Week (5A) Ends (Last Day of Finals)
September 24, 2016 (SA)	Banner Maintenance (Banner & SOS unavailable)
September 26, 2016 (M)	Second Five-Week (5B) Classes Begin
September 30, 2016 (F)	Six-Week (6A) Ends (Last Day of Finals)
October 3, 2016 (M)	Ten-Week (10) Classes Begin
October 14, 2016 (F)	First Eight-Week (8A) & Second Four-Week (4B) End (Last Day of Finals)
October 14, 2016 (F)	Last Day to Apply for December Graduation
October 16, 2016 (SU)	Six-Week Weekend (6AS) Ends (Last Day of Finals)
October 17, 2016 (M)	Installment Payment Plan Due Date by 7:00 PM
October 17, 2016 (M)	Second Eight-Week (8B) & Third Four-Week (4C) Classes Begin
October 21, 2016 (F)	Seven-Week Weekend (7BS) Classes Begin
October 21, 2016 (F)	Staff Professional Development Day
October 22, 2016 (SA)	Banner Maintenance (Banner & SOS unavailable)
October 28, 2016 (F)	Second Five-Week (5B) Ends (Last Day of Finals)
October 30, 2016 (SU)	Campus-Based and Foundation Scholarship Application closes for Spring 2017 (201720)
October 31, 2016 (M)	Third Five-Week (5C) Classes Begin
November 11, 2016 (F)	First Twelve-Week (12A) & Third Four-Week (4C) End (Last Day of Finals)
November 12, 2016 (SA)	Banner Maintenance (Banner & SOS unavailable)
November 14, 2016 (M)	Installment Payment Plan Due Date by 7:00 PM
November 14, 2016 (M)	Fourth Four-Week (4D) Classes Begin
November 23-27, 2016 (Inclusive) (W-SU)	Thanksgiving Holidays (No Classes Held)
November 23-27, 2016 (Inclusive) (W-SU)	Facilities & Utility System Maintenance
December 2, 2016 (F)	Thirteen-Week (13B) & Third Five-Week (5C) End (Last Day of Finals)
December 4, 2016 (SU)	Fifteen-Week Weekend (15S), Thirteen-Week Weekend Full Term (1W) & Seven-Week Weekend (7BS) End (Last Day of Finals)
December 9, 2016 (F)	Full Semester (1), Fourth Four-Week (4D), Second Eight-Week (8B), Ten Week (10), Second Twelve-Week (12B) End (Last Day of Finals)
December 10 (S) or 11 (SU), 2016	College-wide Commencement TBD

Please consult the Fall 2017 Online Schedule of Classes for Registration & Payment Times, Refund Dates, Drop Deadlines, Final Exam Schedule, Grades Due, and possible additional part-of-term information or changes.

Spring 2017 (Term 201720) Holiday Mini Term, Spring Term, Take2, Weekend, All Parts of Term

San Jacinto College District
FINAL DRAFT Academic Calendar 2016-2017

September 26, 2016 (M)	Open SOS and Course Finder for View Access Only
October 10 (M)-October 23, 2016 (SU)	Priority Registration for Spring 2017 (Currently Enrolled Students Only)
October 22, 2016 (SA)	Banner Maintenance (Banner & SOS unavailable)
October 24 (M) -December 8, 2016 (TH)	Registration for Holiday Mini 2016 (All Students & Applicants)
October 24, 2016 (M)-January 5, 2017 (TH)	Registration for Spring 2017 (all students & all applicants)
October 30, 2016 (SU)	Campus-Based Foundation Scholarship Application closes for Spring 2017 (201720)
November 12, 2016 (SA)	Banner Maintenance (Banner & SOS unavailable)
November 23-27, 2016 (Inclusive) (W-SU)	Thanksgiving Holidays (No Classes Held)
November 23-27, 2016 (Inclusive) (W-SU)	Facilities & Utility System Maintenance
December 8, 2016 (TH)	Registration Payment Deadline by 7:00 PM for Holiday Mini 2016
December 9-11, 2016 (F-SU)	Registration Open And Payment Due on Day of Registration for Holiday Mini 2016
December 12, 2016 (M)	Holiday Mini Term (3) 2016 Classes Begin
December 22, 2016 (TH)-January 2, 2017 (M) (Legal Observance)	Winter Holiday - Administrative Offices Closed
December 22, 2016 (TH)-January 2, 2017 (M)	Facilities & Utility System Maintenance
December 25, 2016 (SU)	Winter Holiday (No Classes Held)
December 30, 2016 (F)	Holiday Mini Term (3) Ends (Last Day of Finals)
January 2, 2017 (M) Legal Observance Date	New Year's Holiday (No Classes Held)
January 4-7, 2017 (W-S)	Blackboard Maintenance - System Unavailable
January 6, 2017 (F)	Registration Payment Deadline by 7:00 PM for ALL registrations through January 6, 2017 for Spring 2017.
Installment Payment Plan Due Dates: February 20, 2017 (M) March 27, 2017 (M) April 17, 2017 (M) All dates due by 7:00 PM	Registration remains open for Spring 2017 but all financial obligations incurred after the payment deadline above for Spring 2017 not covered by financial aid, installment payment plan, third party agreement, or scholarship must be paid on day of registration.
January 7 (F)-April 16, 2017 (SU)	Registration Open and Payment Due on Day Registration for Spring 2017
January 9-13, 2017 (M-F)	Faculty In-Service
January 16, 2017 (M)	Facilities & Utility System Maintenance
January 16, 2017 (M)	Martin Luther King Jr., Holiday
January 17, 2017 (T)	Full Semester (1), Nineteen-Week Span-Flex (19A) First Twelve-Week (12A), First Eight-Week (8A), First Six-Week (6A), First Five-Week (5A), & First Four-Week (4A) Classes Begin
January 20, 2017 (F)	Fifteen-Week Weekend (15S) Classes Begin
January 27, 2017 (F)	Six-Week Weekend (6AS) Classes Begin
January 30, 2017 (M)	Take2 Thirteen-Week (13B) Classes Begin
February 3, 2017 (F)	Thirteen-Week Weekend Full Term (1W) Classes Begin
February 9, 2017 (TH)	College Community Day (No Classes Held Day & Evening)
February 10, 2017 (F)	First Four-Week (4A) Ends (Last Day of Finals)
February 13, 2017 (M)	Second Four-Week (4B) & Second Twelve-Week (12B) Classes Begin
February 15, 2017 (W)	Campus-Based and Foundation Scholarship Application opens for Fall 2017 (201810)
February 17, 2017 (F)	First Five-Week (5A) Ends (Last Day of Finals)
February 20, 2017 (M)	Installment Payment Plan Due Date by 7:00 PM
February 20, 2017 (M)	Second Five-Week (5B) Classes Begin
February 24, 2017 (F)	Six-Week (6A) Ends (Last Day of Finals)

**San Jacinto College District
FINAL DRAFT Academic Calendar 2016-2017**

February 25, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
February 27, 2017 (M)	Ten-Week (10B) Classes Begins
March 3, 2017 (F)	Last Day to Apply for May Graduation
March 5, 2017 (SU)	Six-Week Weekend (6AS) Ends (Last Day of Finals)
March 10, 2017 (F)	Second Four-Week (4B) & First Eight-Week (8A) End (Last Day of Finals)
March 13-19, 2017 (Inclusive) (M-SU)	Spring Break
March 13-19, 2017 (M-SU)	Facilities & Utility System Maintenance
March 20, 2017 (M)	Second Eight-Week (8B) & Third Four-Week (4C) Classes Begin
March 25, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
March 27, 2017 (M)	Installment Payment Plan Due Date by 7:00 PM
March 31, 2017 (F)	Second Five-Week (5B) Ends (Last Day of Finals)
March 31, 2017 (F)	Six-Week Weekend (6BS) Classes Begin
April 3, 2017 (M)	Third Five-Week (5C) Classes Begin
April 13, 2017 (TH)	Third Four-Week (4C) & First Twelve-Week (12A) End (Last Day of Finals)
April 14-16, 2017 (F-SU)	Easter Holidays (No Weekend Classes)
April 14-16, 2017 (F-SU)	Facilities & Utility System Maintenance
April 17, 2017 (M)	Installment Payment Plan Due Date by 7:00 PM
April 17, 2017 (M)	Fourth Four-Week (4D) Classes Begin
April 29, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
May 5, 2017 (F)	Take2 Thirteen-Week (13B) & Third Five-Week (5C) End (Last Day of Finals)
May 7, 2017 (SU)	Fifteen-Week Weekend (15S), Thirteen-Week Weekend FullTerm (1W), & Six-Week Weekend (6BS) End (Last Day of Finals)
May 12, 2017 (F)	Full Semester (1), Fourth Four-Week (4D), Second Eight-Week (8B), Ten-Week (10B), Second Twelve-Week (12B) End (Last Day of Finals)
May 13 (S) or 14 (SU), 2017	College-wide Commencement
June 2, 2017 (F)	Nineteen-Week Span Flex (19A) Ends (Last Day of Finals)
Please consult the Spring 2017 Online Schedule of Classes for Registration & Payment Times, Refund Date, Drop Deadlines, Final Exam Schedule, Grades Due, and possible additional part-of-term information or changes.	
Summer 2017 (201730) Summer Mini Term-May, Summer I-June, Summer II-July, Weekend, All Parts of Term	
(Mid-May to Mid-August Administrative Offices Closed Friday at Noon)	
January 30, 2017 (M)	SOS and Course Finder Open View Access Only
February 15, 2017 (W)	Campus-Based and Foundation Scholarship Applications open for Fall 2017 (201810)
February 25, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
February 27 (M)-May 4, 2017 (TH)	Registration for Classes Beginning May 15, 2017
February 27 (M)-May 25, 2017 (TH)	Registration for Classes Beginning June 5, 2017
March 13-19, 2017 (Inclusive) (M-SU)	Spring Break
March 13-19, 2017 (M-SU)	Facilities & Utility System Maintenance
March 25, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
April 14-16, 2017 (Inclusive) (F-SU)	Easter Holidays (No Weekend Classes)
April 14-16, 2017 (F-SU)	Facilities & Utility System Maintenance
April 29, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
May 4, 2017 (TH)	Registration Payment Deadline by 7:00 PM for Classes Beginning May 15, 2017
Installment Payment Plan Dates: June 19, 2017 (M) July 10, 2017 (M) July 24, 2017 (M) All dates due by 7:00 PM	Registration remains open for Summer 2017 but all financial obligations incurred after the payment deadline above for Summer 2017 not covered by financial aid, installment payment plan, third party agreement, or scholarship must be paid on day of registration.
May 5-14, 2017 (F-SU)	Registration Open & Payment Due on Day of Registration by 7:00 PM for Classes Beginning May 16, 2017
May 15, 2017 (M)	Three-Week Mini (3), First Eight-Week (8), Eleven-Week (11) & Thirteen-Week (13) Classes Begin
May 19, 2017 (F)	Weekend Twelve-Week Full Term (1W) Classes Begin
May 20, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)

San Jacinto College District
FINAL DRAFT Academic Calendar 2016-2017

May 22, 2017 (M)	Twelve-Week (12) Classes Begin
May 27-28, 2017 (S-SU)	Facilities & Utility System Maintenance
May 25, 2017 (TH)	Registration Payment Deadline by 7:00 PM for all registrations through May 25, 2017 for all remaining Summer 2017 parts-of-term.
Installment Payment Plan Due Dates: June 19, 2017 (M) July 10, 2017 (M) July 24, 2017 (M) All dates due by 7:00 PM	Registration remains open for Summer 2017 but all financial obligations incurred after the payment deadline above for Summer 2017 not covered by financial aid, installment payment plan, third party agreement, or scholarship must be paid on day of registration.
May 26 (F)-June 4, 2017 (SU)	Registration Open & Payment Due on Day of Registration by 7:00 PM for Classes Beginning on June 5, 2017
May 26 (F)-July 9, 2017 (SU)	Registration Open & Payment Due on Day of Registration by 7:00 PM for Classes Beginning on July 10, 2017
May 29, 2017 (M)	Memorial Day Holiday (No Classes Held)
June 2, 2017 (F)	Three-Week Mini (3) Ends (Last Day of Finals)
June 5, 2017 (M)	Full Ten-Week Semester (1), First Five-Week (5A), Second Eight-Week (8A) Classes Begin
June 9, 2017 (F)	Five-Week Weekend (5AS) Classes Begin
June 24, 2017 (SA)	Banner Maintenance (Banner & SOS unavailable)
June 19, 2017 (M)	Installment Payment Plan Due Date due by 7:00 PM
June 30, 2017 (F)	Campus-Based and Foundation Scholarships close for Fall 2017 (201810)
July 4, 2017 (T)	Independence Day Holiday
July 6, 2017 (TH)	First Five-Week (5A) & First Eight-Week (8) End (Last Day of Finals)
July 9, 2017 (SU)	Five-Week Weekend (5AS) Ends (Last Day of Finals)
July 10, 2017 (M)	Second Five-Week (5B) Classes Begin
July 10, 2017 (M)	Installment Payment Plan Due Date due by 7:00 PM
July 14, 2017 (F)	Last Day to Apply for August 2017 Graduation (no ceremony)
July 22, 2017 (SA)	Banner Maintenance(Banner & SOS unavailable)
July 24, 2017 (M)	Installment Payment Plan Due Date by 7:00 PM
July 27, 2017 (TH)	Second Eight-Week (8A) & Eleven-Week (11) End (Last Day of Finals)
August 6, 2017 (SU)	Weekend Full Term (1W) Ends (Last Day of Finals)
August 10, 2017 (TH)	Full Semester (1), Second Five-Week (5B), Twelve-Week (12) & Thirteen-Week (13) End (Last Day of Finals)

Please consult the Summer 2017 Online Schedule of Classes for Registration & Payment Times, Refund Dates, Drop Deadlines, Final Exam Schedule, Grades Due, and possible additional part-of-term information or changes.

Date(s)	Holidays	Number of Holidays
September 5, 2017	Labor Day	1
November 23-27, 2017 (No Weekend Classes)	Thanksgiving	3
December 22, 2016-January 2, 2017 (8)	Winter Break	8
January 16, 2017	Martin Luther King, Jr. Day	1
March 13-19, 2017 (No Weekend Classes)	Spring Break	5
April 14-16, 2017 (No Weekend Classes)	Easter Holidays	1
May 29, 2017	Memorial Day	1
July 4, 2017	Independence Day	1
Total Holidays 2016-2017		21

San Jacinto College District
FINAL DRAFT Academic Calendar 2016-2017

Fall 2017 (201810) – TENTATIVE (not Board approved) DO NOT PRINT IN ANY PUBLICATIONS

Fall Semester 2017 (Term 201810)	
February 27, 2017 (M)	Open SOS and Course Finder for View Access Only
April 10 (M)-April 23, 2017 (SU)	Priority Registration (Currently Enrolled Students Only)
April 24, 2017 (M) - Last Part of Term	Registration (All Students & Applicants)
August 13-18, 2017 (SU-F)	Blackboard Maintenance
August 21-25, 2017 (M-F)	Faculty In-Service
August 28, 2017 (M) (Texas Common Calendar Date)	Regular Classes Begin
December 15, 2017 (F)	Regular Classes End

Academic Calendar Development Committee and Constituent Groups (2016-2017)

Please be sure to communicate any calendar issues and solicit feedback from your constituent groups to bring to the committee.

SLT Sponsor: Laurel Williamson

Constituent Groups	Members	Campus
Administrative Organization	Kevin Morris	S
Advancement	Gabrielle Patout	D
Auxilliary Services	Hilda Boyce	D
Banner Student System Services	April Kearns	D
Business Office/Finance	Bill Dickerson	D
Center for Teaching & Learning	Martha Robertson	D
College Preparatory Division	Rebecca Goosen	D
Contact Center	Ernesto Wallmark	D
Continuing & Professional Development and Extension Centers	Sarah Janes	D
Curriculum/Catalog Manager/Developer	Catherine O'Brien	D
Deans (Administration)	James Braswell	C
Deans (Academic)	Ann Tate	S
Deans (Technical)	Jeff Parks	C
Deans (Health Sciences)	Rhonda Bell	N
Dual Credit & Early College High Schools	Pam Campbell	D
Enrollment Management & Registrar	Joan Rondot	D
Enrollment Services	Kevin Mckisson	C
Facilities and Construction	Bryan Jones - Ron Andell	D
Faculty Member Academic North	Floyd McConnell (Speech)	N
Faculty Member Health Sciences Central	Diane Zerbe (Medical Imaging)	C
Faculty Member Technical South	Diana Perez (Cosmetology)	S
Faculty Organization	Wanda Brown	C
Financial Aid	Robert Merino	D
Human Resources	Shanna Dement	D
Information Technology Services	Linda Pennington	D
Institutional Research	George Gonzalez	D
Instructional Technology/DE/Blackboard	Niki Whiteside	D
Marketing	Amanda Fenwick	D
Provosts	Van Wigginton	C
Staff Organization	Charles Bailey	N
Student Development	Deborah Smith	S
Student Representative	Naomi Rosales (SGA)	C
Vice President of Student Services	Joanna Zimmermann	D
Weekend College & Evening Division	Chris Crumley	C
Chair	Wanda Munson	D

**Action Item “XIII”
Regular Board Meeting February 1, 2016
Consideration of Ratification of the Interlocal Agreement with the
City of Shoreacres to Provide Security and Police Services at the
Maritime Technology and Training Center**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees ratify the interlocal agreement with the City of Shoreacres to provide security and police services at the Maritime Technology and Training Center.

BACKGROUND

The College’s new Maritime Technology and Training Center opened in January 2016. This facility is located in the Pasadena Industrial District and in close proximity to the cities of Shore Acres and La Porte. At the December 14, 2015, Board of Trustees meeting, authorization was provided to the Chancellor to negotiate with Shore Acres for police coverage and with La Porte for fire and emergency response services.

IMPACT OF THIS ACTION

The agreement with Shoreacres was finalized and executed on January 19, 2016. This action requests the Board’s ratification of that contract.

Agreements for fire and emergency response services have not been finalized. Details with the local entities are still being developed.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Funds for police coverage will be allocated from the College’s Police Department budget or the Chancellor’s contingency. The costs associated for these police and security services will be \$36,798.70 for the period from January 12, 2016 through October 31, 2016.

MONITORING AND REPORTING TIMELINE

Weekly and monthly reporting is required by the agreement. Updates will be provided to the Board of Trustees as needed.

ATTACHMENTS

Attachment 1 – December 14, 2015 Action Item

Attachment 2 – Interlocal Agreement for Security Services with the City of Shoreacres

RESOURCE PERSONNEL

Brenda Hellyer

281-998-6100

brenda.hellyer@sjcd.edu

Attachment 1

Action Item "XV"

Regular Board Meeting December 14, 2015

Consideration of Approval of Authorization for the Chancellor to Complete and Sign Contracts or Interlocal Agreements for Fire, Police, and Emergency Response Services at the Maritime Technology and Training Center

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve authorization for the Chancellor to complete and sign contracts or interlocal agreements for fire, police, and emergency response services at the Maritime Technology and Training Center. The final agreements will be brought back to the Board of Trustees for ratification.

BACKGROUND

The College's new Maritime Technology and Training Center will open in January 2016. This facility is located in the Pasadena Industrial District and in close proximity to the cities of Shore Acres and La Porte. The College is currently negotiating with Shore Acres for police coverage and is working with La Porte for fire and emergency response services. Meetings and draft agreements to clarify details on these services are continuing. It is anticipated that these agreements will be finalized over the next few weeks.

IMPACT OF THIS ACTION

The Chancellor is requesting approval to complete and sign the final agreements once approval is received from legal counsel.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Funds for police coverage will be allocated from the Chancellor's contingency. It is anticipated that the costs associated for these services will be no more than \$50,000. Funds for fire and emergency services will be allocated from the Chancellor's contingency. The cost is anticipated to be minimal unless an emergency event occurs. Such cost structure are still under negotiation.

MONITORING AND REPORTING TIMELINE

The final agreements will be brought back to the Board of Trustees for ratification, which is anticipated in February 2016.

ATTACHMENTS

None.

RESOURCE PERSONNEL

Brenda Hellyer

281-998-6100

brenda.hellyer@sjcd.edu

**RESOLUTION No. 2016-159
CITY OF SHOREACRES**

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL CONTRACT WITH SAN JACINTO COLLEGE DISTRICT TO PROVIDE POLICE SERVICES AT THEIR MARITIME CENTER; MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

* * * *

WHEREAS, the City of Shoreacres maintains a full-time police department; and,

WHEREAS, the City has the authority under Chapter 791 of the Texas Government Code to provide police services under an interlocal agreement.

NOW, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES:

THAT the City Council hereby approves and authorizes the mayor to sign an interlocal agreement to provide police services "Exhibit A" as if set forth fully herein.

The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED, this 11th day of January, 2016.

CITY OF SHOREACRES

By:


Rick Moses, Mayor

ATTEST:




David K. Stall, CFM, TEM
City Secretary

INTERLOCAL AGREEMENT FOR SECURITY SERVICES

City of Shoreacres, Texas / San Jacinto College District

This agreement is made and entered into between **SAN JACINTO COMMUNITY COLLEGE DISTRICT**, a public community college and political subdivision of the State of Texas (the “College”) and the **CITY OF SHOREACRES**, a municipality and political subdivision of Texas (the “City”), for the purpose of establishing the terms under which City shall provide the College with police officers and security services.

For and in consideration for the mutual undertakings herein set forth, the City and the College agree as follows:

1.0 Obligations of Parties

1.1 In consideration of the payments to be made by the College pursuant to this Agreement, the City agrees to make their uniformed police officers (“Officer” or “Officers”) available to provide security and police services at the College’s Maritime Technology and Training Center campus (the “Maritime Center”) at 3700 Old Highway 146, Seabrook, Texas 77586. The officers shall be certified and shall have the necessary training and experience to perform the services required by this Agreement.

1.2 The City agrees that every reasonable effort will be made to have an officer available to respond to calls for service at the Maritime Center year-round Monday through Sunday 24 hours per day. Additionally, the City agrees to make routine vehicular and foot patrol of the Maritime Center a part of every officer’s primary duty. City Officers will not be exclusively assigned police duties to be performed at the College.

1.3 In the event the College is dissatisfied with the performance of an Officer, the College will notify the City’s designated representative who will attempt to resolve the issue to the satisfaction of both the College and the City.

1.4 Services provided to the College under this Agreement shall be provided by an officer or officers employed by the City of Shoreacres Police Department and not by subcontractors or officers from other agencies. Such officers shall remain under the control and supervision of the City at all times and shall remain City employees entitled to the same benefits and subject to the same restrictions as any other city officer. The parties agree and understand that the officer(s) are not employed by the College and shall not be receive any compensation or benefits from the College.

1.5 Compensation and fringe benefits shall be paid directly by the City and shall be in accordance with the Police Department policies as established for its employees. The City shall maintain appropriate Worker’s Compensation and Unemployment Insurance coverage for each officer in accordance with coverage maintained for all other police officers employed by the City. Nothing contained in this Agreement shall be construed as constituting a joint venture or partnership between the College and the City.

1.6 The City will provide the Officer or Officers with uniforms and equipment in accordance with City policy.

1.7 The College will provide the Officer with a portable two way radio or program an existing radio to enable the Officer to communicate directly with the Police Chief or designee of the San Jacinto College Police Department.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

1.8 The College will designate an office within its facility for Officers to use in the performance of police services.

1.9 Officers are subject to current procedures in effect for City police officers including attendance at all mandated training and testing to maintain state peace officer licensing and certification.

2.0 Hours of Work

2.1 Unless otherwise directed or assigned by the Chancellor or College police chief, the City shall assign officers to work year-round Monday through Sunday 24 hours per day. The City shall promptly notify the College's police chief or designee if city officers are not available to provide patrol services at a particular date or time. Less coverage may be needed on holidays and weekends but such schedule will be approved on a semester basis between the College police chief and City police chief.

3.0 Responsibilities of Officers

3.1 The Officer or Officers shall ensure the safety of students, faculty, and visitors and provide campus security at the Maritime Center.

3.2 The Officers shall perform regular patrol each day at irregular intervals several times daily and at night; respond to alarms and all citizen complaint calls emanating from or concerning activities, disturbances, or criminal offenses at the Maritime Center; apprehend and arrest criminal offenders; communicate promptly with the College's police department dispatcher and/or police chief concerning all police, security, and criminal matters pertaining to the Maritime Center; furnish to the College's police department copies of all official records and reports of incidents occurring at the Maritime Center; assist in limiting access to the grounds to authorized persons; provide traffic enforcement on campus and on streets directly adjacent to the campus; and provide police protection of College property, personnel and students. The Officers will also do periodic walkthroughs of the building and property.

3.3 The College's Police Chief and the College's Chancellor or their designees will be the College's contract persons regarding all Maritime Center issues.

3.4 The Officers shall make themselves visible in order to provide a highly visible crime deterrent on Maritime Center property in order to effectively promote security and order. Officers who provide vehicular patrol services shall drive a marked police car.

3.5 Should an Officer receive information, make an arrest, or file a report regarding a San Jacinto College student or employee, the City agrees that the Officer shall cooperate with the administration of the College by providing information and records regarding the Officer's interaction with and/or arrest of the student or employee and by attending college administrative disciplinary hearing if requested by the College.

3.6 All Officers providing services under this agreement will wear their City Police Officer's uniform and equipment while providing services.

4.0 Access to Student Information

4.1 Upon request by the City as may be needed to fulfill obligations under this Agreement, the College will provide directory information relating to its students.

4.2 The College agrees to provide the access to its student records to the extent permitted under the federal Family and Education Privacy Rights Act of 1974, 20 USC Section 1232g, and the federal

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

Department of Education’s implementing rules for the Act in chapter 99.34 of the Code of Federal Regulations [hereinafter referred to collectively as “FERPA”]. The College shall provide basic training on FERPA to City officers providing police services to the College.

4.3 The City agrees that its employees will keep confidential (subject to required disclosure by the Attorney General’s Office under the Public Information Act or by a Court of Competent Jurisdiction) all student information obtained by the City and its employees and that the information will be used solely for City Police Department business in accordance with all applicable current or future federal, state and local laws, rules and regulations.

5.0 Reporting

5.1 The City will provide a weekly report of activities at the Maritime Center, due to the College no later than the Monday of the following week; as well as a complete month activity report with a due date no later than ten (10) days following the end of the month. This report will include data on dispatch calls, encounters with unauthorized individuals, citations issued, arrests made, and any other relevant data requested by the college.

5.2 The City will require its police officers to complete the Clery Act “Campus Security Authority” training provided by the San Jacinto College Human Resources Department. In accordance with the Clery Act, the City will provide the College police department with information in a prompt manner to allow for emergency notifications, timely warnings, daily crime logs and statistics for the College’s Annual Security Report. Under the Clery Act requirements, prompt reporting is critical and will require notification to the College police department within 30 minutes of a reportable incident.

5.3 The City will require its police officers to complete the Unlawful Harassment and Preventing Discrimination training provided through the San Jacinto College Human Resources Department and, in compliance with Title IX, provide information regarding acts of sexual harassment, sexual assault, domestic violence, dating violence, and stalking to the College’s Chief of Police who will report incidents to the College’s Title IX Coordinator. .

6.0 Consideration

6.1 The College agrees to pay the City THIRTY-SIX-THOUSAND SEVEN-HUNDRED NINETY-EIGHT DOLLARS AND SEVENTY CENTS (\$36,798.70) during the full term of this contract. The total amount will be divided into equal monthly installments of three-thousand six-hundred seventy-nine dollars and eighty-seven cents (\$3,679.87), and will be billed by the City, to be due on or before the first of each month. The College agrees to make the required payments under this agreement from the current revenues available to the College.

6.2 The City shall provide law enforcement training and certification, a marked vehicle, and police equipment, including communication equipment necessary to allow the officer to communicate with the police department and other officers.

7.0 Term

7.1 This contract shall be effective January 12, 2016 and shall expire October 31, 2016. Either the City or the College may cancel this agreement by giving the other party thirty (30) days written notice of cancellation. If this contract is terminated prior to the end of the contract year, the College shall be entitled to a prorated reimbursement of unused funds paid by the College.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

8.0 Compliance with Laws

8.1 The City agrees that its personnel will comply with applicable Federal, state and local laws, ordinances, and policies. The City agrees that its personnel will not engage in unlawful discrimination against any student, employee, or visitor to the College on the basis of race, religion, color, sex, national origin, disability, age, sexual orientation, or any other impermissible or illegal criteria. The City agrees to provide services in compliance with the applicable Federal and State laws, implementing regulations, and executive orders including, but not limited to, Title VI of the Civil Rights Act of 1964, as amended; Title VII of the Civil Rights Act; Title IX of the Education Amendments of 1974; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination in Employment Act of 1975; the Americans with Disabilities Act; The Family Educational Rights and Privacy Act of 1974; Title IV of the Higher Education Act of 1965, as amended; and the Texas Education Code.

9.0 Indemnification and Insurance

9.1 To the extent allowed by law, the City waives, releases, indemnifies, and holds harmless the College, its officers, employees or agents from any and all claims, damages, injuries, causes of action, lawsuits, judgments, or awards arising out of the acts, or failures to act, of the City's Officers, whether such acts or failures to act occurred on or off College property.

9.2 The City will provide Certification of Insurance evidencing coverage for the acts and omissions of its personnel in the amount of \$1,000,000/\$300,000/\$25,000.

9.3 Nothing contained in this Section shall be deemed to waive immunities established pursuant to statute or otherwise recognized by law. Nothing contained in this Agreement is intended to create third-party rights.

10.0 Relationship Between the College Police Department and the City's Police Department

10.1 The City acknowledges that the College maintains a police department that has jurisdiction over the Maritime Center. Both the College and City agree that, while performing their duties at the Maritime Center, the City's Officers will communicate promptly with the College's police chief or designee regarding arrest, crimes in progress, critical security incidents, and investigations.

10.2 The City agrees that its officers will reasonably cooperate with the College's police department in the coordination of police services. In the event of a critical incident/campus emergency requiring the presence and coordination of police services by multiple agencies, the City agrees that the College's police chief shall have the authority to appoint an incident commander to coordinate police services.

10.3 The City agrees that no reports or statements will be made to any media outlet (subject to required disclosure by the Attorney General's Office under the Public Information Act or by a Court of Competent Jurisdiction) without the prior consent of the College's Chief of Police in coordination with the College's Public Information Officer.

11.0 Notice

11.1 Unless otherwise specified in this Agreement, any notice required or permitted under this Agreement shall be in writing and made by delivery in person, by telecopy/facsimile, or by mail (effective as of the date of mailing) to the following representatives for the Parties:

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

For the College:

Dr. Brenda Hellyer
Chancellor
San Jacinto Community College District
4624 Fairmont Parkway
Pasadena, TX 77504

For the City:

David K. Stall, CFM, TEM
City Administrator
City of Shoreacres
601 Shore Acres Blvd.
Shoreacres, TX 77571

12. Miscellaneous

12.1 This agreement supersedes all prior agreements and representations concerning the Officers, and constitutes the complete agreement between the parties.

12.2 Any amendment to the Agreement must be in writing and signed by both Parties. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding on any Party unless in writing and signed by the Party against whom enforcement of such waiver, alteration, or modification is sought.

12.3 Citations of and references to any specific Federal or State statute, administrative regulation, or executive order in this Agreement include any amendment to or successor of that statute, regulation, or order and the current version of such statute, regulation, or order.

12.4 If any provision of this Agreement becomes or is held in violation of any law or is deemed unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The Parties agree that all remaining provisions of this Agreement will remain in effect.

12.5 The City and College agree that no promise or agreement which is not herein expressed has been made to either party and that neither party is relying upon any statement or representation other than the terms stated in this agreement.

12.6 This Agreement, and all acts and performance under this Agreement, is governed by, construed by, and enforced in accordance with the laws of the State of Texas, without regard to its choice of law provisions. Exclusive venue for any dispute arising under this or relating to this Agreement shall lie in a court of competent jurisdiction in Harris County, Texas. Venue for any claim under this Contract shall be in Harris County, Texas.

12.7 All parties agree to cooperate with each other at all times during the term herein in order to achieve the purposes and intent of the agreement. Each party acknowledges and represents that their respective governing body has authorized this agreement.

12.8 The parties acknowledge and confirm that this agreement has been entered into pursuant to the authority granted under the Interlocal Cooperation Act of Texas. All terms and provisions herein are to be construed and interpreted consistently with the Act.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

12.9 The Effective Date is the date that all parties have signed this agreement.

ATTEST:



CITY OF SHOREACRES

Secretary

By

Mayor

SAN JACINTO COMMUNITY COLLEGE DISTRICT

By

Chancellor

Brenda Heddy 1/19/16

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the naming of the North Campus library to the Edwin E. Lehr Library.

BACKGROUND

Dr. Edwin E. Lehr, the first president of the North Campus, was a native of Baytown, Texas. He began his career with San Jacinto College in 1961 teaching history, government and economics.

After serving as the director of the Clear Lake Extension Center, Dr. Lehr was appointed as the lead for the College in commissioning the new North Campus in 1974.

The existing library was named for Dr. Lehr. This action will provide approval for naming the newly constructed North Campus library in honor of Dr. Lehr. The new library is located on the northwest side of the campus courtyard.

IMPACT OF THIS ACTION

Naming the newly constructed library in honor of Dr. Lehr preserves the intent of the original naming of the library.

In accordance, with San Jacinto College Policy VI:S, Policy on Naming College Facilities and Academic and Support Entities, the Board of Trustees retains the exclusive right to name facilities. This recommendation complies with the policy.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The library project at North Campus has funding dedicated for graphics and signage.

MONITORING AND REPORTING TIMELINE

The Board of Trustees will be notified as plans for improvements and fundraising continue to develop.

ATTACHMENTS

None

RESOURCE PERSONNEL

Brenda Hellyer

281-998-6100

brenda.hellyer@sjcd.edu

Action Item “XV”
Regular Board Meeting February 1, 2016
Consideration of Approval of Contract with RBC Capital Markets

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract with RBC Capital Markets (“RBCCM”) to serve as the Financial Advisors for the College.

BACKGROUND

The College entered into a contract with RBC Capital Markets (RBCCM) to act as Financial Advisors in January 2011. In addition, RBCCM has previously served in a similar capacity through other financial advisory firms that have subsequently merged or combined with RBCCM.

RBCCM has provided financial advisory services to San Jacinto College and the administration has been pleased with the quality and level of professionalism. As financial advisor to the College, RBCCM performs many professional services including, but not limited to:

- Analyzing financing alternatives available to the College,
- Recommending financing strategies to include types of debt to be issued, dates of issue, maturities and early redemption options,
- Advising the College on current conditions in the debt markets,
- Organizing and coordinating the financing team members including paying agent, escrow agent and verification agent,
- Working with bond counsel on behalf of the College on disclosure documents and prospectuses,
- Assisting the issuer with preparation of the Preliminary Official Statement and the Official Statement, as required,
- Making recommendations on obtaining municipal bond insurance,
- Attending meetings of the governing body and staff as requested

IMPACT OF THIS ACTION

Approval of a one year contract extension with RBCCM will continue an existing relationship between the parties and provide critical continuity in the financial services received as the College considers the issuance of new bonds from the 2015 bond referendum and other related financial activities. The contract also includes a termination for convenience clause that either party may exercise upon thirty days written notice.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Professional fees incurred as a result of this contract will be paid from proceeds of bond sale transactions as a cost of issuance.

Action Item “XV”
Regular Board Meeting February 1, 2016
Consideration of Approval of Contract with RBC Capital Markets

MONITORING AND REPORTING TIMELINE

Transactions undertaken resulting from recommendations of RBCCM are subject to annual audit by the College’s independent auditors.

ATTACHMENTS

None

RESOURCE PERSONNEL

Chet Lewis	281-998-6306	Chet.lewis@sjcd.edu
Ann Kokx-Templet	281-998-6103	Ann.kokx-templet@sjcd.edu

ADOPT AN ORDER AUTHORIZING THE ISSUANCE OF SAN JACINTO COMMUNITY COLLEGE DISTRICT LIMITED TAX GENERAL OBLIGATION BUILDING AND/OR REFUNDING BONDS; SETTING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING THE VICE CHANCELLOR OF FISCAL AFFAIRS TO APPROVE THE AMOUNT, THE INTEREST RATE, PRICE, INCLUDING THE TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATED THERETO

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the parameter order authorizing the issuance of a maximum of \$150 million of Limited Tax General Obligation Buildings Bonds and/or a maximum of \$125 million Limited Tax General Obligation Refunding Bonds and authorizing the Vice Chancellor of Fiscal Affairs to approve the amount, interest rate, price, terms and other provisions thereof.

BACKGROUND

On November 3, 2015, the voters of the San Jacinto Community College District (College) passed an election authorizing the issuance of \$425 million in bonds for the purpose of the construction, renovation, acquisition, and equipment of school buildings and the purchase of the necessary sites for school buildings, in conformity with laws of the State of Texas. The maximum issuance amount of \$150 million will be the first installment of the approved bonds. The proceeds of the building bonds will only be used for the voter approved purposes and the associated expenses authorized by law relating to the issuance of the bonds.

General Obligation Bonds (GO Bonds) issued by the College are structured as serial bond issues – meaning that they are a series of “layers” of fixed rate, fixed maturity bonds. In addition, GO Bonds may have a call feature which grants the college the opportunity to pay off the outstanding bonds at the determined date which is generally 10 years from the bond issuance date. Depending upon the economic cycles and interest rate levels, institutions may be able to save money by redeeming bonds early. In practice, this is accomplished by issuing new bonds at a lower interest rate and using the proceeds to pay off the older, higher interest rate bonds.

If favorable market conditions continue, the College may have an opportunity to issue refunding bonds to effectively replace bonds that were originally issued in 2007 through 2015 (see Exhibit A of the attachment) and realize annual reductions interest cost over the remaining life of the bonds.

The College may issue both types of bonds in the same issuance document to achieve cost savings by combining some costs of issuances, but achieving these efficiencies in a manner to allow proper segregation of authority and use of proceeds.

IMPACT OF THIS ACTION

Adoption of this order authorizing a parameter sale will allow the College to choose the time to

ADOPT AN ORDER AUTHORIZING THE ISSUANCE OF SAN JACINTO COMMUNITY COLLEGE DISTRICT LIMITED TAX GENERAL OBLIGATION BUILDING AND/OR REFUNDING BONDS; SETTING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING THE VICE CHANCELLOR OF FISCAL AFFAIRS TO APPROVE THE AMOUNT, THE INTEREST RATE, PRICE, INCLUDING THE TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATED THERETO

issue bonds in one or more series when it is advantageous to the College. The parameters that must be satisfied before the College will issue bonds are:

(1) For the New Buildings Bonds - the maximum issuance is \$150 million; the price shall not be less than 90% of the aggregate original principal amount of the bonds plus accrued interest; the maximum maturity date will not exceed 40 years; and

(2) For the Refunding Bonds - the maximum issuance is \$125 million, the net present value savings in debt service resulting from any refunding of the refunded bonds shall be, in the case of any current refunding, at least 3% and, in the case of any advance refunding at least 4% of the principal amount of the refunded bonds as shown by a table of calculations prepared by the College’s financial advisor and attached to the Officer’s Pricing Certificate; the amount of the bonds must be sufficient to provide the amounts necessary to fund the costs and related issuance expenses of the refunded bonds; and

(3) For Either Bond Series - the parameter sale is authorized for 1 year from the date of the Order; the net effective interest rate shall not exceed the maximum rate allowed by Chapter 1204, Texas Government Code, as amended; the costs of issuance shall be paid by the bonds.

The order authorizes the Vice Chancellor of Fiscal Affairs to act on behalf of the college in the issuance of the bonds. The Building Bonds and/or the Refunding Bonds will not be issued if the applicable conditions are not met.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Debt service on the issued bonds will be paid for by an annual interest and sinking tax levy authorized by the voters.

MONITORING AND REPORTING TIMELINE

Updates will be provided to the Board of Trustees regarding any bond issuances of the College.

ATTACHMENTS

Attachment 1 - Parameter Order Authorizing the Issuance of Building and/or Refunding Bonds

RESOURCE PERSONNEL

Chet Lewis

281-998-6306

Chet.lewis@sjcd.edu

ORDER AUTHORIZING THE ISSUANCE OF SAN JACINTO COMMUNITY COLLEGE DISTRICT LIMITED TAX GENERAL OBLIGATION BUILDING AND/OR REFUNDING BONDS; SETTING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING THE VICE CHANCELLOR OF FISCAL AFFAIRS TO APPROVE THE AMOUNT, THE INTEREST RATE, PRICE, INCLUDING THE TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATED THERETO

THE STATE OF TEXAS §
COUNTIES OF HARRIS AND CHAMBERS §
SAN JACINTO COMMUNITY COLLEGE DISTRICT §

WHEREAS, San Jacinto Community College District (the “District”) has heretofore issued the bonds described in Exhibit A attached hereto and as more particularly described in the Officer’s Pricing Certificate; and

WHEREAS, the District desires to refund a portion of said bonds (the “Refunded Bonds”) in advance of their maturities; and

WHEREAS, Chapter 1207, Texas Government Code, authorizes the District to issue refunding bonds for the purpose of refunding the Refunded Bonds in advance of their maturities, and to accomplish such refunding by depositing directly with a paying agent for the Refunded Bonds (or other qualified escrow agent), the proceeds of such refunding bonds, together with other available funds, in an amount sufficient to provide for the payment or redemption of the Refunded Bonds, and provides that such deposit shall constitute the making of firm banking and financial arrangements for the discharge and final payment or redemption of the Refunded Bonds; and

WHEREAS, upon the issuance of the refunding bonds herein authorized and the deposit of funds referred to above, the Refunded Bonds shall no longer be regarded as being outstanding, except for the purpose of being paid pursuant to such deposit, and the pledges, liens, trusts and all other covenants, provisions, terms and conditions of the orders authorizing the issuance of the Refunded Bonds shall be, with respect to the Refunded Bonds, discharged, terminated and defeased; and

WHEREAS, the District desires to authorize the execution of an escrow agreement and provide for the deposit of proceeds of the refunding bonds, together with other lawfully available funds of the District, to pay the Refunded Bonds; and

WHEREAS, upon the issuance of the refunding bonds herein authorized and the deposit of funds referred to above, the Refunded Bonds shall no longer be regarded as being outstanding, except for the purpose of being paid pursuant to such deposit, and the pledges, liens, trusts and all other covenants, provisions, terms and conditions of the orders authorizing the issuance of the Refunded Bonds shall be, with respect to the Refunded Bonds, discharged, terminated and defeased; and

WHEREAS, the District also wishes to issue bonds hereinafter authorized that were duly and favorably voted at an election held in the District on the 3rd day of November, 2015 (the “Election”); and

WHEREAS, the Board of Trustees of the District does hereby determine that bonds and any premium charged against such voted authority in an aggregate amount not to exceed \$150,000,000 should be issued as the first installment of a total \$425,000,000 bonds voted at the Election pursuant to Chapter 130, Texas Education Code, and

WHEREAS, the District has a principal amount of at least \$100,000,000 in a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued, and some amount of such long-term indebtedness is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation, and therefore, the District qualifies as an “Issuer” under Chapter 1371, Texas Government Code; and

WHEREAS, pursuant to Sections 1207.007 and 1371.053, Texas Government Code, the District desires to delegate the authority to the Vice Chancellor of Fiscal Affairs to effect the sale of the Bonds, from time to time and in one or more installments; Now, therefore

BE IT ORDERED BY THE BOARD OF TRUSTEES OF SAN JACINTO COMMUNITY COLLEGE DISTRICT:

1. Recitals; Consideration. It is hereby found and determined that the matters and facts set out in the preamble to this Order are true and correct.

It is hereby found and determined that the refunding contemplated in this Order will benefit the District by providing a present value savings in the debt service payable by the District, and that such benefit is sufficient consideration for the refunding of the Refunded Bonds, and that the issuance of the refunding bonds is in the best interests of the District.

2. Definitions. Throughout this Order the following terms and expressions as used herein shall have the meanings set forth below:

“Acts” means Chapters 1207 and 1371, Texas Government Code, as amended.

“Blanket Issuer Letter of Representations” means the Blanket Issuer Letter of Representations between the District, the Registrar and DTC.

“Bonds” means one or more series of the San Jacinto Community College District Limited Tax General Obligation ¹, Series ² authorized in this Order and more fully described in the Officer’s Pricing Certificate, unless the context clearly indicates otherwise.

¹Insert from Officer’s Pricing Certificate.

²Insert from Officer’s Pricing Certificate.

“Business Day” means any day which is not a Saturday, Sunday, or a day on which the Registrar is authorized by law or executive order to close.

“Capital Appreciation Bonds” means those Bonds bearing compound interest at the rate set out in the Officer’s Pricing Certificate to accrete from their date of delivery and compounding on the dates set forth in the Officer’s Pricing Certificate, payable only at maturity.

“Code” means the Internal Revenue Code of 1986, as amended.

“Comptroller” means the Comptroller of Public Accounts of the State of Texas.

“Current Interest Bonds” means those Bonds on which interest is paid semiannually on the Interest Payment Dates.

“Debt Service Fund” means the interest and sinking fund for payment of the Bonds established by the District in Section 19 of this Order.

“District” means the San Jacinto Community College District.

“DTC” means The Depository Trust Company of New York, New York, or any successor securities depository.

“DTC Participant” means brokers and dealers, banks, trust companies, clearing corporations and certain other organizations on whose behalf DTC was created to hold securities to facilitate the clearance and settlement of securities transactions among DTC Participants.

“Escrow Agent” means the place of payment for the Refunded Bonds or trust company or commercial bank identified in the Escrow Agreement, and its successors in such capacity.

“Escrow Agreement” means the agreement between the District and the Escrow Agent relating to the escrow of funds to pay the Refunded Bonds.

“Initial Bonds” means the Initial Current Interest Bond and the Initial Capital Appreciation Bond.

“Initial Capital Appreciation Bond” means the Initial Capital Appreciation Bond authorized by Section 4(b)(ii).

“Initial Current Interest Bond” means the Initial Current Interest Bond authorized by Section 4(b)(i).

“Interest Payment Date”, when used in connection with any Current Interest Bond, means the dates set forth in the Officer’s Pricing Certificate.

“Issuance Date” means the date on which the Bonds are delivered to and paid for by the Underwriters.

“MSRB” means the Municipal Securities Rulemaking Board.

“Officer’s Pricing Certificate” means a certificate signed by the Pricing Officer and containing the information specified herein regarding any series of Bonds issued hereunder.

“Order” as used herein and in the Bonds means this order authorizing the Bonds.

“Owner” means any person who shall be the registered owner of any outstanding Bond.

“Pricing Officer” means the Vice Chancellor of Fiscal Affairs of the District.

“Purchase Agreement” means the agreement between the District and the Underwriters described in Section 4(e) of this Order.

“Record Date” means, for any Interest Payment Date, the close of business of the last Business Day of the month next preceding each Interest Payment Date.

“Refunded Bonds” means the bonds described in Exhibit A attached hereto and as more particularly described in the Officer’s Pricing Certificate.

“Register” means the books of registration kept by the Registrar, in which are maintained the names and addresses of, and the principal amounts of the Bonds registered to, each Owner.

“Registrar” means the bank or trust company identified in the Officer’s Pricing Certificate, and its successors in that capacity.

“Report” means the report of Grant Thornton LLP (or one or more certified public accountants or a firm thereof), verifying the accuracy of certain mathematical computations relating to each issuance of the Bonds and the Refunded Bonds.

“Rule” means SEC Rule 15c2-12, as amended from time to time.

“SEC” means the United States Securities and Exchange Commission.

“Underwriters” means the individual underwriter or underwriting syndicate identified in the Officer’s Pricing Certificate.

“Vice Chancellor of Fiscal Affairs” means Chet Lewis, or such other person servicing the District as a successor in that capacity.

3. Authorization. The Bonds shall be issued in fully registered form, in one or more series, in a maximum principal amount (i) not to exceed \$150,000,000, including any premium counted against voted authorization, for the purpose of the construction, renovation, acquisition, and equipment of school buildings in the District and the purchase of the necessary sites for school buildings, under and in strict conformity with the Constitution and laws of the State of Texas,

particularly Chapter 130, Texas Education Code and Chapter 1371, Texas Government Code and (ii) not to exceed \$125,000,000 for the purpose of refunding the Refunded Bonds, under and in strict conformity with the Constitution and laws of the State of Texas, particularly Chapter 1207, Texas Government Code.

4. Delegation of Authority. As authorized by Sections 1207.007 and 1371.053, Texas Government Code, the Pricing Officer is authorized to act on behalf of the District through a date one year from the date of this Order, from time to time, in selling and delivering one or more series of Bonds, subject to the conditions and carrying out the other procedures as set forth below:

(a) Designation. The Bonds shall be designated as “SAN JACINTO COMMUNITY COLLEGE DISTRICT LIMITED TAX GENERAL OBLIGATION _____³, SERIES _____⁴” and more fully described in the Officer’s Pricing Certificate.

(b) The Bonds may be issued as Current Interest Bonds and/or Capital Appreciation Bonds.

(i) The Initial Current Interest Bond shall be numbered ICI-1 and all other Current Interest Bonds shall be numbered in sequence beginning with RCI-1. Current Interest Bonds delivered on transfer of or in exchange for other Current Interest Bonds shall be numbered in order of their authentication by the Registrar, shall be in the denomination of \$5,000 or integral multiples thereof, and shall mature on the same date and bear interest at the same rate as the Bond or Bonds in lieu of which they are delivered.

(ii) The Capital Appreciation Bonds, if any, shall be initially issued bearing compound interest at the rates set out in the Officer’s Pricing Certificate. The Initial Capital Appreciation Bond shall be numbered ICA-1 and all other Capital Appreciation Bonds shall be numbered in sequence beginning with RCA-1. Capital Appreciation Bonds delivered on transfer of or in exchange for other Capital Appreciation Bonds shall be numbered in order of their authentication by the Registrar, shall be in the Maturity Amount of \$5,000 or integral multiples thereof, and shall mature on the same date and bear interest at the same rate as the Bond or Bonds in lieu of which they are delivered.

(c) Date, Denomination, Interest Rates, and Maturities. The Bonds shall be dated, mature on the dates in each of the years and in the amounts set out in the Officer’s Pricing Certificate, shall be subject to prior optional and/or mandatory redemption on the dates, for the redemption prices and in the amounts, set out in the Officer’s Pricing Certificate and shall bear interest at the rates and from

³Insert from Officer’s Pricing Certificate.

⁴Insert from Officer’s Pricing Certificate.

the date as set out in the Officer's Pricing Certificate payable on each Interest Payment Date.

(d) Selling and Delivering Bonds. The Pricing Officer is hereby authorized to act on behalf of the District in selling and delivering the Bonds and carrying out the other procedures specified in this Order, including, without limitation, determining the date on and price at which the Bonds will be sold, the method and manner of sale (public or private), the issuance date and dated date of the Bonds, the designation or title of the Bonds, whether particular Bonds will be issued as Current Interest Bonds or Capital Appreciation Bonds, the years in which the Bonds will mature, the aggregate principal amount of the Bonds, the principal amount or Maturity Amount, as the case may be, to mature in each year of maturity, the rate of interest to be borne by each such maturity, the interest payment and record dates, any redemption terms and provisions (including terms and provisions for optional and mandatory sinking fund redemption), whether to apply for and obtain municipal bond insurance, and all other matters relating to the issuance, sale and delivery of the Bonds, all of which shall be specified in Officer's Pricing Certificate; provided that:

PARAMETERS FOR NEW MONEY BONDS:

- (i) the aggregate principal amounts of all series of Bonds issued hereunder for the purposes set forth in Section 3(i), plus any premium charged against the voted authority, shall never exceed the maximum principal amount authorized in Section 3(i);
- (ii) the price to be paid for the Bonds shall not be less than 90% of the aggregate original principal amount of the Bonds plus accrued interest thereon from their date to their delivery;
- (iii) the net effective interest rate on the Bonds shall not exceed the maximum rate allowed by Chapter 1204, Texas Government Code, as amended; and
- (iv) the maximum maturity date shall be no later than 40 years from the Dated Date;

PARAMETERS FOR REFUNDING BONDS:

- (i) the aggregate principal amounts of all series of the Bonds issued for the purposes set forth in Section 3(ii) shall never exceed the maximum principal amount authorized in Section 3(ii);
- (ii) the net effective interest rate on the Bonds shall not exceed the maximum rate allowed by Chapter 1204, Texas Government Code, as amended.
- (iii) the net present value savings in debt service resulting from any refunding of the Refunded Bonds shall be, in the case of any current refunding, at least 3.00% and, in the case of any advance refunding, at least 4.00% of the principal amount of the Refunded Bonds, as shown by a table of calculations prepared by the District's financial advisor and attached to the Officer's Pricing Certificate;

- (iv) the sum of the principal amounts of each series of the Bonds, plus any net premium from the sale of such Bonds, plus other available funds of the District, must be sufficient to provide amounts necessary to fund the costs and expenses of refunding the Refunded Bonds and the estimated costs of issuance of the Bonds, including underwriters' discount.

(e) Sale; Purchase Agreement. The Bonds shall be sold and delivered to the Underwriters at a price to be set forth in the Officer's Pricing Certificate, plus accrued interest to the date of delivery, in accordance with the terms of one or more Purchase Agreements to be approved by the Pricing Officer. The Pricing Officer is hereby authorized and directed to execute one or more Purchase Agreements on behalf of the District, and the Chair and the Vice Chair and all other officers, agents and representatives of the District are hereby authorized to do any and all things necessary or desirable to satisfy the conditions set out therein and to provide for the issuance and delivery of the Bonds.

(f) Use of Proceeds. Proceeds from the sale of the Bonds shall, promptly upon receipt by the District, be applied as follows:

- (i) Accrued interest in the amount of \$_____⁵ and, if necessary, net premium on the Bonds in the amount of \$_____⁶, shall be deposited into the Debt Service Fund.
- (ii) Net premium on the Bonds in the amount of \$_____⁷ shall be used to pay the costs of issuance.
- (iii) Net premium on the Bonds in the amount of \$_____⁸ shall be used to pay the underwriters' discount.
- (iv) If for new money purposes, bond proceeds in the amount of \$_____⁹ shall be used for the purposes described in Section 3(i). Any proceeds of the Bonds remaining after making all deposits and payments shall be deposited into the Debt Service Fund.
- (v) If for refunding purposes, bond proceeds in the amount of \$_____¹⁰, and, if necessary, other available funds from the District

⁵Insert from Officer's Pricing Certificate.

⁶Insert from Officer's Pricing Certificate.

⁷Insert from Officer's Pricing Certificate.

⁸Insert from Officer's Pricing Certificate.

⁹ Insert from Officers Pricing Certificate.

¹⁰Insert from Officer's Pricing Certificate.

in the amount of \$ _____¹¹ from the Debt Service Fund shall be applied to establish an escrow fund to refund the Refunded Bonds, as more fully provided in Section 23 of the Order, and, to the extent not otherwise provided for, to pay all expenses arising in connection with the issuance of the Bonds, the establishment of such escrow fund and the refunding of the Refunded Bonds.

Any proceeds of the Bonds remaining after making all such deposits and payments shall be deposited into the Debt Service Fund.

5. Execution and Registration of Bonds. (a) The Bonds shall be signed by the Chair or Vice Chair of the Board and countersigned by the Secretary of the Board, by their manual, lithographed, or facsimile signatures, and the official seal of the District shall be impressed or placed in facsimile thereon. Such facsimile signatures on the Bonds shall have the same effect as if each of the Bonds had been signed manually and in person by each of said officers, and such facsimile seal on the Bonds shall have the same effect as if the official seal of the District had been manually impressed upon each of the Bonds.

(b) If any officer of the District whose manual or facsimile signature shall appear on the Bonds shall cease to be such officer before the authentication of such Bonds or before the delivery of such Bonds, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in such office.

(c) Except as provided below, no Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit of this Order unless and until there appears thereon the Registrar's Authentication Certificate substantially in the form provided herein, duly authenticated by manual execution by an officer or duly authorized signatory of the Registrar. In lieu of the executed Registrar's Authentication Certificate described above, the Initial Bonds delivered at the Issuance Date shall have attached thereto the Comptroller's Registration Certificate substantially in the form provided herein, manually executed by the Comptroller, or by her duly authorized agent, which certificates shall be evidence that the Initial Bonds have been duly approved by the Attorney General of the State of Texas and that they are valid and binding obligations of the District, and have been registered by the Comptroller.

(d) On the Issuance Date, the Initial Bonds, payable in stated installments to the Underwriters or their designee, executed by manual or facsimile signature of the Chair of the Board and Secretary of the Board, approved by the Attorney General, and registered and manually signed by the Comptroller, shall be delivered to the Underwriters or their designee. Upon payment for the Initial Bonds, the Registrar shall cancel the Initial Bond and definitive Bonds shall be delivered to DTC.

6. Payment of Principal and Interest. The Registrar is hereby appointed as the registrar and paying agent for the Bonds. The principal of the Bonds shall be payable, without exchange or

¹¹Insert from Officer's Pricing Certificate.

collection charges, in any coin or currency of the United States of America which, on the date of payment, is legal tender for the payment of debts due the United States of America, upon their presentation and surrender as they respectively become due and payable at the corporate trust office of the Registrar. The interest on each Bond shall be payable on each Interest Payment Date, by check mailed by the Registrar on or before the Interest Payment Date to the Owner of record as of the Record Date, to the address of such Owner as shown on the Register.

If the date for payment of the principal of or interest on any Bond is not a Business Day, then the date for such payment shall be the next succeeding Business Day with the same force and effect as if made on the date payment was originally due.

7. Successor Registrars. The District covenants that at all times while any Bonds are outstanding it will provide a commercial bank or trust company, organized under the laws of the United States or any state, duly qualified to serve as and perform the duties and services of Registrar for the Bonds. The District reserves the right to change the Registrar for the Bonds on not less than 30 days written notice to the Registrar, so long as any such notice is effective not less than 60 days prior to the next succeeding principal or interest payment date on the Bonds. Promptly upon the appointment of any successor Registrar, the previous Registrar shall deliver the Register or copies thereof to the new Registrar, and the new Registrar shall notify each Owner, by United States mail, first class postage prepaid, of such change and of the address of the new Registrar. Each Registrar hereunder, by acting in that capacity, shall be deemed to have agreed to the provisions of this Section.

8. Special Record Date. If interest on any Bond is not paid on any Interest Payment Date and continues unpaid for thirty (30) days thereafter, the Registrar shall establish a new record date for the payment of such interest, to be known as a Special Record Date. The Registrar shall establish a Special Record Date when funds to make such interest payment are received from or on behalf of the District. Such Special Record Date shall be fifteen (15) days prior to the date fixed for payment of such past due interest, and notice of the date of payment and the Special Record Date shall be sent by United States mail, first class, postage prepaid, not later than five (5) days prior to the Special Record Date, to each affected Owner of record as of the close of business on the day prior to the mailing of such notice.

9. Book-Entry Only System. (a) The Initial Bonds shall be registered in the name designated in the Officer's Pricing Certificate. Except as provided in Section 10 hereof, all other Bonds shall be registered in the name of Cede & Co., as nominee of DTC.

(b) With respect to Bonds registered in the name of Cede & Co., as nominee of DTC, the District and the Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such DTC Participant holds an interest in the Bonds, except as provided in this Order. Without limiting the immediately preceding sentence, the District and the Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than an Owner, as shown on the Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC

Participant or any other person, other than an Owner, as shown on the Register, of any amount with respect to principal of, premium, if any, or interest on the Bonds. Notwithstanding any other provision of this Order to the contrary, the District and the Registrar shall be entitled to treat and consider the person in whose name each Bond is registered in the Register as the absolute Owner of such Bond for the purpose of payment of principal of and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfer with respect to such Bond, and for all other purposes whatsoever. The Registrar shall pay all principal of, premium, if any, and interest on the Bonds only to or upon the order of the respective Owners, as shown in the Register as provided in this Order, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payments of principal, premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Register, shall receive a Bond certificate evidencing the obligation of the District to make payments of amounts due pursuant to this Order. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions of this Order with respect to interest checks being mailed to the Owner of record as of the Record Date, the phrase "Cede & Co." in this Order shall refer to such new nominee of DTC.

10. Successor Securities Depository; Transfer Outside Book-Entry Only System. In the event that the District, in its sole discretion, determines that the beneficial owners of the Bonds should be able to obtain certificated Bonds, or in the event DTC discontinues the services described herein, the District shall (i) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities and Exchange Act of 1934, as amended, notify DTC and DTC Participants, as identified by DTC, of the appointment of such successor securities depository and transfer one or more separate Bonds to such successor securities depository or (ii) notify DTC and DTC Participants, as identified by DTC, of the availability through DTC of Bonds and transfer one or more separate Bonds to DTC Participants having Bonds credited to their DTC accounts, as identified by DTC. In such event, the Bonds shall no longer be restricted to being registered in the Register in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names Owners transferring or exchanging Bonds shall designate, in accordance with the provisions of this Order.

11. Payments to Cede & Co. Notwithstanding any other provision of this Order to the contrary, so long as any Bonds are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal of, premium, if any, and interest on such Bonds, and all notices with respect to such Bonds, shall be made and given, respectively, in the manner provided in the Blanket Letter of Representations.

12. Ownership; Unclaimed Principal and Interest. The District, the Registrar and any other person may treat the person in whose name any Bond is registered as the absolute owner of such Bond for the purpose of making and receiving payment of the principal of or interest on such Bond, and for all other purposes, whether or not such Bond is overdue, and neither the District nor the Registrar shall be bound by any notice or knowledge to the contrary. All payments made to the person deemed to be the Owner of any Bond in accordance with this Section shall be valid and

effectual and shall discharge the liability of the District and the Registrar upon such Bond to the extent of the sums paid.

Amounts held by the Registrar which represent principal of and interest on the Bonds remaining unclaimed by the Owner after the expiration of three years from the date such amounts have become due and payable shall be reported and disposed of by the Registrar in accordance with the applicable provisions of Texas law including, to the extent applicable, Title 6 of the Texas Property Code, as amended.

13. Registration, Transfer, and Exchange. So long as any Bonds remain outstanding, the Registrar shall keep the Register at its corporate trust office. Subject to such reasonable regulations as it may prescribe, the Registrar shall provide for the registration and transfer of Bonds in accordance with the terms of this Order.

Each Bond shall be transferable only upon the presentation and surrender thereof at the corporate trust office of the Registrar, duly endorsed for transfer, or accompanied by an assignment duly executed by the registered Owner or his authorized representative in form satisfactory to the Registrar. Upon due presentation of any Bond for transfer, the Registrar shall authenticate and deliver in exchange therefor, within three Business Days after such presentation, a new Bond or Bonds of the same type registered in the name of the transferee or transferees, in authorized denominations and of the same maturity and aggregate principal amount and bearing interest at the same rate as the Bond or Bonds so presented.

All Bonds shall be exchangeable upon presentation and surrender thereof at the corporate trust office of the Registrar, for a Bond or Bonds of the same type, maturity and interest rate in any authorized denomination, in an aggregate amount equal to the unpaid principal amount of the Bond or Bonds presented for exchange. The Registrar shall be and is hereby authorized to authenticate and deliver exchange Bonds in accordance with the provisions of this Section. Each Bond delivered in accordance with this Section shall be entitled to the benefits and security of this Order to the same extent as the Bond or Bonds in lieu of which such Bond is delivered.

The District or the Registrar may require the Owner of any Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of such Bond. Any fee or charge of the Registrar for such transfer or exchange shall be paid by the District.

14. Mutilated, Lost, or Stolen Bonds. Upon the presentation and surrender to the Registrar of a mutilated Bond, the Registrar shall authenticate and deliver in exchange therefor a replacement Bond of like maturity, interest rate, and principal amount, bearing a number not contemporaneously outstanding. If any Bond is lost, apparently destroyed, or wrongfully taken, the District, pursuant to the applicable laws of the State of Texas and in the absence of notice or knowledge that such Bond has been acquired by a bona fide purchaser, shall authorize and the Registrar shall authenticate and deliver a replacement Bond of like maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding.

The District or the Registrar may require the Owner of a mutilated Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection therewith and any other expenses connected therewith, including the fees and expenses of the Registrar. The District or the Registrar may require the Owner of a lost, apparently destroyed or wrongfully taken Bond, before any replacement Bond is issued, to:

- (1) furnish to the District and the Registrar satisfactory evidence of the ownership of and the circumstances of the loss, destruction or theft of such Bond;
- (2) furnish such security or indemnity as may be required by the Registrar and the District to save them harmless;
- (3) pay all expenses and charges in connection therewith, including, but not limited to, printing costs, legal fees, fees of the Registrar and any tax or other governmental charge that may be imposed; and
- (4) meet any other reasonable requirements of the District and the Registrar.

If, after the delivery of such replacement Bond, a bona fide purchaser of the original Bond in lieu of which such replacement Bond was issued presents for payment such original Bond, the District and the Registrar shall be entitled to recover such replacement Bond from the person to whom it was delivered or any person taking therefrom, except a bona fide purchaser, and shall be entitled to recover upon the security or indemnity provided therefor to the extent of any loss, damage, cost or expense incurred by the District or the Registrar in connection therewith.

If any such mutilated, lost, apparently destroyed or wrongfully taken Bond has become or is about to become due and payable, the District in its discretion may, instead of issuing a replacement Bond, authorize the Registrar to pay such Bond.

Each replacement Bond delivered in accordance with this Section shall be entitled to the benefits and security of this Order to the same extent as the Bond or Bonds in lieu of which such replacement Bond is delivered.

15. Cancellation of Bonds. All Bonds paid in accordance with this Order, and all Bonds in lieu of which exchange Bonds or replacement Bonds are authenticated and delivered in accordance herewith, shall be cancelled and destroyed upon the making of proper records regarding such payment. The Registrar shall furnish the District with appropriate certificates of destruction of such Bonds.

16. Optional and/or Mandatory Redemption; Defeasance. The Bonds are subject to optional and/or mandatory redemption as set forth in the Form of Bonds.

Notice of any redemption identifying the Bonds to be redeemed in whole or in part shall be given by the Registrar at least thirty days prior to the date fixed for redemption by sending written

notice by first class mail to the Owner of each Bond to be redeemed in whole or in part at the address shown on the Register. Such notices shall state the redemption date, the redemption price, the place at which Bonds are to be surrendered for payment and, if less than all Bonds of a particular maturity are to be redeemed, the numbers of the Bonds or portions thereof of such maturity to be redeemed. Any notice given as provided in this Section shall be conclusively presumed to have been duly given, whether or not the Owner receives such notice. By the date fixed for redemption, due provision shall be made with the Registrar for payment of the redemption price of the Bonds or portions thereof to be redeemed. When Bonds have been called for redemption in whole or in part and due provision has been made to redeem same as herein provided, the Bonds or portions thereof so redeemed shall no longer be regarded as outstanding except for the purpose of receiving payment solely from the funds so provided for redemption, and the rights of the Owners to collect interest which would otherwise accrue after the redemption date on any Bond or portion thereof called for redemption shall terminate on the date fixed for redemption.

The Bonds may be discharged, defeased, redeemed or refunded in any manner now or hereafter permitted by law.

17. Forms. The form of the Bonds, including the form of Registration Certificate of the Comptroller, which shall be attached or affixed to each Initial Bond, the form of the Registrar's Authentication Certificate and the form of Assignment, shall be, respectively, substantially as follows, with such additions, deletions and variations as may be required by the Pricing Officer, necessary or desirable and not prohibited by this Order:

[Remainder of this page intentionally left blank]

(a) Form of Current Interest Bond.

UNITED STATES OF AMERICA
STATE OF TEXAS
COUNTIES OF HARRIS AND CHAMBERS

REGISTERED
NUMBER

REGISTERED
DENOMINATION

\$ _____

SAN JACINTO COMMUNITY COLLEGE DISTRICT
LIMITED TAX GENERAL OBLIGATION
_____¹², SERIES _____¹³

INTEREST RATE:

MATURITY DATE:

_____¹⁴

ISSUANCE DATE:

_____¹⁵

CUSIP:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

DOLLARS

SAN JACINTO COMMUNITY COLLEGE DISTRICT (the "District") promises to pay to the registered owner identified above, or registered assigns, on the maturity date specified above, upon presentation and surrender of this Bond at the corporate trust office of _____¹⁶ (the "Registrar"), the principal amount identified above, payable in any coin or currency of the United States of America which on the date of payment is legal tender for the payment of debts due the United States of America, and to pay interest thereon at the rate shown above, calculated on the basis of a 360-day year of twelve 30-day months, from the Issuance Date, or the most recent interest payment date to which interest has been paid or duly provided for. The dated date of the Bonds is _____¹⁷. Interest on this Bond is payable by check on _____¹⁸ and _____¹⁹ beginning on _____²⁰, mailed to the registered

¹²Insert from Officer's Pricing Certificate.

¹³Insert from Officer's Pricing Certificate.

¹⁴ Insert from Officer's Pricing Certificate.

¹⁵ Insert from Officer's Pricing Certificate.

¹⁶Insert from Officer's Pricing Certificate.

¹⁷ Insert from Officer's Pricing Certificate.

owner as shown on the books of registration kept by the Registrar as of the close of business on the last business day of the month next preceding each interest payment date.

THIS BOND is one of a duly authorized issue of Bonds, aggregating \$ _____²¹ (the “Bonds”), issued [(i) for the purpose of the construction, renovation, acquisition, and equipment of school buildings in the District and the purchase of the necessary sites for school buildings, under and in strict conformity with the Constitution and laws of the State of Texas, particularly Chapter 130, Texas Education Code and Chapter 1371, Texas Government Code and (ii) for the purpose refunding the Refunded Bonds, under and in strict conformity with the Constitution and laws of the State of Texas, particularly Chapter 1207, Texas Government Code,]²² and pursuant to an order adopted by the Board of Trustees of the District (the “Order”), which Order is of record in the official minutes of the District. [The Bonds are issued as (i) Bonds in the aggregate principal amount of \$ _____²³ which pay interest only at maturity, and (ii) Bonds in the aggregate principal amount of \$ _____²⁴ which pay interest semiannually until maturity or earlier redemption.]²⁵

THE DISTRICT RESERVES THE RIGHT, at its option, to redeem Bonds maturing on or after _____²⁶, in whole or from time to time in part, in integral multiples of \$5,000, on _____²⁷, or any date thereafter at par plus accrued interest on the principal amounts called for redemption to the date fixed for redemption. If less than all the Bonds are to be redeemed, the District shall select the Bonds to be redeemed.

[If applicable, mandatory redemption language]²⁸

NOTICE OF ANY REDEMPTION shall be given by the Registrar at least thirty (30) days prior to the date fixed for redemption by first class mail, addressed to the registered owners of each

¹⁸Insert from Officer’s Pricing Certificate.

¹⁹Insert from Officer’s Pricing Certificate.

²⁰Insert from Officer’s Pricing Certificate.

²¹ Insert from Officer’s Pricing Certificate.

²² Insert from Officer’s Pricing Certificate..

²³ Insert from Officer’s Pricing Certificate.

²⁴ Insert from Officer’s Pricing Certificate.

²⁵Remove bracketed language if there are no CABs.

²⁶ Insert from Officer’s Pricing Certificate.

²⁷ Insert from Officer’s Pricing Certificate.

²⁸ Insert from Officer’s Pricing Certificate.

Bond to be redeemed in whole or in part at the address shown on the books of registration kept by the Registrar. When Bonds or portions thereof have been called for redemption, and due provision has been made to redeem the same, the principal amounts so redeemed shall be payable solely from the funds provided for redemption, and interest which would otherwise accrue on the amounts called for redemption shall terminate on the date fixed for redemption.

THIS BOND IS TRANSFERABLE only upon presentation and surrender at the corporate trust office of the Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his authorized representative, subject to the terms and conditions of the Order.

THIS BOND IS EXCHANGEABLE at the corporate trust office of the Registrar for Bonds in the denomination of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Order.

THIS BOND shall not be valid or obligatory for any purpose or be entitled to any benefit under the Order unless this Bond is either (i) registered by the Comptroller of Public Accounts of the State of Texas by registration certificate attached or affixed hereto or (ii) authenticated by the Registrar by due execution of the authentication certificate endorsed hereon.

THE REGISTERED OWNER of this Bond, by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Order.

THE DISTRICT has covenanted in the Order that it will at all times provide a legally qualified registrar for the Bonds and will cause notice of any change of registrar to be mailed to each registered owner.

IT IS HEREBY certified, recited and covenanted that this Bond has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, to exist and to be done precedent to or in the issuance and delivery of this Bond have been performed, exist and have been done in accordance with law; and that annual ad valorem taxes, within the limits prescribed by law, sufficient to provide for the payment of the interest on and principal of this Bond, as such interest comes due and such principal matures, have been levied and ordered to be levied against all taxable property in the District, and have been pledged irrevocably for such payment.

IN WITNESS WHEREOF, this Bond has been signed with the manual or facsimile signature of the Chair and countersigned with the manual or facsimile signature of the Secretary, and the official seal of the District has been duly impressed, or placed in facsimile, on this Bond.

(AUTHENTICATION
CERTIFICATE)

(SEAL)

SAN JACINTO COMMUNITY COLLEGE
DISTRICT

Chair, Board of Trustees

Secretary, Board of Trustees

(b) Form of Capital Appreciation Bonds (if required).

UNITED STATES OF AMERICA
STATE OF TEXAS
COUNTIES OF HARRIS AND CHAMBERS

REGISTERED
NUMBER

REGISTERED
DENOMINATION

\$ _____

SAN JACINTO COMMUNITY COLLEGE DISTRICT
LIMITED TAX GENERAL OBLIGATION
_____²⁹, SERIES _____³⁰

MATURITY DATE:

ISSUANCE DATE:
_____³¹

CUSIP:

REGISTERED OWNER:

MATURITY AMOUNT:

DOLLARS

SAN JACINTO COMMUNITY COLLEGE DISTRICT (the "District") promises to pay to the registered owner identified above, or registered assigns, on the maturity date specified above, upon presentation and surrender of this Bond at the corporate trust office of _____³² (the "Registrar"), the Maturity Amount identified above, representing the principal amount hereof and accrued and compounded interest hereon (both as shown in the table attached to this Bond), in any coin or currency of the United States of America which on the date of payment is legal tender for the payment of debts due the United States of America. The date of this Bond is _____³³, but interest shall accrue on the principal amount hereof from the Issuance Date at the per annum rate specified on the Table of Accreted Values attached hereto. The Accreted Value (per \$5,000 of Maturity Amount) of this Bond, as of the Issuance Date and as of each _____³⁴ and _____³⁵ is set forth in the Table of Accreted

²⁹Insert from Officer's Pricing Certificate.

³⁰Insert from Officer's Pricing Certificate.

³¹ Insert from Officer's Pricing Certificate.

³²Insert from Officer's Pricing Certificate.

³³ Insert from Officer's Pricing Certificate.

³⁴Insert from Officer's Pricing Certificate.

Values attached hereto. Such value as of any other date shall be determined by straight-line interpolation between such values.

THIS BOND is one of a duly authorized issue of Bonds, aggregating \$ _____³⁶ (the “Bonds”), issued [(i) for the purpose of the construction, renovation, acquisition, and equipment of school buildings in the District and the purchase of the necessary sites for school buildings, under and in strict conformity with the Constitution and laws of the State of Texas, particularly Chapter 130, Texas Education Code and Chapter 1371, Texas Government Code and (ii) for the purpose refunding the Refunded Bonds, under and in strict conformity with the Constitution and laws of the State of Texas, particularly Chapter 1207, Texas Government Code, and pursuant to an order adopted by the Board of Trustees of the District (the “Order”),]³⁷ which Order is of record in the official minutes of the District. [The Bonds are issued as (i) Bonds in the aggregate principal amount of \$ _____³⁸ which pay interest only at maturity, and (ii) Bonds in the aggregate principal amount of \$ _____³⁹ which pay interest semiannually until maturity or earlier redemption.]⁴⁰

THIS BOND IS TRANSFERABLE only upon presentation and surrender at the corporate trust office of the Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his authorized representative, subject to the terms and conditions of the Order.

THIS BOND IS EXCHANGEABLE at the corporate trust office of the Registrar for Bonds in the denomination of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Order.

THIS BOND shall not be valid or obligatory for any purpose or be entitled to any benefit under the Order unless this Bond is either (i) registered by the Comptroller of Public Accounts of the State of Texas by registration certificate attached or affixed hereto or (ii) authenticated by the Registrar by due execution of the authentication certificate endorsed hereon.

THE REGISTERED OWNER of this Bond, by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Order.

THE DISTRICT has covenanted in the Order that it will at all times provide a legally qualified registrar for the Bonds and will cause notice of any change of registrar to be mailed to each registered owner.

³⁵Insert from Officer’s Pricing Certificate.

³⁶ Insert from Officer’s Pricing Certificate.

³⁷ Insert from Officer’s Pricing Certificate.

³⁸ Insert from Officer’s Pricing Certificate.

³⁹ Insert from Officer’s Pricing Certificate.

⁴⁰Remove bracketed language if there are no CABs.

IT IS HEREBY certified, recited and covenanted that this Bond has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, to exist and to be done precedent to or in the issuance and delivery of this Bond have been performed, exist and have been done in accordance with law; and that annual ad valorem taxes, within the limits prescribed by law, sufficient to provide for the payment of the interest on and principal of this Bond, as such interest comes due and such principal matures, have been levied and ordered to be levied against all taxable property in the District, and have been pledged irrevocably for such payment.

IN WITNESS WHEREOF, this Bond has been signed with the manual or facsimile signature of the Chair and countersigned with the manual or facsimile signature of the Secretary, and the official seal of the District has been duly impressed, or placed in facsimile, on this Bond.

(AUTHENTICATION
CERTIFICATE)

(SEAL)

SAN JACINTO COMMUNITY COLLEGE
DISTRICT

Chair, Board of Trustees

Secretary, Board of Trustees

TABLE OF ACCRETED VALUES⁴¹

(c) Form of Comptroller's Registration Certificate.

COMPTROLLER'S REGISTRATION CERTIFICATE: REGISTER NO. _____

I hereby certify that this Bond has been examined, certified as to validity, and approved by the Attorney General of the State of Texas, and that this Bond has been registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS MY SIGNATURE AND SEAL this _____.

(SEAL)

Comptroller of Public Accounts
of the State of Texas

⁴¹ Insert from Officer's Pricing Certificate.

(d) Form of Registrar's Authentication Certificate.

AUTHENTICATION CERTIFICATE

It is hereby certified that this Bond has been delivered pursuant to the Order described in the text of this Bond.

[_____]
As Paying Agent/Registrar

By _____
Authorized Signature
Date of Authentication _____

(e) Form of Assignment.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns, and transfers unto

(Please print or type name, address, and zip code of Transferee)

(Please insert Social Security or Taxpayer Identification Number of Transferee)
the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

attorney to transfer said Bond on the books kept for registration thereof, with full power of
substitution in the premises.

DATED: _____

Signature Guaranteed: _____

NOTICE: Signature must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Registered Owner

NOTICE: The signature above must correspond to the name of the registered owner as shown on the face of this Bond in every particular, without any alteration, enlargement or change whatsoever.

(g) The Initial Bond shall be in the form set forth in paragraphs (a), (b), (c), and (e) of this Section, except for the following alterations:

(i) immediately under the name of the Current Interest Bond, the headings “INTEREST RATE” and “MATURITY DATE” shall both be completed with the words “As Shown Below” and the word “CUSIP” deleted; immediately under the name of the Capital Appreciation Bond, the heading “MATURITY DATE” shall be completed with the words “As Shown Below” and the word “CUSIP” deleted;

(ii) in the first paragraph of the Current Interest Bond, the words “on the maturity date specified above” and “at the rate shown above” shall be deleted and the following shall be inserted at the end of the first sentence “..., with such principal to be paid in installments on the dates, in each of the years and in the principal amounts identified in the following schedule and with such installments bearing interest at the per annum rates set forth in the following schedule:”

[Information to be inserted from schedule in the Officer’s Pricing Certificate]

(iii) in the first paragraph of the Capital Appreciation Bond, the words “on the maturity date specified above” shall be deleted, and the words “the Maturity Amount identified above” shall be replaced with “the Maturity Amounts shown in the schedule below”.

[Information to be inserted from schedule in the Officer’s Pricing Certificate]

(iv) the Initial Bonds shall be numbered ICI-1 and ICA-1, respectively.

18. CUSIP Numbers. CUSIP Numbers may be printed on the Bonds, but errors or omissions in the printing of such numbers shall have no effect on the validity of the Bonds.

19. Debt Service Fund; Tax Levy. A special fund to be designated “San Jacinto Community College District Limited Tax ⁴² Bonds, Series ⁴³, Debt Service Fund” is hereby created, and the proceeds from all taxes levied, assessed and collected for and on account of the Bonds authorized by this Order shall be deposited, as collected, in such Fund. While the Bonds or any part of the principal thereof or interest thereon remain outstanding and unpaid, there is hereby levied and there shall be annually assessed and collected in due time, form and manner, and at the same time as other District taxes are assessed, levied and collected, in each year, an annual ad valorem tax, within the limits prescribed by law, upon all taxable property in the District, sufficient

⁴²Insert from Officer’s Pricing Certificate.

⁴³Insert from Officer’s Pricing Certificate.

to pay the interest on the Bonds as the same becomes due and to pay each installment of the principal of the Bonds as the same matures, full allowance being made for delinquencies and costs of collection, and said taxes are hereby irrevocably pledged to the payment of the interest on and principal of the Bonds and to no other purpose.

To pay any debt service coming due on the Bonds prior to receipt of the taxes levied to pay such debt service, there is hereby appropriated from current funds on hand, which are hereby certified to be on hand and available for such purpose, an amount sufficient to pay such debt service, and such amount shall be used for no other purpose.

20. Application of Chapter 1208, Government Code. Chapter 1208, Government Code, applies to the issuance of the Bonds and the pledge of the taxes granted by the District under Section 19 of this Order, and such pledge is therefore valid, effective and perfected. If Texas law is amended at any time while the Bonds are outstanding and unpaid such that the pledge of the taxes granted by the District under Section 19 of this Order is to be subject to the filing requirements of Chapter 9, Business & Commerce Code, then in order to preserve to the registered owners of the Bonds the perfection of the security interest in said pledge, the District agrees to take such measures as it determines are reasonable and necessary under Texas law to comply with the applicable provisions of Chapter 9, Business & Commerce Code and enable a filing to perfect the security interest in said pledge to occur.

21. Further Proceedings. After the Initial Bonds have been executed, it shall be the duty of the Chair of the Board and other appropriate officials and agents of the District to deliver the Initial Bonds and all pertinent records and proceedings to the Attorney General of the State of Texas, for examination and approval. After the Initial Bonds have been approved by the Attorney General, they shall be delivered to the Comptroller for registration. Upon registration of the Initial Bonds, the Comptroller (or the Comptroller's bond clerk or an assistant bond clerk lawfully designated in writing to act for the Comptroller) shall manually sign the Comptroller's Registration Certificate prescribed herein and the seal of said Comptroller shall be impressed, or placed in facsimile, thereon.

22. Covenants to Maintain Tax Exempt Status.

(a) Definitions. When used in this Section, the following terms have the following meanings:

“Code” means the Internal Revenue Code of 1986, as amended by all legislation, if any, enacted on or before the Issue Date.

“Computation Date” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Gross Proceeds” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Investment” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Issue Date” for each series or sub-series of the Bonds or other obligations of the District is the respective date on which such series or sub-series of the Bonds or other obligations of the District is delivered against payment therefor.

“Net Sale Proceeds” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Nonpurpose Investment” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Proceeds” has the meaning stated in Section 1.148-1(b) of the Regulations.

“Rebate Amount” has the meaning stated in Section 1.148-3 of the Regulations.

“Regulations” means the temporary or final Income Tax Regulations applicable to the Bonds issued pursuant to Sections 141 through 150 of the Code. Any reference to a section of the Regulations shall also refer to any successor provision to such section hereafter promulgated by the Internal Revenue Service pursuant to Sections 141 through 150 of the Code and applicable to the Bonds.

“Yield of”

(1) any Investment shall be computed in accordance with Section 1.148-5 of the Regulations, and

(2) the Bonds shall be computed in accordance with Section 1.148-4 of the Regulations.

(b) Not to Cause Interest to Become Taxable. The District shall not use, permit the use of or omit to use Gross Proceeds of the Bonds or any other amounts (or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with Gross Proceeds) in a manner which, if made or omitted, respectively, would cause the interest on any Bond to become includable in the gross income, as defined in Section 61 of the Code, of the owner thereof for federal income tax purposes. Without limiting the generality of the foregoing, unless and until the District shall have received a written opinion of counsel nationally recognized in the field of municipal bond law to the effect that failure to comply with such covenant will not adversely affect the exemption from federal income tax of the interest on any Bond, the District shall comply with each of the specific covenants in this Section.

(c) No Private Use or Private Payments. Except as permitted by Section 141 of the Code and the regulations and rulings thereunder, the District shall, at all times after the Issue Date of any Bond and prior to the last stated maturity of the Bonds

(i) exclusively own, operate, and possess all property the acquisition, construction, or improvement of which is to be financed directly or indirectly with Gross Proceeds of the Bonds (including property financed with Gross Proceeds of the Refunded Bonds) and not use or permit the use of such Gross Proceeds or any property acquired, constructed, or improved with such Gross Proceeds in any activity carried on by any person or entity other than a state or local government, unless such use is solely as a member of the general public, or

(ii) not directly or indirectly impose or accept any charge or other payment for use of Gross Proceeds of the Bonds or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with such Gross Proceeds (including property financed with Gross Proceeds of the Refunded Bonds) other than taxes of general application and interest earned on investments acquired with such Gross Proceeds pending application for their intended purposes.

(d) No Private Loan. Except to the extent permitted by Section 141 of the Code and the regulations and rulings thereunder, the District shall not use Gross Proceeds of the Bonds to make or finance loans to any person or entity other than a state or local government. For purposes of the foregoing covenant, Gross Proceeds are considered to be "loaned" to a person or entity if (1) property acquired, constructed or improved with Gross Proceeds (including property financed with Gross Proceeds of the Refunded Bonds) is sold or leased to such person or entity in a transaction which creates a debt for federal income tax purposes, (2) capacity in or service from such property is committed to such person or entity under a take-or-pay, output, or similar contract or arrangement, or (3) indirect benefits, or burdens and benefits of ownership, of such Gross Proceeds or such property are otherwise transferred in a transaction which is the economic equivalent of a loan.

(e) Not to Invest at Higher Yield. Except to the extent permitted by Section 148 of the Code and the regulations and rulings thereunder, the District shall not, at any time prior to the earlier of the final stated maturity or final payment of the Bonds, directly or indirectly invest Gross Proceeds of the Bonds in any Investment (or use such Gross Proceeds to replace money so invested), if as a result of such investment the Yield of all Investments allocated to such Gross Proceeds whether then held or previously disposed of, exceeds the Yield on the Bonds.

(f) Not Federally Guaranteed. Except to the extent permitted by Section 149(b) of the Code and the regulations and rulings thereunder, the District shall not take or omit to take any action which would cause the Bonds to be federally guaranteed within the meaning of Section 149(b) of the Code and the regulations and rulings thereunder.

(g) Information Report. The District shall timely file with the Secretary of the Treasury the information required by Section 149(e) of the Code with respect to the Bonds on such forms and in such place as such Secretary may prescribe.

(h) Payment of Rebate Amount. Except to the extent otherwise provided in Section 148(f) of the Code and the regulations and rulings thereunder, the District shall:

(i) account for all Gross Proceeds of the Bonds (including all receipts, expenditures and investments thereof) on its books of account separately and apart from all other funds (and receipts, expenditures and investments thereof) and shall retain all records of such accounting for at least nine years after the final Computation Date. The District may, however, to the extent permitted by law, commingle Gross Proceeds of the Bonds with other money of the District, provided that the District separately accounts for each receipt and expenditure of such Gross Proceeds and the obligations acquired therewith,

(ii) calculate the Rebate Amount with respect to the Bonds not less frequently than each Computation Date, in accordance with rules set forth in Section 148(f) of the Code, Section 1.148-3 of the Regulations, and the rulings thereunder. The District shall maintain a copy of such calculations for at least three years after the final Computation Date,

(iii) as additional consideration for the purchase of the Bonds by the initial purchasers thereof and the loan of the money represented thereby, and in order to induce such purchase by measures designed to ensure the excludability of the interest thereon from the gross income of the owners thereof for federal income tax purposes, pay to the United States the amount described in paragraph (2) above at the times, in the installments, to the place, in the manner and accompanied by such forms or other information as is or may be required by Section 148(f) of the Code and the regulations and rulings thereunder, and

(iv) exercise reasonable diligence to assure that no errors are made in the calculations required by paragraph (2) and, if such error is made, to discover and promptly to correct such error within a reasonable amount of time thereafter, including payment to the United States of any interest and any penalty required by the Regulations.

(i) Not to Divert Arbitrage Profits. Except to the extent permitted by Section 148 of the Code and the regulations and rulings thereunder, the District shall not, at any time after the Issue Date of the Bonds and prior to the earlier of the final stated maturity or final payment of the Bonds, enter into any transaction that reduces the amount required to be paid to the United States pursuant to Subsection (h) of this Section because such transaction results in a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the Yield of the Bonds not been relevant to either party.

(j) Not Hedge Bonds. The District did not invest more than 50 percent of the Proceeds of the Refunded Bonds, and will not invest more than 50 percent of the proceeds of the Bonds, in Nonpurpose Investments having a guaranteed yield for four years or more. On the Issue Date of the Bonds, the District will reasonably expect, and on the Issue Date of the Refunded Bonds, the District reasonably expected, that at least 85 percent of the Net Sale Proceeds of the Bonds and Refunded Bonds, respectively, would be used to carry out the governmental purpose of such series within three years after the Issue Date of such series.

23. Escrow Agreement. If required, the discharge and defeasance of the Refunded Bonds shall be effectuated pursuant to the terms and provisions of an Escrow Agreement to be entered into by and between the District and the Escrow Agent, the terms and provisions of which are hereby approved, subject to such insertions, additions and modifications as shall be necessary (a) to carry out the program designed for the District by the Underwriters, which shall be certified as to mathematical accuracy by the Report, (b) to maximize the District's present value savings and/or to minimize the District's costs of refunding, (c) to comply with all applicable laws and regulations relating to the refunding of the Refunded Bonds and (d) to carry out the other intents and purposes of this Order, and the Chair or Vice Chair is hereby authorized to execute and deliver such Escrow Agreement on behalf of the District in multiple counterparts and the Secretary or the Assistant Secretary is hereby authorized to attest thereto.

24. Purchase of Escrowed Securities. To assure the purchase of the Escrowed Securities referred to in the Escrow Agreement, the Chair or Vice Chair of the Board of Trustees, the Pricing Officer, and the Escrow Agent are hereby authorized to subscribe for, agree to purchase, and purchase obligations which are authorized investments for escrow accounts pursuant to Section 1207.062, Texas Government Code, in such amounts and maturities and bearing interest at such rates as may be provided for in the Report, and to execute any and all subscriptions, purchase agreements, commitments, letters of authorization and other documents necessary to effectuate the foregoing, and any actions heretofore taken for such purpose are hereby ratified and approved.

25. Redemption Prior to Maturity of Refunded Bonds. The District has irrevocably exercised its option to call the bonds of the District for redemption prior to maturity on the dates and at the prices shown on Exhibit A attached to the Officer's Pricing Certificate, and authorized and directed notice of such redemption to be given in accordance with the orders authorizing the issuance of such bonds.

26. Continuing Disclosure Undertaking. (a) Annual Reports. The District will provide annually to the MSRB via the Electronic Municipal Market Access ("EMMA") system at www.emma.msrb.org, (1) within six months after the end of each fiscal year of the District, financial information and operating data with respect to the District of the general type included in the Official Statement in Appendix A (except for the information under "Estimated Overlapping Debt Statement"), and (2) if not provided as part such financial information and operating data, audited financial statements of the District, when and if available, or as otherwise set forth in the Officer's Pricing Certificate. Any financial statements to be provided shall be (i) prepared in accordance with the accounting principles described Appendix D to the Official Statement, or such other accounting principles as the District may be required to employ, from time to time, by state law or regulation, and (ii) audited, if the District commissions an audit of such statements and the audit is completed within the period during which they must be provided. If the audit of such financial statements is not complete within 12 months after any such fiscal year end, then the District shall file unaudited financial statements within such 12-month period and audited financial statements for the applicable fiscal year, when and if the audit report on such financial statements becomes available.

If the District changes its fiscal year, it will submit a notice of such change to the MSRB, and the date of the new fiscal year end prior to the next date by which the District otherwise would be required to provide financial information and operating data pursuant to this Section.

The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to any document (including an official statement or other offering document), if it is available from the MSRB or filed with the SEC.

(b) Event Notices. The District shall submit a notice to the MSRB, in a timely manner (not in excess of ten (10) business days after the occurrence of an event), of any of the following events with respect to the Bonds, if such event is material within the meaning of the federal securities laws:

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults, if material;
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers or their failure to perform;
- (vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (vii) Modifications to rights of holders of the Bonds, if material;
- (viii) Bond calls, if material, and tender offers;
- (ix) Defeasances;
- (x) Release, substitution, or sale of property securing repayment of the Bonds, if material;
- (xi) Rating changes;
- (xii) Bankruptcy, insolvency, receivership or similar event of the District;
- (xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The District shall notify the MSRB, in a timely manner, of any failure by the District to provide financial information or operating data in accordance with Section 27(a) of this Order by the time required by such Section.

(c) Limitations, Disclaimers, and Amendments. The District shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the District remains an “obligated person” with respect to the Bonds within the meaning of the Rule, except that the District in any event will give notice of any deposit made in accordance with Texas law that causes Bonds no longer to be outstanding.

The provisions of this Section are for the sole benefit of the holders and the beneficial owners of the Bonds, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The District undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the District’s financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The District does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE DISTRICT BE LIABLE TO THE HOLDER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE DISTRICT, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the District in observing or performing its obligations under this Section shall comprise a breach of or default under this Order for purposes of any other provision of this Order.

Nothing in this Section is intended or shall act to disclaim, waive, or otherwise limit the duties of the District under federal and state securities laws.

The provisions of this Section may be amended by the District from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, or status or type of principal payment of the District, if (1) the agreement, as so amended, would have permitted an underwriter to purchase or sell Bonds in the initial primary offering in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (2) either (a) the holders of a majority in aggregate amount of the outstanding Bonds consent to such amendment or (b) a person unaffiliated with the District (such as nationally recognized bond counsel) determines that the amendment will not materially impair the interests of the holders and beneficial owners of the Bonds. The District may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provisions of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or

selling Bonds in the primary offering of the Bonds. If any such amendment is made, the District will include in its next annual update an explanation in narrative form of the reasons for the change and its impact on the type of operating data or financial information being provided.

27. Official Statement. The District hereby approves the form and content and distribution of the Preliminary Official Statement prepared in the initial offering and sale of the Bonds and hereby authorizes the preparation of a final Official Statement reflecting the terms of the Bond Purchase Agreement and other relevant information. The use of such final Official Statement by the Underwriters is hereby approved and authorized and the proper officials of the District are authorized to sign such Official Statement.

28. Related Matters. To satisfy in a timely manner all of the District's obligations under this Order and the Bond Purchase Agreement, the Chair or Vice Chair, the Secretary or the Assistant Secretary, and all other appropriate officers and agents of the District are hereby authorized and directed to do any and all things necessary and/or convenient to carry out the terms and purposes of this Order.

29. Power to Revise Form of Documents. Notwithstanding any other provision of this Order, the Chair of the Board is hereby authorized to make or approve such revisions, additions, deletions, and variations to this Order and in the form of the documents attached hereto as exhibits as, in the judgment of the Chair, and in the opinion of Bond Counsel to the District, may be necessary or convenient to carry out or assist in carrying out the purposes of this Order, the Preliminary Official Statement, the final Official Statement, or as may be required for approval of the Bonds by the Attorney General of Texas; provided, however, that any changes to such documents resulting in substantive amendments to the terms and conditions of the Bonds or such documents shall be subject to the prior approval of the Board.

30. Registrar. The form of agreement setting forth the duties of the Registrar is hereby approved, and the appropriate officials of the District are hereby authorized to execute such agreement for and on behalf of the District.

31. No Personal Liability. No recourse shall be had for payment of the principal of or interest on any Bonds or for any claim based thereon, or on this Order, against any official or employee of the District or any person executing any Bonds.

32. Open Meeting. It is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by the Texas Open Meetings Act.

PASSED AND APPROVED this 1st day of February, 2016.

Chair, Board of Trustees
San Jacinto Community College District

ATTEST:

Secretary, Board of Trustees
San Jacinto Community College District

(SEAL)

EXHIBIT A

DISTRICT'S OUTSTANDING BONDS

Limited Tax General Obligation Building and Refunding Bonds, Series 2007
Limited Tax Refunding Bonds, Series 2008
Limited Tax General Obligation Bonds, Series 2008 (a/k/a Limited Tax General
Obligation Building Bonds, Series 2008A)
Limited Tax General Obligation Bonds, Series 2009
Limited Tax General Obligation Building and Refunding Bonds, Series 2011
Limited Tax General Obligation, Series 2012
Limited Tax General Obligation Refunding Bonds, Series 2015

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
CONSTRUCTION RECAP
FEBRUARY 1, 2016**

I. CONSTRUCTION REQUEST PROJECTS

Construction Request #1 - Guaranteed Maximum Price for North Campus Center for Industrial Technology, Phase III (pgs. 2-5)	\$ 21,766,675
Construction Request #2 - Contract for Master Planning Services (pgs. 6-7)	<u>90,000</u>
TOTAL OF CONSTRUCTION REQUESTS	21,856,675
 GRAND TOTAL:	 <u><u>\$ 21,856,675</u></u>

Construction Request #1
Regular Board Meeting February 1, 2016
Consideration of Approval of the Guaranteed Maximum Price for
North Campus Center for Industrial Technology, Phase III

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a Guaranteed Maximum Price (GMP) with Durotech, Inc. for Phase III of the new North Campus Center for Industrial Technology (CIT).

BACKGROUND

Durotech was awarded the Construction Manager-at-Risk contract, Project 14-16, in October 2014 to construct the new North Campus CIT. They provided preconstruction services to the design team during the detailed planning and design phases of the project. The GMP for Phase I, site improvements, was approved by the Board at the Special Meeting in August 2015. GMP for Phase II, foundation and structural steel, was approved by the Board at the December 2015 meeting. After completion of the remaining building design package, Durotech solicited and received bids for Phase III of the project GMP. The proposals received were assessed for accuracy and scope and based upon this evaluation, sub-contractors who offered the best value to the College were selected. The contract includes the requirement for the contractor to comply with Chapter 2258 of the Texas Government Code regarding applicable prevailing wage rates. Phase III is the final phase of the project.

IMPACT OF THIS ACTION

The CIT project was planned as a three-phase construction project to ensure construction will be completed in the shortest time possible. Phase I included the site improvements; Phase II included the foundation and structural components of the facility; and Phase III will complete the remaining construction elements. The building is scheduled to be complete in October, 2016.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for Phase III is \$21,766,675 and comprises one of three parts of the total GMP for the project. This project is funded by the revenue bond program and is within budget.

MONITORING AND REPORTING TIMELINE

All Phase III work is estimated to be completed within two hundred seventy (270) calendar days from the Notice to Proceed.

ATTACHMENTS

Attachment 1 – Exhibit C, Guaranteed Maximum Price - Phase III

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

EXHIBIT C-5

GUARANTEED MAXIMUM PRICE AMENDMENT, PHASE III

This Guaranteed Maximum Price Amendment ("Amendment") amends the Contract between the San Jacinto Community College District ("SJCCD," "College," or "Owner") and Durotech, Inc. ("Construction Manager") for the Owner's Project No. 14-16: Center for Industrial Technology, North Campus – Phase III as of February 2, 2016 ("Amendment Effective Date").

1. Pursuant to Section 5.01(g) of the Agreement and as otherwise required by provisions of the Contract, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price for Phase I as set forth in this Amendment. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Total Project Cost for Phase I shall not exceed. The Total Project Cost consists of the Cost of Work of \$21,766,675 inclusive of the Construction Contingency Allowance of \$588,447 as described in Section 5.01(g)(6) of the Agreement and the Owner's Contingency Allowance of \$588,447 as described in Section 5.01(g)(5) of the Agreement; Construction Manager's Fee of 1.85% of the Cost of the Work as set forth in Section 7.02 of the Agreement; and the General Conditions Fee, \$659,387 as set forth in Exhibit H of the Agreement inclusive of the costs of payment and performance bonds, insurance, and permits, as that term is defined in Article 8 of this Agreement. The scope of work and projects included in this Amendment No. 2 are set forth on Tabs 3-9, attached hereto.
2. The Total Project Cost for Phase III is guaranteed by the Construction Manager not to exceed Twenty-One Million, Seven Hundred Sixty-Six Thousand, Six Hundred Seventy-Five and no/100 Dollars (\$21,766,675.00), subject to additions and deductions by Change Order as provided in the Contract Documents.
3. An itemized statement of the Guaranteed Maximum Price that was submitted as a proposal and approved by the Owner organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price is attached to this Amendment as Exhibit C-6 ("GMP Proposal"). Upon acceptance and execution of this Amendment, the GMP Proposal and all GMP Supporting Documents become a part of this Amendment and are incorporated herein for all purposes.
4. The Construction Manager shall achieve Substantial Completion of the entire Work for Phase III not later than October 31, 2016.

SAN JACINTO COMMUNITY COLLEGE DISTRICT

DUROTECH, INC.

Signed By: _____

Signed By: _____

Name: Chester Lewis

Name: David Rowe

Title: Vice Chancellor, Fiscal Affairs

Title: CEO

Date: _____

Date: _____

EXHIBIT C-6

GUARANTEED MAXIMUM PRICE PROPOSAL, PHASE III

We hereby submit to the Board of Trustees of SJCCD for the use and benefit of SJCCD and pursuant to the provisions of Section 5 of the Construction Management At-Risk Agreement by and between SJCCD and Contractor a Guaranteed Maximum Price (GMP) for Project Number 14-16: Center for Industrial Technology, North Campus – Phase III (as defined in the Agreement) based on the Contract Documents (as defined in the Agreement) developed for the Project, as follows:

1. A not-to-exceed amount for the reimbursable Cost of the Work provided by the Agreement (exclusive of contingencies for design, bidding, and price escalation) and inclusive of: *(provide detailed breakdown by project element, phase, stage, schedule of values, separate subcontract, or as otherwise specified by the Owner for this Project and copies of trade contractor / subcontractor bids attached as GMP Supporting Documents)*

\$19,537,885

2. A total, not-to-exceed amount for Construction Contingency Allowance for design completion, assumptions and clarifications, bidding, and price escalation: *(provide detailed breakdown of allowances and exclusions as required by Agreement or as specified by the Owner, which are attached as GMP Supporting Documents)*

\$588,447

3. Owner's Contingency Allowance. * Any unused amount will be deducted from the Guaranteed Maximum Price by Change Order.

\$588,447

4. Total of the Construction Manager's Construction Phase Fees pursuant to the Agreement.

\$392,509

5. An amount for general conditions items described in Exhibit H to the Agreement derived from the unit prices and based on the duration of the project (exclusive of contingencies for design, bidding, and price escalation): *(provide detailed breakdown by project element, phase, stage, schedule of values, separate subcontract, or as otherwise specified by the Owner for this Project and as set forth in the Contract, which are attached as GMP Supporting Documents)*

\$659,387

TOTAL OF 1 THROUGH 5

\$21,766,675

Attached to this Proposal is the list of Assumptions and Clarifications, Drawings, and Specifications on which the GMP is based, all of which are part of the GMP Supporting Documents and are incorporated into this Proposal.

This figure shall be the Guaranteed Maximum Price (GMP) that we hereby guarantee to the Owner shall not be exceeded. Attached is a breakdown showing the dollar amount allocated to each bidding package; all of which totals the GMP amount.

*Expenditure from Allowance amounts shall be only upon written approval from the Owner by execution of an Allowance Expenditure Authorization (AEA). Expenditures shall be kept within the amounts set forth, unless specific approval and written authorization by the Owner provides otherwise. Balances of Allowances not expended shall revert to the Owner.

Submitted by:

CONSTRUCTION MANAGER:

DUROTECH, INC.

By: _____
Name: David Rowe
Title: CEO

NOTE: When invoicing, please refer to Project No. 14-16.

Construction Request #2
Regular Board Meeting February 1, 2016
Consideration of Approval to Contract for Master Planning Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract with IBI Group-Texas for site master planning services for the Central Campus.

BACKGROUND

With the commencement of the 2015 Bond construction proposed for the Central Campus, it is prudent that siting, flow and other geographic concerns be evaluated in order to determine best location for new buildings. Specifically, the proposed Petrochemical, Energy, and Technology Building (Petrochem Building) with its external features, will be the largest single facility on the campus. The mixed academic, technical and corporate uses make its physical location and integration with transportation routes and vehicle parking very important. The proposed study will provide a comprehensive assessment of the campus' physical configuration and will make recommendations for not only this new building, but also other construction and development at the Central Campus for both immediate and future needs.

Architectural services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

IMPACT OF THIS ACTION

This study will provide information necessary to make an informed decision on the placement of the new Petrochemical, Energy, and Technology building. This decision is required in order to complete architectural design of the building, which will commence in the first quarter of 2016. This study will also provide information to select locations of future building projects, traffic flow and parking, as well as geographic centers of learning at the Central Campus.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this request is \$90,000. This expenditure is funded by the 2008 Bond program as a project development cost for the Petrochemical, Energy, and Technology building project.

MONITORING AND REPORTING TIMELINE

All services are estimated to be completed within ninety (90) calendar days from the Notice to Proceed.

ATTACHMENTS

None

Construction Request #2
Regular Board Meeting February 1, 2016
Consideration of Approval to Contract for Master Planning Services

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
FEBRUARY 1, 2016**

I. EQUIPMENT, SUPPLIES & SERVICES BIDS

CSP #16-08	North Campus Baseball Facility (pgs. 2-3)	\$ 809,808
TOTAL OF ALL BIDS		809,808

**II. PURCHASE REQUESTS,
SOLE SOURCE VENDORS,
COOPERATIVES, AND CONTRACT RENEWALS**

Purchase Request #1 -	Additional Funds and Renew Contract for Asphalt and Concrete Paving Services (pgs. 4-5)	\$ 275,000
Purchase Request #2 -	Contract for Third Party STEM Experiential Learning Internship Services (pgs. 6-7)	126,000
Purchase Request #3 -	Renew Contract for Steel Supplies (pg. 8)	80,000
Purchase Request #4 -	Renew Contract for Commercial Truck Repair Services (pg. 9)	50,000
Purchase Request #5 -	IT Equipment and Supplies (pg. 10)	50,000
Purchase Request #6 -	Method of Procurement for South Campus Softball Field Press Box (pg. 11)	-

TOTAL OF PURCHASE REQUESTS **581,000**

GRAND TOTAL: **\$ 1,390,808**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract with Construction Masters of Houston (CM-Hou) for construction of a baseball training facility at North campus.

BACKGROUND

This request will provide approvals to go forward with the construction of a new 8,000 square feet, metal building which will serve as the North Campus baseball batting and pitching facility.

A request for competitive sealed proposals (CSP), Project Number 16-08, was issued to procure construction services for this project. Seven contractors attended the pre-bid meeting and two submitted proposals within the established deadline. The responses were received and evaluated by a team consisting of Facility Services staff. The evaluation team determined that the proposal submitted by CM-Hou would provide the best value to the College.

IMPACT OF THIS ACTION

Construction of the proposed baseball batting and pitching facility will allow for continued success and growth in this athletic program.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The project will be and in kind funded by fiscal year 2016 operating funds with the remainder coming from cash donations. The estimated operating funds amount is \$480,424 and the donated amount is \$291,384 of which \$226,384 is in cash. The total estimated expenditure for this project is \$809,808.

MONITORING AND REPORTING TIMELINE

All work is scheduled to be completed in one hundred eighty (180) calendar days from the Notice to Proceed.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Mike Harris	281-998-6134	mike.harris@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

Project Name North Campus Baseball Batting and Pitching Facility
Project Number CSP 16-08
Number of Evaluators 3

Stated Criteria	Criteria Explanation	Total Points Available	Construction Masters of Houston	Meiners Construction
Proposed amount of the base proposal	Proposed Construction Contract Amount (Base Proposal). Lower amount equates to higher score.	20.0	17.0	2.3
Proposed length of construction time	Proposed contract construction time expressed in calendar days.	10.0	8.7	5.0
Reputation of Contractor based on references	References from project Owners and Architect/Engineers. Positive comments equate to a higher score.	5.0	4.0	1.3
Contractor's experience and quality of performance on previous projects	Contractor's relevant and recent successful experience as a Prime Contractor with projects of similar size, scope, complexity and value. Document the ability to manage Sub-Contractor's and sequence work. Positive experiences equate to a higher score.	15.0	12.3	3.7
Contractor ability to provide Quality Assurance and Sub-Contractor's previous performance with Primary Contractor	Subcontractors' relevant and recent successful experience with the Primary Contractor on projects of similar size, scope, complexity and value. Include a written narrative of the Primary Contractor's ability to provide Quality Assurance.	8.0	4.3	1.7
Safety record	Quality of Contractor's written Safety and Drug/Alcohol Policy. Contractor's current workmen's Compensation Modifier. Number of Lost Time Incidents during the past five years and the associated total number of lost days. Number of Occupational Safety and Health Administration citations received during the past five years. Positive policies, lower modifier, lower numbers of incidents and lost days, and lower number of citations equate to higher score.	8.0	7.0	1.3
Work plan	Quality of the written narrative and clarity of the Contractors Work Plan showing organization and coordination of staff, sequencing of activities, and management of the Work. Include office, staging, and lay-down areas and provide a demonstration of Contractors sensitivity to ongoing college operations and ability to accommodate the Campus schedules. Demonstrated quality, clarity, and sensitivity to equate to a higher score.	14.0	13.3	1.0
Project personnel	Qualifications of the proposed project personnel to be assigned to the project. Greater qualifications and level of commitment equate to a higher score.	12.0	9.3	2.3
Financial stability	Demonstrated evidence of the firm's ability to provide payment and performance bonds for this project. More favorable financial records equate to a higher score.	8.0	4.0	4.0
		100.0	79.9	22.6
			Total Points Received	

Final Ranking

Vendor Name	Total Score
Construction Masters of Houston	79.9
Meiners Construction	22.6

Purchase Request #1
Regular Board Meeting February 1, 2016
Consideration of Approval of Additional Funds and to Renew Contract
for Asphalt and Concrete Paving Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve additional funds and contract renewals with A-1 Construction Services and Enterprise Commercial Paving Services to provide asphalt and concrete installation and repair services throughout the College.

BACKGROUND

A request for proposal, Project Number 15-06, was issued in January 2015 to procure asphalt and concrete installation and repair services for the College. The Board approved the original contracts with A-1 Construction Services and Enterprise Commercial Paving Services in March 2015. During the past year the college has utilized the services of both providers and has been satisfied with their performance.

IMPACT OF THIS ACTION

Approval of these renewals will provide the College with vendors who will continue to serve as reliable sources for asphalt and concrete services. The services of an asphalt and concrete provider are required to perform asphalt and concrete repairs and upgrades on the College's many sidewalks and parking lots in order to maintain hazard-free walkways and parking surfaces for students, visitors and staff. The Facilities Services department has the ability to perform minor repairs, but the services of a qualified contractor are required for larger projects.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In July 2015, the Board approved an annual expenditure of \$155,000 for asphalt and concrete paving services. This request would increase the previously approved amount by \$50,000 for a total of \$205,000 to complete ongoing and imminent projects for the remainder of the initial contract term ending April 1, 2016. This expenditure is funded by the Facilities Services department's 2015-2016 operating budget.

The estimated annual expenditure for the new contract term is \$225,000. This expenditure is funded by the Facilities department's 2015-2016 operating budget and subsequent year budgets, subject to approval by the Board.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the first of three one-year renewal options available in the contract. The new term will be April 2, 2016 through April 1, 2017.

ATTACHMENTS

None

Purchase Request #1
Regular Board Meeting February 1, 2016
Consideration of Approval of Additional Funds and to Renew Contract
for Asphalt and Concrete Paving Services

RESOURCE PERSONNEL

Ron Andell	281-542-2016	ron.andell@sjcd.edu
Mike Harris	281-998-6134	mike.harris@sjcd.edu
John Maslonka	281-542-2029	john.maslonka@sjcd.edu
Angela Klaus	281-998-6327	angela.klaus@sjcd.edu

Purchase Request #2
Regular Board Meeting February 1, 2016
Consideration of Approval to Contract for Third Party
STEM Experiential Learning Internship Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a contract between San Jacinto Community College District and Universities Space Research Association (USRA), which will provide third party STEM experiential learning internship services at NASA for Texas community college students.

BACKGROUND

San Jacinto College is a member of the Texas Space Grant Consortium (TSGC), which strives to increase STEM education and workforce development with an emphasis on minority participation. The leadership of the TSGC is provided by The University of Texas at Austin (UT-A). In the fall of 2014, San Jacinto College, in partnership with UT-A, was awarded a grant through the NASA National Space Grant and Fellowship Program (Announcement NNH14ZHA003C – C2STEM Transitions program) to target and assist community college students across Texas who are pursuing STEM careers.

Approval of this contract with USRA will provide NASA experiential learning opportunities (i.e. paid NASA Internships) to select Texas community college students enrolled at C2STEM Transitions program partner community colleges. Universities Space Research Association currently operates and oversees all NASA student educational internships and is exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

IMPACT OF THIS ACTION

Execution of this contract will allow San Jacinto College and USRA to meet the STEM-relevant internship needs of enrolled Texas community college students. San Jacinto College will provide the leadership role and general programmatic and budgetary oversight to ensure that the federal funding allotted under this grant award is utilized efficiently and for the purposes intended to benefit minority community college students in their pursuit of NASA Internships. Universities Space Research Association will screen, place and oversee all students enrolled in the grand-sponsored NASA student educational internships.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This total expenditure for these services is dependent upon the number of student interns who participate in the program. The budgeted amount is \$126,000 and is funded by the C2STEM grant.

Purchase Request #2
Regular Board Meeting February 1, 2016
Consideration of Approval to Contract for Third Party
STEM Experiential Learning Internship Services

MONITORING AND REPORTING TIMELINE

The period of service will commence upon San Jacinto College board approval and end September 19, 2016 (or later if a time extension should be approved by the federal funding agency). The San Jacinto College Aerospace Academy department staff will be responsible for expenditure tracking over the term of this agreement.

ATTACHMENTS

None

RESOURCE PERSONNEL

Janis Fowler	281-792-8680	janis.fowler@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #3
Regular Board Meeting February 1, 2016
Consideration of Approval to Renew Contract for Steel Supplies

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract renewal with North Shore Supply Company, Inc. to provide steel supplies.

BACKGROUND

An invitation to bid, Project Number 15-02, was issued in December 2014 to select a supplier to furnish steel supplies on an as-needed basis for instructional purposes by the Welding Technology, Continuing and Professional Development (CPD) Applied Technology, and Automotive Body programs. The Board approved the original contract with North Shore Supply Company, Inc. in February 2015.

IMPACT OF THIS ACTION

Approval of this renewal will continue a valuable business relationship with a local firm and provide the College with a supplier who will continue to serve as a reliable source for steel supplies with contract terms that will accommodate the fluctuations inherent to the steel market with regard to availability and pricing. The company will supply a broad range of products which include structural steel and steel pipe on an as needed bases for the programs noted above.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure with this supplier is \$80,000. This expenditure will be funded by the Welding Technology, CPD Applied Technology, and Automotive Body departments' 2015-2016 operating budgets and subsequent year budgets, subject to approval by the Board.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the first of three one-year renewal options available in the contract. The new term will be January 28, 2016 through January 27, 2017.

ATTACHMENTS

None

RESOURCE PERSONNEL

Kerry Mix	281-459-7106	kerry.mix@sjcd.edu
Jeffrey Parks	281-476-1806	jeffrey.parks@sjcd.edu
J.D. Taliaferro	281-478-3687	jd.taliaferro@sjcd.edu
Eddie Foster	281-476-1501	eddie.foster@sjcd.edu
Angela Klaus	281-998-6327	angela.klaus@sjcd.edu

Purchase Request #4
Regular Board Meeting February 1, 2016

Consideration of Approval to Renew Contract for Commercial Truck Repair Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract renewal with Crosby Mechanical Services, Inc. to provide commercial truck repair services for the Commercial Truck Driving department at Central Campus.

BACKGROUND

An invitation to bid, Project Number 15-03, was issued in December 2014 to procure commercial truck repair services for the Commercial Truck Driving department. The Board approved the original contract with Crosby Mechanical Services, Inc. in February 2015. This vendor has been providing quality repair and commercial towing services to the College at reasonable rates for over ten years.

IMPACT OF THIS ACTION

Approval of this renewal will provide repair services on an as needed basis for the tractor trailers used by the Commercial Truck Driving department which are used in conjunction with the training and degree program. Due to the age of the commercial truck driving fleet, equipment maintenance and repair is needed on the College's fleet of trucks monthly by certified personnel.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$50,000 and will be funded by the Commercial Truck Driving departments' 2015-2016 operating budget and subsequent year budgets, subject to approval by the Board.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the first of four one-year renewal options available in the contract. The new term will be January 28, 2016 through January 27, 2017.

ATTACHMENTS

None

RESOURCE PERSONNEL

J.D. Taliaferro	281-478-3687	jd.taliaferro@sjcd.edu
Angela Klaus	281-998-6327	angela.klaus@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the purchase of IT equipment and supplies from PCM Gov, Inc.

BACKGROUND

As part of budgeted technology equipment replacements for the current fiscal, primarily audio/video (AV) products, the ITS department needs to procure new equipment for classroom, conference and instructional spaces. The majority of the items include replacement projectors, storage products, and replacement bulbs which are near or at the end of their useful life expectancy. Request for quotations were issued to numerous IT peripheral vendors and PCM Gov. Inc. offered the best overall value to the College.

PCM Gov, Inc. has a contract through the BuyBoard cooperative contracts program enabling them to provide hardware, software, networking equipment, storage, peripherals and supplies, Contract Numbers 482-15 and 498-15 to cooperative members. Use of this cooperative contract complies with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.001(g) of the Texas Government Code.

IMPACT OF THIS ACTION

Most of the new and replacement products are available through other existing suppliers, however, purchasing from PCM Gov, Inc. will provide additional savings to the College in addition to the rebates offered through the BuyBoard program.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$50,000. This expenditure will be funded by various departments' 2015-2016 operating budgets.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Rob Stanicic	281-669-4023	Rob.Stanicic@sjcd.edu
Jeff Tambrella	281-998-6306	Jeff.Tambrella@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.Scholes@sjcd.edu

Purchase Request #6
Regular Board Meeting February 1, 2016
Consideration of Approval of Method of Procurement for
South Campus Softball Field Press Box

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the Competitive Sealed Proposal (CSP) procurement methodology for construction of a softball field press box at the South Campus.

BACKGROUND

This request will provide for the design and construction of a new press box at the South Campus softball field. Presently, because there is not a press box, it is necessary for the announcer, score keeper, and video personnel to operate from a small bench in an open environment. The press box will provide a much needed covered work area that is separated from fan seating areas. It will also create a softball facility that is more aptly suited for college level events including hosting of regional softball tournaments.

Detailed specifications and project plans will be developed by Page Architects to be used as part of the document package required for public solicitation of construction proposals utilizing the CSP procurement method in accordance with the Texas Government Code, Section 2269.151.

IMPACT OF THIS ACTION

Construction of the press box will support the continued success and growth in this important athletic program.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

At this point, the funding source for this project if approved, has not been determined.

MONITORING AND REPORTING TIMELINE

It is expected that this project will be completed in one hundred eighty (180) calendar days following Board approval to proceed. Work will be managed by the College Facilities Services personnel.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

Item "A"
Regular Board Meeting February 1, 2016
Approval of the Minutes for the December 14, 2015
Board Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the December 14, 2015, Board Workshop and Regular Board Meeting.

**San Jacinto College District Board Workshop
December 14, 2015
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Ann Kokx-Templet, Chet Lewis, Mandi Reiland, Steve Trncak
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 5:04 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 & 551.074, of the Texas Open Meetings Act, for the following purposes: Real Estate and Personnel Matters	Adjourned to closed session at 5:04 p.m.
IV.	Reconvene in Open Meeting	Reconvened in open meeting at 5:34 p.m. Anita Dewease, Bill Dickerson, Mini Izaguirre, Elissa Posway, Robyn Rice, and Laurel Williamson joined the meeting.

<p>V.</p>	<p>Review the 2014-2015 Comprehensive Annual Financial Report</p>	<p>Elissa Posway from Doeren Mayhew distributed the Audit Results document. She gave an overview of the audit process and findings. Elissa referenced page two of the Comprehensive Annual Financial Report (CAFR) that lists an Emphasis of Matter that states the College adopted Governmental Accounting Standards Board Statement No. 68 (GASB 68) and No. 71 (GASB 71). The financial statements now adhere to GASB 68 and 71, and the audit is not modified with respect to this matter. A significant change, as noted on page 14 in the CAFR, shows \$24.8 million net pension liability. On page 34, there is a six page foot note on Defined Benefit Plan – Teacher Retirement System of Texas that discloses the fact that the College and TRS contribute a portion.</p> <p>Dr. Wheeler asked if this is what was discussed about a year ago. Elissa said it is. The money has to be set aside but will probably not be used. The proportionate share will be constantly changing from year to year and is a soft number.</p> <p>Marie Flickinger asked where the long term investments on page 14 went. She understands restricted short term investments being gone, but why long term.</p> <p>Brenda Hellyer explained that the College used those funds to pay for the land purchase in Sheldon ISD. A reduction in cash also came from the funds used for the West Administration building renovation.</p> <p>Bill Dickerson explained that it also was used for pool accounts when a new bank account that was opened. When this occurs, it is considered long term.</p> <p>Brenda referenced page 52, schedule D of the CAFR. She explained that the College recognized a decrease in net position of \$28,146,257 as a restatement of the unrestricted beginning balance as of September 1, 2014 related to GASB Number 68 – <i>Accounting and Financial Reporting for Pensions</i>. This amount represents the College proportional share of the unfunded liability for the Teachers Retirement System of Texas as of the measurement date.</p> <p>Elissa stated that with respect to the audit, Doeren Mayhew was required to report the following items:</p> <ul style="list-style-type: none"> • Significant audit adjustments – None • Significant uncorrected statements – None • Major disagreements with management – None • Material errors, fraud, and illegal acts – None • Material written communications will be issued
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		<ul style="list-style-type: none"> • Single audit results can be reviewed on page 81-83 of the CAFR <p>Elissa summarized that there were no findings to be reported. Also, federal grant reforms listed on page six of the audit results, show what will go into effect for the next audit.</p> <p>Brenda indicated that a summary of discussion items and 2014 schedule B are included in the folder for the Board’s reference.</p> <p>Brenda stated the decrease of \$4,186,587 in Net Position which is a combination of a decrease of Unrestricted Funds of \$14.5 million, increase of Restricted Funds of \$1.5 million, and an increase of \$8.8 million in Capital Assets Net of Depreciation and Related Debt.</p> <p>Brenda thanked the accounting staff for their leadership and work related to the audit.</p> <p>Robyn Rice, Elissa Posway, Mini Izaguirre, Bill Dickerson, and Anita Dewease left the workshop.</p>
VI.	Review Multidisciplinary Studies Associate Degree as Required by Senate Bill 1189	<p>Laurel Williamson gave an overview of the multidisciplinary studies associate degree as required by Senate Bill 1189. The College implemented these degrees, effective Fall 2014. Tonight’s action item is documenting the Board’s official adopting of these degrees as the College’s multidisciplinary as mandated by the State of Texas.</p> <p>Dr. Wheeler asked if these are in demand. Laurel explained that a student comes and asks for the specific degree, and that degree falls within the multidisciplinary degree.</p> <p>Brenda explained that the College already had this in place but we had to call it by the proper name. Legislature passed this because they did not believe that colleges were offering these broader multidisciplinary degrees.</p> <p>This is tracked through My Sanjac GPS (Graduation Plan Strategy).</p>
VII.	Discuss Textbook Adoption Processes	<p><i>Clarifications in parenthesis.</i></p> <p>Brenda explained that in the last workshop, textbooks came up during the distance learning presentation when Marie Flickinger asked about how we were able to get to a college wide textbook</p>

		<p>process on the distance learning courses. At that point, Laurel had mentioned the textbook procedures taskforce that is currently meeting. Brenda referenced the textbook procedures task force draft report and asked Laurel to give an overview. Following the draft taskforce report, there is an attachment that is a resolution from the Faculty Organization around textbooks that will be presented tonight to the Board through the open citizen's comments of the meeting.</p> <p>Laurel explained the background of the textbook taskforce that created this document. In 2013, we asked the instructional policies and procedures committee, which is a committee of our institutional effectiveness council, to review procedures around textbook selection. This is a review that is done periodically. In September of 2013, they submitted a draft of the procedures. Catherine O'Brien, is the chair of that group. Laurel reviewed the procedures and made a few changes. It then went back to the committee and a version was created that was sent out for full faculty review in November 2013. Minimal feedback was received and sent to the committee, and they made revisions to the procedures. Their final recommendations came to the Strategic Leadership Team in December 2013. There was a great deal of philosophical comment in that draft. We were looking for something that was procedures that clarified the process for selecting textbooks. Some of the narrative was removed in order to create the actual procedures. We also added a statement about the college wide selection process relative to the three student success courses (GUST 0305, EDUC 1300 and Psych 1300). That document which was approved by SLT, came out in January 2014 as the final version of the procedures. In the procedures, and also in the minutes of the workings of the committee, we said that we would review textbook selection processes every three years.</p> <p>We are reviewing it a little earlier than three years due to some issues that we felt sped up the timeline. For that reason, we decided to create a task force to look again at textbook selection with the key that we wanted to develop a college wide textbook selection process. We talked about the language and we changed from textbook to course materials. It is not really about just a textbook but it is about the supplemental materials that support the course. Course materials became the language that we used. A charter was put together that charged the task force to consider:</p> <ul style="list-style-type: none"> • Costs savings to the students • Value of supplemental materials • Bundling • Software associated with texts
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		<ul style="list-style-type: none"> • Length of adoption/review process for new editions • Rental options • Texts for multiple semesters • Procedures for using open source materials • E-text and e-text rental • Distance learning textbooks and materials • Dual credit an Early College High School parameters • Faculty-authored textbooks <p>Laurel stated that the main focus was to be around developing a college wide selection process. We selected several subject matter experts to be included on the task force. Some of which include Hilda Boyce, Director of Auxiliary Services who is our textbook representative with Barnes & Noble and Niki Whiteside, Vice President of Educational Technology. The bulk of the task force is faculty. The Co-chairs of the task force are Richard Bailey, Vice President of Accreditation and Special Initiatives and Sonya Prince, Professor of Integrated Reading and Writing.</p> <p>The handout includes the draft recommendations from the task force as well as the full membership listing. A couple of changes have been made which will then go back to the task force for review. Those include the timeline that they had was extended to Fall 2018, so we are asking that their goal be Fall 2017. Also, we have asked that they strengthen the section on the use of open source materials. Laurel believes this will be key to giving faculty some of the latitude that they need in choosing whatever they want for course materials. Because if it is open source, they really have a wide array of sources they can use without being tied to a textbook in any way. Laurel asked the task force to do some research on what we currently are doing with college wide selections, because some areas are already doing this. For Fall 2015, 62 of 238 or 26% of courses taught on more than one campus, are in full alignment, meaning that all campuses that teach the course are using the same text materials. Another 65 or 27% are in partial alignment, meaning that two campuses but not all three had the same text materials. That left 111 multi-campus courses or 47% unaligned. The task force report includes target goals for alignment of the remaining courses.</p> <p>Dr. Wheeler stated that we have been working on this for about ten years and it doesn't seem to be going well. He asked if we are ever going to achieve this.</p> <p>Keith pointed out that the numbers are improving.</p> <p>Laurel stated that yes she believes we will achieve this and that we already have a quarter of classes that have already</p>
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	<p>implemented this on their own. Also, there will always be exceptions. For example, honors courses selection process would be different because they are different from the other classes.</p> <p>Larry asked if we have someone that informs new faculty members that they are not able to choose a textbook just because they have used it in the past. Laurel explained that there is someone that does this but that decision is campus specific. Each department on each campus is currently choosing textbooks for that campus.</p> <p>Ruede asked how this effects students and is it negative. Laurel explained that the purpose of the original task force was to provide a process that would provide cost savings for students. As she looked at data two pieces jumped out at her. First, 55-60% of our instruction on any given semester, are taught by part time faculty. Additionally, part time faculty may teach on multiple campuses. This requires some faculty members to teach from multiple textbooks for the same courses. Another issue is the swirling of students between campuses. Many students end up repeating classes and may have to take classes on different campuses. They would end up having to purchase multiple textbooks to complete the course if repeated.</p> <p>Larry asked if adjuncts are choosing their own textbooks for the courses that they teach or does the department chair tell them. Laurel explained that adjunct faculty use the textbooks that are chosen by the full time faculty.</p> <p>Marie asked if basically half of our faculty have no say in the choice of textbooks. Laurel stated that this is true because textbooks are chosen by full-time faculty.</p> <p>Brenda pointed out that the task force report addresses rental options for students. Brenda has asked Barnes & Noble for options on expanding the rental market. Nationwide Barnes and Noble book stores say that 85% of their textbooks are rentable. Currently, we are at 57%. There is a big difference purchasing and renting. We are also behind on digital options. Brenda would like us to get to better costs saving options for students. There are many areas we can look into that can help lower costs. The impact of publishers is included in the task force report. We need to establish procedures regarding relationships with publishers. Also, faculty authored textbook procedures need to be reviewed. Laurel stated that on the publisher piece, we are having issues</p>
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		<p>with McGraw-Hill with some of their bundles and software. They have links that take you to outside sources, and those can export student information, which we are not allowed to do. In order to get access to the outside sources included in the bundles, students would have to export their information. This has caused road blocks in the use of these products as well as with Banner and Blackboard.</p> <p>Dr. Wheeler asked if copyright infringements have anything to do with this in any way in terms of costs and use of books. Laurel said no it does not. The College does not have copyright on any of these, so it does not have any effect on us or this process.</p> <p>Laurel explained that she spoke to Dr. Coppola at Tarrant County College, and they implemented college wide textbook selection about three years ago. They are also multi campus and have had similar growing pains that we are experiencing in terms of making the decision. In the first year, they said students saved \$117,000 based on their work with publishers (and open source material). We are not to the end of our process with the task force, but we will recommend that some of our team go to Tarrant County College to get more details about their process and experience in transitioning. Tarrant does not use Barnes & Noble, they use Follett.</p> <p>Brenda explained that Tarrant faculty did have concerns about SACSCOC. Brenda is not aware of any issues there (because faculty will continue to select the materials). There may be a misperception that the Chancellor wants to pick the textbooks, which is not true. The focus needs to be on what is best for students.</p> <p>Dr. Wheeler stressed that this has been a struggle for 30 years and it comes up every couple of years. He wonders if we are making progress.</p> <p>Laurel said we are making progress and we have a timeline for Fall 2017. There was a college wide process at San Jacinto College at some point. Although, she did not know the exact point in time that this occurred, the process was extensive. This time the task force, has been charged with developing a process that is not divisive and is fair and equitable for all campuses.</p> <p>Discussion occurred if we could accomplish this change by the proposed timeline.</p>
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	<p>Brenda stated that the committee is continuing to work and that tonight there will be a resolution presented from the Faculty Organization.</p> <p>Laurel said that we also need to be looking at our dual credit ISD's and Early College High Schools. We need to have a structure in place to decrease the burden on parents of students in those classes.</p> <p>Marie asked why we have a resolution against college wide textbook selection, but a task force with faculty on it that are contributing to the procedures. Is there just a small or separate group that are against this?</p> <p>Brenda explained that there is a lack of understanding in what we are trying to do in some regards and this is an issue that the faculty organization has taken on because there are some who are against it. There are many who understand that this is a process that will save students money and impact student success.</p> <p>Brenda thinks we can get there but we just have to work together. Laurel stated that there is a difference between the general faculty population and perhaps the faculty organization and its choice to take up this as an issue, not saying that it is right or wrong. There are perhaps two distinct populations within faculty. Laurel talked to Richard Bailey about faculty participation on the task force, and he explained that they had some people who were opposed to it at first. They had to get past whether we are going to do it, but focus on how we are going to do it. Once they got over that hurdle, all of the members on the task force support the recommendations that came through (based on the parameters given to the members).</p> <p>Marie said it looks like some of the members of the task force were on faculty org at some point.</p> <p>Laurel agreed. Brenda and Laurel explained that many of the faculty representatives on this task force came from the faculty organization (because we asked for its help in developing membership).</p> <p>Brenda explained that the plan is to keep working through the pieces, getting the input, and then making sure that we are coming back and looping back to the Board. She has heard numerous times from the Board that they would like this implemented. You have asked, "How do we reduce textbook costs to students?"</p> <p>Marie said that it is better for the students so it needs to be done.</p>
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		<p>Brenda explained that initially there was an email that did not have a clear message, and it caused a negative perception of this concept. Brenda sent a follow up email to clarify, but the first email caused issues that have not yet been resolved. We will continue to work this issue.</p> <p>Ruede stated that the campuses used to look at themselves as individuals and did not want to do what the other campuses were doing. At the time, administration was not willing to address this which is why there are so many textbooks. Once we adopted that one college model, we began working through the issues but cannot expect it to happen overnight. Laurel said we will have it straightened out by Fall 2017.</p> <p>Larry and a few other Board members agreed that the process has seen progress.</p> <p>Dan stated that Brenda, Laurel, and all working through this are going to need Board support. They are going to get some push back so they need support from the Board. Marie stated the Board has pushed this because of the concern about cost to students.</p> <p>Laurel explained that in the spring, we are going to bring in some representatives from other colleges and also internally, who are successfully using open source materials. We will do some very targeted workshops in large areas like Comp I & II, mathematics, and the social behavioral sciences, and have faculty show them what they are using. We are also planning to engage the library staff in what is available in open source materials so they can show the faculty what is available. Right in our backyard we have Rice University and its OpenStax which has a phenomenal wealth of instructional materials. Also, faculty from other colleges will be brought in to show how they wrote their on textbooks and placed them on Blackboard free for students and then supplement that with open source materials.</p> <p>Marie stated change is difficult. She referenced, for example, for the implementation of no-late registration. Many were against it but it was a good decision for students. Marie reiterated that the Board is for this and are asking for this.</p> <p>Brenda asked that tonight the Board listen to the Faculty Organization.</p>
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VIII.	Calendar	Brenda reviewed the Board calendar
IX.	General Discussion of Meeting Items	<p>Brenda informed the Board that the helicopter training purchase request will be postponed. Brenda will like to do some more leg work on this item.</p> <p>Larry asked what are we doing with the Hwy. 225 maritime facility, and why do we need this building for three more years. Brenda explained that the action item in the board book for this evening has a lease extension for the facility for three years at approximately \$98,000 a year. This facility will be used for additional areas for CPD.</p> <p>Larry asked if the College will need this long term or can we get these classes back on campus. Brenda believes that after the Petrochem building is built, and additional space becomes available, we should be able to move these back onto a campus.</p> <p>Larry asked if the Rizzo and Associates contract is for the bond, or renewal of a previous contract. Brenda explained that it is for the Center for Petrochem, Energy, and Technology. We started this planning early because of needs in industry.</p>
X.	Adjournment	Workshop adjourned at 6:46 p.m.

**San Jacinto College District
Board Meeting Minutes**

December 14, 2015

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, December 14, 2015, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Edwin Aiman	Judy Harrison	Denise Segelquist
Melodee Alexander	Monty Heins	Greg Smith
Patrizio Amezcua	Vickie Hodges	Debbie Smith
Richard Bailey	Clare Iannelli	Danny Snooks
Dean Barnes	Sallie Kay Janes	Rob Stanicic
Rhonda Bell	Brenda Jones	Janice Sullivan
Craig Beskid	Bryan Jones	Ann Tate
Paul Bonds	Tami Kelly	Jerry Tate
Michelle Callaway	Ann Kokx-Templet	Susan Temple
Pam Campbell	Ron Law	Steve Trncak
Cristina Cardenas	Chet Lewis	Carolyn Watson
Ethel Cornforth	Larry Logsdon	Eddie Weller
Teri Crawford	Kevin McKisson	Van Wigginton
Paul Davis	Kerry Mix	Laurel Williamson
Anita Dewease	Todd Monette	Laurel Williamson
Bill Dickerson	Kevin Morris	
Chris Duke	Wanda Munson	
Connie Duren	Alexander Okwonna	
Amanda Fenwick	Elissa Posway	
Maria Gallegos	Christina Potts	
Ludith González	Bill Raffetto	
Rebecca Goosen	Sandra Ramirez	
Catherine Gragg	Shelley Rinehart	
Allatia Harris	Gabriel Rodriguez	

Call the Meeting to order:	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Ann Kokx-Temple. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Allatia Harris introduced Carolyn Watson with JPMorgan Chase for a check presentation. 2. Dr. Allatia Harris introduced Craig Beskid, Monty Heins, and Todd Monette with East Harris County Manufacturers Association for a check presentation. 3. Dr. Laurel Williamson recognized Dr. Eddie Weller for being elected to the GPHC Executive Committee. 4. Dr. Brenda Hellyer recognized Marie Flickinger for being named the 2015 Pasadena Independent School District Distinguished Citizen.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Michelle Callaway presented Awards and Graduation Rates. 2. Martha Robertson presented an update on the New Faculty Academy.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Brad Hance, for the plant sent in memory of his mother. 2. A thank you was sent to the Board from Benjamin Newsome, for the plant sent in memory of his father. 3. A thank you was sent to the Board from Donna Baker, for the plant sent in memory of her father.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	Christina Potts, San Jacinto College Faculty Organization President requested to be heard before the Board. She distributed packets and gave an overview of the Faculty Organization Textbook Resolution.
Informative Reports:	Dan Mims indicated such reports were in the board documents.

**Motion 9672
Consideration of
Approval of
Amendment to the
2015-2016 Budget
for Restricted
Revenue and
Expenses Relating
to Federal and State
Grants**

Motion was made by Brad Hance, seconded by Dr. Ruede Wheeler, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9673
Consideration of
Approval of the
Memorandum of
Agreement for
Articulation With
Tarleton State
University**

Motion was made by Keith Sinor, seconded by Larry Wilson, for Approval of the Memorandum of Agreement for Articulation With Tarleton State University.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9674
Consideration of
Approval to Adopt
the
Multidisciplinary
Studies Associate
Degrees as
Required by Senate
Bill 1189**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval to Adopt the Multidisciplinary Studies Associate Degrees as Required by Senate Bill 1189.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9675
Consideration of
Approval of the
2014-2015
Comprehensive
Annual Financial
Report**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for Approval of the 2014-2015 Comprehensive Annual Financial Report.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9676
Consideration of a
Resolution for
Casting a Ballot for
the Election of a
Person to the Board
of Directors of the
Harris County
Appraisal District**

Motion was made by Dr. Ruede Wheeler, seconded by Brad Hance, for Consideration of a Resolution for Casting a Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9677
Consideration of
Approval of
Authorization for
the Chancellor to
Complete and Sign
Construction and
License Agreement
with G & H Towing**

Motion was made by John Moon, Jr, seconded by Keith Sinor, for Approval of Authorization for the Chancellor to Complete and Sign Construction and License Agreement with G & H Towing.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9678
Consideration of
Approval of
Authorization for
the Chancellor to
Complete and Sign
Contracts or
Interlocal
Agreements for
Fire, Police, and
Emergency
Response Services
at the Maritime
Technology and
Training Center**

Motion was made by Marie Flickinger, seconded by John Moon, Jr., for Approval of Authorization for the Chancellor to Complete and Sign Contracts or Interlocal Agreements for Fire, Police, and Emergency Response Services at the Maritime Technology and Training Center.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9679
Consideration of
Construction
Requests**

Motion was made by Brad Hance, seconded by Keith Sinor, for approval of the construction requests.

RFP # 16-07
Maritime Advanced Navigation Systems \$344,000

Construction Request #1 -
Guaranteed Maximum Price for North Campus Center for
Industrial Technology 8,047,150

Construction Request #2 - Modify Program Management Services Contract	457,873
Construction Request #3 - Additional Funds for Moving Services	150,000
Construction Request #4 - Ratification of Maritime Technology & Training Center Substantial Completion	_____ -
Total:	\$8,999,023

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9680 & 9681
Consideration of
Purchasing
Requests**

The Chancellor has requested that we postpone RFP #16-05 for Helicopter Training in order for additional follow up to be conducted. Motion was made by Marie Flickinger, seconded by Larry Wilson, for approval of the remaining purchasing requests totaling \$1,139,000.

A motion was made by Marie Flickinger to divide the remaining action items for purchasing. Specifically she motioned to call for a separate vote on Purchase Request #2 for Electrical Services. The motion was seconded by Larry Wilson.

A vote was taken on Purchase Request #2 for Additional Funds Electrical Services in the amount of \$210,000.

Yeas: Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: Flickinger

Motion 9680 Carried.

A vote was taken for the purchasing items for the remaining \$929,000, which consists of the following items:

RFP #16-03 Promotional Items	\$400,000
RFP #16-04 Printing Collaterals	235,000

Purchase Request #1 -
Lease Extension for Facility Located at
3234 E. Pasadena Freeway 294,000

Total: \$929,000

Motion 9681 Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9682
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr. to
approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Adjournment:

Meeting Adjourned at 7:54 p.m.

Item "B"
Regular Board Meeting February 1, 2016
Approval of the Minutes for the January 19, 2016
Special Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the January 19, 2016, Special Board Meeting.

**San Jacinto College District
Special Board Meeting Minutes**

January 19, 2016

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Tuesday, January 19, 2016, Room M1.210A of the San Jacinto College Maritime Campus, 3700 Old Hwy 146, La Porte, Texas, for a Special Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present: Bo Hopper
Ann Kokx-Templet
Chet Lewis
Mandi Reiland

Call the Meeting to order: Chair Dan Mims called the special meeting of the Board of Trustees to order at 5:07 p.m.

Roll Call of Board Members: Marie Flickinger
Brad Hance
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 of the Texas Open Meetings Act, for the following purpose: Real Estate Adjourned to closed session at 5:08 p.m.

Reconvene in Open Meeting: Reconvened in open meeting at 5:23 p.m.

Motion 9683 Approval of Offer to Sell Surplus Real Estate Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Offer to Sell Surplus Real Estate.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Discussion of Calendar: Brenda Hellyer reviewed the Board calendar.

Adjournment: Meeting Adjourned at 5:29 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve budget transfers for 2015-2016 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Mini Izaguirre

281-998-6347

mini.izaguirre@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers For The February 1, 2016 Board Meeting
 Budget Transfers Related to Fiscal Year 2015 - 16

DISTRICT	ELEMENT OF COST	DEBIT	CREDIT
	INSTRUCTION	-	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	850	-
	STUDENT SERVICES	2,550	90
	INSTITUTIONAL SUPPORT	11,059	12,858
	PHYSICAL PLANT	1,455	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL	INSTRUCTION	4,050	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	2,435
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
NORTH	INSTRUCTION	1,500	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	9,840	11,770
	STUDENT SERVICES	-	9,840
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
SOUTH	INSTRUCTION	4,084	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	751
	STUDENT SERVICES	-	394
	INSTITUTIONAL SUPPORT	2,750	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
		38,139	38,139

RECOMMENDATION

Recommend Board approval of the following Affiliation Agreements:

Central Campus

Department

Medical Laboratory Program

Affiliation Entity

Houston Methodist Sugar Land
Hospital

Medical Imaging, Nursing, Emergency
Medical Technician, Medical Assisting,
Medical Laboratory Technology, Pharmacy
Technician, Respiratory Care and Surgical Technology
(Central, South and North Campuses)

Pearland Medical Center

Vocational Nursing, Mobility, Pharmacy,
Physical Therapy Assistant **(South Campus)**;
Medical Assistant, Mental Health, Mental Health
Information Management, EMT, Pharmacy,
RN/Vocational Nursing **(North Campus)**; EMT,
Respiratory Care, Medical Radiography, Computed
Tomography, Magnetic Resonance Imaging,
Mammography, Diagnostic Medical Sonography,
Medical Laboratory, Nursing **(Central Campus)**

Memorial Hermann Southeast
Hospital

South Campus

Department

Physical Therapist Assistant Program

Affiliation Entity

The University of Texas Medical
Branch at Galveston

Vocational Nursing and LVN/Paramedic
to ADN Transitional Nursing Program

Hope Village

North Campus

Department

Health Information Management

Affiliation Entity

Between Houston Provider
Management Services

Mental Health Program

Unlimited Visions Aftercares, Inc.

Emergency Medical Technology

Pediatric Transport EMS, LLC

RATIONALE

The Affiliation Agreements were reviewed by the College's external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

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Item "F"
Regular Board Meeting February 1, 2016
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, March 7, 2016.